

Balancing Scholarly Activities, Primary Assignments and Service to the Community

Career Development Program: Getting Started on your Research Project

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As faculty member, what is expected of YOU?

- **Expected % effort and activities for this coming year:**
 - 70% PA 20% SA 10% S or
 - 60% PA 30% SA 10% S
- **Criteria or measure of quality of your work?**
 - Quality vs. quantity
- **What kind of service/activities should I do and/or avoid?**
 - **Learn to say Yes/No, based on (various cost/benefits analysis):**
 - Low/high importance vs. low/high effort/time, short/long term
 - How likely opportunity to come again?

Keep an Activity Journal

Sample Conference	When (Date)	Where (Place)	Proposal's Deadline	Possible Type of Presentation	Importance
TxETDA-2014	Mar 27-28	Lubbock at Texas Tech	January 16	Preconference workshop	Low <i>(Schedule conflict)</i>
TCDL -2014	April 28-29	Austin AT&T	soon	Panel	Low
TLA-2014	April	San Antonio	Passed	Moderator of 3 panels	High <i>(Committee works)</i>
USETDA 2014	Sept. 24-26	Orlando, FL	soon	Panel	Medium
ETD-2014	July 25 -	Leicester, UK	soon	Paper	Medium
ASIS&T	Oct 30–Nov 4	Seattle, WA	April 30	Panel and Committee	High <i>(Committee works)</i>
NASIG	May 1-4	Fort worth	November 22	Panel	Low
OA Symposium	May	Fort worth	February	Pre-meeting & post-workshop	High <i>(Steering Commit. meeting)</i>
Others [ICKM-14] [DC-2014] ...	October October 8 -11 ...	Turkey Austin ...	June April 3 ...	? ? ...	Low Medium ...

Take Some Concrete Steps

- **Review your activity journal periodically and reassess your activities.**
 - Collaboration and shared deadlines can help.
 - See if you are spending “enough” time on research
 - Compromise
- **Choose a proactive challenge for this year**
 - Ask to serve on a funding agency panel, or as paper reviewer
 - Reserve a set of time for your research
 - Write a good recommendation letter
 - Nominate your colleagues for various UNT faculty and/or other (external) awards
- **Get the Most in Career Advancement:**
 - from balancing Primary Assignments, Scholarly Activities and Service to the Community

How do you find collaborators?

- **Colleagues that you work with**
 - Supports using your primary assignment as a research activity
 - Example: Beth Avery and I did a series of focus groups together which led to a poster, two conference presentations, and a journal article
- **Skills you don't have**
 - Increases available skills, provides different perspectives
 - Example: Cathy Sassen asked me to do a research project with her because she wanted to conduct a survey and I had experience doing that; Cathy contributed a great research idea, experience with literature reviews, and experience getting her work published.
- **Serendipity**
 - Someone sent an email to a list serve I was on asking for volunteers for a virtual research project; an article has since been submitted.

How to develop and get mileage from your work

- **Use posters and presentations as opportunities to develop your ideas and collect feedback**
- **Use multiple posters/presentations/articles to present different aspects of or perspectives on your research**

Summary

- **Learn when to say no**
 - Remember the balance that Daniel talked about
- **Learn when to drop projects**
 - When your personal situation changes
 - Example: a serious illness in your family
 - When work conditions become untenable
 - Example: Beth and Diane withdrew from an agreement to write a book chapter when the editors repeatedly provided inconsistent feedback
- **Learn from mistakes**
 - Don't repeatedly
 - Over-schedule yourself
 - Wait until the last minute
 - Work with incompatible partners

Questions?