BRAC 2005 Infrastructure Steering Group (ISG)

Meeting Minutes of January 9, 2004

The Acting Under Secretary of Defense (Acquisition, Technology, and Logistics), Mr. Michael W. Wynne chaired this meeting. The list of attendees is attached.

Mr. Wynne opened the meeting and discussed attendance stating to the maximum extent practicable ISG members must attend ISG meetings. He then asked Mr. Peter Potochney, the Director of the OSD BRAC Office, to provide an overview of the BRAC process to date and an update on the JCSGs. Mr. Potochney used the attached slides to review the overall BRAC schedule. After some discussion, the ISG agreed to the following concerning the schedule and, in particular, the scenario development process:

- Scenarios presented by the JCSG for ISG review must be robust and not predispose the outcome of the final recommendations
- Scenarios must be tied to national security requirements
- Scenarios will be reviewed in stages to ensure all considerations are properly examined and the scenarios are balanced against the scenarios presented by other JCSGs and the Military Departments

Mr. Potochney next reviewed the schedule for finalizing the selection criteria. The ISG affirmed the need to work the process to approve the final criteria expeditiously and requested that members be notified immediately if comments appear likely to produce a change in the selection criteria. After posting the final criteria at the Federal Register, the key staff directors for the following committees will be notified about how DoD addressed the comments received: Senate and House Armed Services Committees, Senate and House Defense Appropriation Subcommittees, Senate and House Military Construction Appropriation Subcommittees. The ISG discussed, but did not decide whether a press release on how DoD addressed the comments was necessary.

Mr. Potochney stated that DoD issued the capacity data call on January 6, 2004. He stated that the data call was an unprecedented effort for the Department and commended the hard work of the Data Standardization Team.
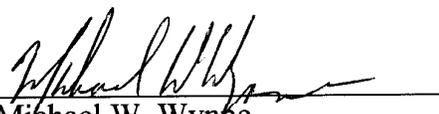
Mr. Potochney then updated the ISG on the Joint Cross-Service Groups (JCSGs). He stated that all of the JCSGs had completed their capacity analysis reports and that with the exception of the Education and Training JCSG, each report is out for coordination. He also stated that the Secretary formally approved the Intelligence JCSG. He informed the ISG that each JCSG was developing its military value analysis approach and that the ISG will review the approach in a series of meetings in February. The ISG

also agreed that drafts of the JCSG military value analysis approach could be shared with the Military Departments to inform their own military value analysis approach.

Mr. Potochney then turned the meeting over to the Chair of the Education and Training JCSG, Mr. Charles Abell. Mr. Abell used the attached slides to facilitate the ISG's discussion of whether graduate-level flight training should be reviewed by the Education and Training JCSG or the Military Departments. Mr. Abell recommended that his JCSG only review graduate-level flight training for joint platforms. After lengthy discussion, the ISG realized that the terms used in the debate (such as "operational training" and "tactical training") were not precise and requested that the Education and Training JCSG provide a briefing or a paper describing the current levels of flight training, what is included within each level, and clarify which level(s) of training should be subject to JCSG review and which level(s) should be left to the Military Departments. As the discussion of flight training concluded, the ISG's emerging consensus was that training for some joint platforms should be evaluated by the Education and Training JCSG, but operational training would remain with the Military Departments. The ISG agreed to make a final decision based on a revised presentation or paper by the Education and Training JCSG.

Following the flight training discussion, Mr. Potochney facilitated a discussion of the Intelligence JCSG issues using the attached slides. The ISG briefly debated the importance of keeping all data and discussions of Intelligence JCSG matters at a level of classification at which the ISG members and BRAC Commissioners could review. The ISG agreed that data calls must go through appropriate Military Department channels. The Intelligence JCSG representative agreed to work with the Military Department BRAC offices to resolve some of the concerns about classification and how to distribute the data call and collect the information.

Mr. Potochney then briefly reviewed the Cost of Base Realignment Actions policy issue recommendations. The ISG agreed with the recommendations as presented in the attached slide. The ISG meeting concluded with Mr. Potochney stating that the BRAC funding allocation rules have not been completed for ISG review as intended due to the large amount of work associated with producing and issuing the first data call.

Approved: _____
Michael W. Wynne
Acting USD(Acquisition Technology and Logistics)
Chairman, Infrastructure Steering Group

Attachments:
1. List of Attendees
2. Briefing slides entitled "BRAC 2005 Issues" dated January 9, 2004

Infrastructure Steering Group Meeting
January 9, 2004

Attendees

Members:
- Mr. Michael W. Wynne Acting Under Secretary of Defense (Acquisition, Technology and Logistics)
- Mr. Raymond DuBois, Deputy Under Secretary of Defense (I&E)
- Hon. H.T. Johnson, Assistant Secretary of the Navy (I&E)
- Hon. Nelson Gibbs, Assistant Secretary of the Air Force (IE&L)
- Mr. Geoffrey Prosch, for Acting Assistant Secretary of the Army (I&E)

Alternates:
- Major General Larry Lust, Assistant Chief of Staff for Installations for General George Casey, Vice Chief of Staff, Army
- Lieutenant General James Cartwright, Director, Force Structure, Resources and Assessment, Joint Staff for General Peter Pace, Vice Chairman, Joint Chiefs of Staff
- Lieutenant General Richard E. "Tex" Brown III, Deputy Chief of Staff for Personnel, for General Michael Mosley, Vice Chief of Staff of the Air Force
- Lieutenant General Richard L. Kelly, for General William Nyland, Assistant Commandant of the Marine Corps
- Rear Admiral Christopher Weaver, Commander Naval Installations, for Admiral William Mullen, Vice Chief of Naval Operations

Education and Training JCSG

- Mr. Charles Abell, Chair
- Rear Admiral Mayer Chief Naval Aviation Training

Intelligence JCSG

- Ms. Deb Dunie, Director Plans and Analysis Directorate Office of the Deputy Under Secretary of Defense (Counter Intelligence and Security)

Others:
- Dr. Craig College, Deputy Assistant of the Army (I&A)
- Ms. Anne Davis, Deputy Assistant Secretary of the Navy (I&A)
- Mr. Mike Aimone, Deputy Assistant Secretary of the Air Force (B&IA)
- Major General Gary W. Heckman, Assistant Deputy Chief of Staff of the Air Force for Plans and Programs

- Mr. Phil Grone, Principal Assistant Deputy Under Secretary (Installations and Environment)
- Mr. Pete Potochney, Director, OSD BRAC
- Mrs. Nicole Bayert, Associate General Counsel, Environment and Installations, DoD
- Ms. Deborah Culp, Program Director, Contract Management Directorate, Office of the Inspector General
- Mr. Andrew Porth, Assistant Director, OSD BRAC
- Commander John Lathroum, Force Integration Branch Officer, Forces Division, J-8
- Major Dave Smith, Office of the Deputy Assistant Secretary of Army for Infrastructure Analysis

BRAC 2005 Issues

Briefing to the

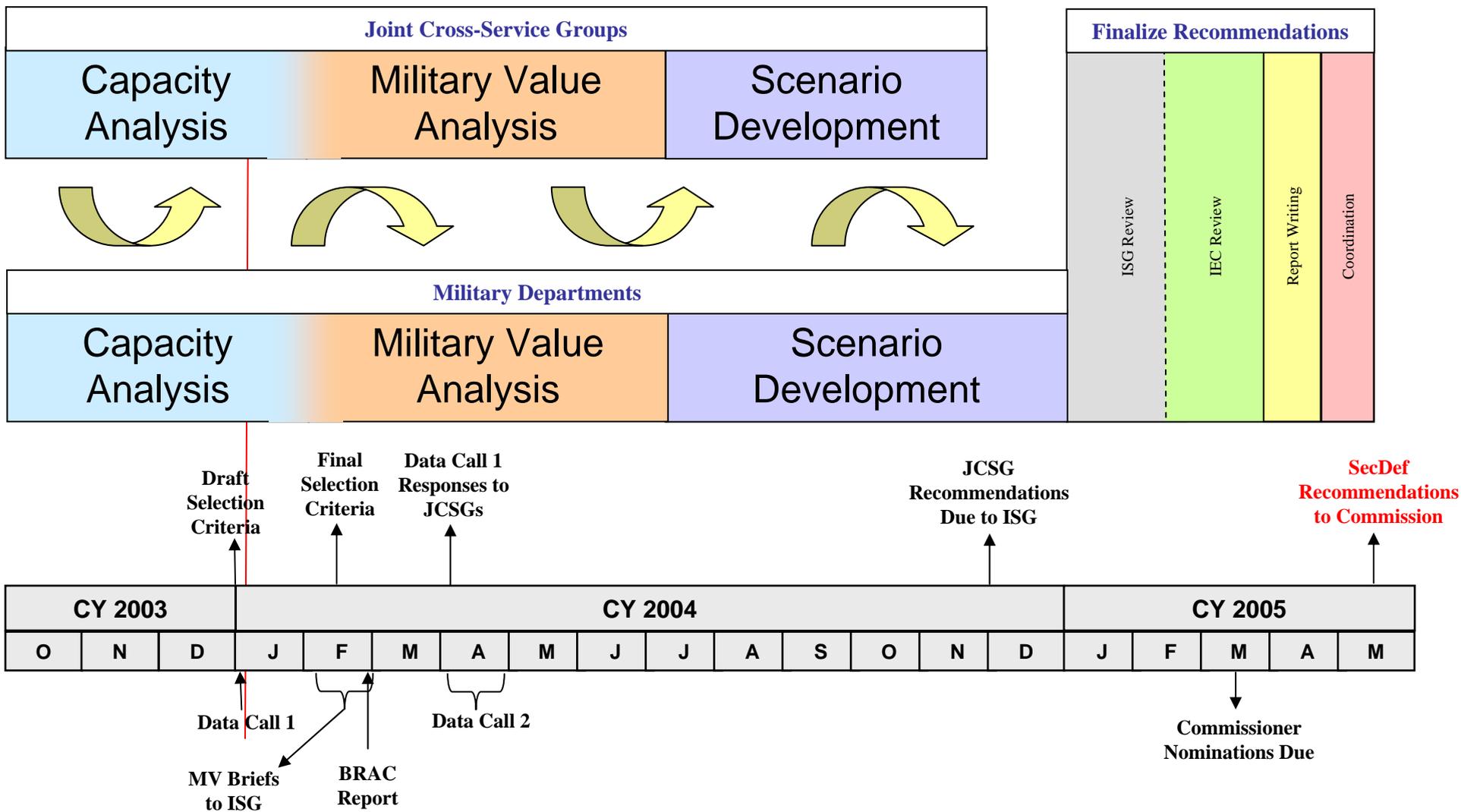Infrastructure Steering Group

January 9, 2004

Purpose

- Process Overview

- JCSG Update

- Graduate Flight Training Discussion

- Intel JCSG Issues

- COBRA Policy Issue Discussion

Process Overview

Joint Cross-Service Groups

| Capacity Analysis | Military Value Analysis | Scenario Development |

Finalize Recommendations

ISG Review | IEC Review | Report Writing | Coordination

Military Departments

| Capacity Analysis | Military Value Analysis | Scenario Development |

Draft Selection Criteria

Final Selection Criteria

Data Call 1 Responses to JCSGs

JCSG Recommendations Due to ISG

SecDef Recommendations to Commission

| CY 2003 | CY 2004 | CY 2005 |
| O | N | D | J | F | M | A | M | J | J | A | S | O | N | D | J | F | M | A | M |

Data Call 1

Data Call 2

MV Briefs to ISG

BRAC Report

Commissioner Nominations Due

Schedule for Finalizing Selection Criteria

January 2004

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
18	19	20	21	22	23	24
PUBLIC COMMENT PERIOD						
DRAFT FEDERAL REGISTER NOTICE						
25	26	27	28	29	30 ISG Mtg	31
PUBLIC COMMENT PERIOD						
DRAFT FEDERAL REGISTER NOTICE						

February 2004

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
IEC/SECDEF APPROVAL and OMB CLEARANCE						
8	9	10	11 CRITERIA **POSTED** AT FED REGISTER (NLT 2PM)	12	13 CRITERIA **PUBLISHED** IN FED REGISTER	14
IEC/SECDEF APPROVAL and OMB CLEARANCE						
15	16 **HOLIDAY**	17	18	19	20	21

Joint Process Success – Data Call Issued

- **BRAC DASs established a Data Standardization Team (DST) of OSD & MilDep BRAC reps to create omnibus data call**
  - Started with over 1400 questions
  - 3 weeks of aggressive review of questions
  - Met with JCSGs and MilDeps at least twice reducing questions to 723

- **Centralized "Helpdesk" database and process being established to provide consistent guidance to the field**
  - Cross-service cooperation high
  - Reworking some question formats for data entry

- **DST to work with MilDeps/JCSGs to outline data export at conclusion of collection effort**

JCSG Update

- **Final JCSG Capacity Analysis Reports**

- **JCSGs continuing developing Military Value analysis approach**
  - ISG Chair issued guidance on 23 Dec
  - Reports due early Feb; developing briefing schedule

Education & Training
Joint Cross-Service Group

Graduate Flight Training Discussion

7

Graduate-Level Flight Training

ISG approved functions April 4, 2003

- **Flight Training**
  - Undergraduate Pilot Training (UPT)
  - Undergraduate Navigator / Naval Flight Officer Training
  - Graduate-Level Rotary Wing
  - Other Flight Training (applies to training for systems such as JSF, V-22, H-60, and UAVs that are not Service specific)

Graduate-Level Flight Training

Recommendation

- **E&T JCSG should include:**
  - All undergraduate pilot training, fixed and rotary wing
  - All undergraduate Nav / NFO / Air Battle Manager training
  - All undergraduate Enlisted training
  - Graduate-level training, fixed and rotary wing, only for <u>joint</u> platforms (e.g., JSF, V-22, C-130, H-60 series and UAVs)

Graduate-Level Flight Training

- **Why:**
  - Including joint aircraft within the scope of the E&T JCSG provides opportunities to investigate transformational options.

Intelligence JCSG Issues

Follow-up to the
21 November 2003 Briefing to the
Infrastructure Steering Group

Classification Issue

- IJCSG will collect, aggregate, analyze, and store BRAC data classified up to TS/SI/TK/B/G/HCS. Information exceeding this level of classification will be reviewed by the Chair, IJCSG on a case-by-case basis.

- Anticipate that most, if not all BRAC recommendations, will be provided at the SECRET collateral level.

- Top Secret CODEWORD level information will be provided upon request to the following individuals on a need to know basis:
  - Chair and Ranking Member, SASC & HASC
  - Chair and Ranking Member, HPSCI & SSCI
  - Majority and Minority Leaders of the House and Senate
  - Appropriately cleared BRAC Commissioners
  - Select others – to be approved by the USD(I)

- The USD(I) will be focal point for IJCSG coordination with the DCI on security matters.

- The DCI has approved the IJCSG's approach for handling classified material in the BRAC process.

Data Call Process

- Prepared to release on 9 January upon ISG approval
  - CDs will be delivered to Military Departments and 4 Defense intelligence agencies along with a cover memo, specific guidance, instructions, NDAs, certification forms, and POC for additional help.
  - Each Military Department and Defense Agency will have their own ICP
  - Military Departments and Defense agencies will be requested to coordinate their responses with the Joint Staff, J2 and Combatant Commands

- Separate but fully coordinated data call
  - Questionnaire is in Microsoft Word format. Responses will be in Word.
  - Military Department automated data collection tools will not be used
  - Questions coordinated with Data Standardization Team
  - Military Departments and Defense Agencies will provide certification
  - Suspense date: Responses due to IJCSG by 5 April

- Security
  - Each response must be classified at a minimum (U) or (FOUO)
  - Responses will not be classified higher than TS/SI/TK/B/G/HCS. Chair, IJCSG will review all data requiring a higher classification on a case-by-case basis

13

Cost of Base Realignment Actions (COBRA)

Policy Issue Discussion

9 Jan 04

Policy Issue Recommendations

- Should COBRA credit salary savings resulting from reductions in military positions?
  - **Yes**

- Should COBRA estimate facility construction costs at a receiving site based on minimum unit mission requirements or on the level of facility inadequacy that may have existed at the losing installation?
  - **Meet a reassigned unit's requirements**

- Should COBRA include cost/savings from facilities recapitalization?
  - **Yes, using a blend of execution and budget data**

- Should COBRA use authorized or actual civilian positions?
  - **Use authorized positions and assume 100 percent fill.**

- What environmental costs should COBRA include?
  - **Include compliance, pollution prevention, and conservation costs in COBRA; include restoration costs in Criteria Eight.**

Recap

Next Steps/Work in Progress

- Selection Criteria finalization
- Overseas basing update
- Selection criteria implementation
- Establish military value briefing schedule
- BRAC funding allocation rules