



DEPARTMENT OF THE NAVY
THE ASSISTANT SECRETARY OF THE NAVY
(INSTALLATIONS AND ENVIRONMENT)
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

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IAT/REV

26 February 2004

MEMORANDUM

Subj: MINUTES OF THE INFRASTRUCTURE EVALUATION GROUP (IEG)
MEETING OF 5 FEBRUARY 2004

Encl: (1) 5 February 04 IEG Meeting Agenda
(2) Schedule for JCSG Military Value Briefings to ISG

1. The sixteenth meeting of the Department of the Navy (DON) Infrastructure Evaluation Group (IEG) was convened at 1000 on 5 February 2004 in Room 4D447 at the Pentagon. The following members of the IEG were present: Mr. H. T. Johnson, Assistant Secretary of the Navy, Installations and Environment (ASN(I&E)), Chair; Ms. Anne R. Davis, Deputy Assistant Secretary of the Navy for Infrastructure Strategy and Analysis (DASN(IS&A)), Vice Chair; RADM Christopher E. Weaver, USN, Commander, Navy Installations, serving as alternate for VADM Charles W. Moore, Jr., USN, Deputy Chief of Naval Operations for Fleet Readiness and Logistics (N4), Member; Thomas R. Crabtree, Director, Fleet Training (N7), U.S. Fleet Forces Command, serving as alternate for VADM Albert H. Konetzni Jr., USN, Deputy and Chief of Staff, U.S. Fleet Forces Command, Member; Ms. Carla Liberatore, Assistant Deputy Commandant for Installations and Logistics (I&L), serving as alternate for LtGen Richard L. Kelly, USMC, Deputy Commandant for Installations and Logistics (I&L), Member; RADM Mark T. Emerson, USN, Assistant Deputy Commandant for Aviation (AVN), serving as an alternate for LtGen Michael A. Hough, USMC, Deputy Commandant for Aviation (AVN), Member; Mr. Michael F. McGrath, Deputy Assistant Secretary of the Navy for Research Development Test & Evaluation (DASN(RDT&E)), Member; Col Carol K. Joyce, USMC, Staff Director, Deputy Assistant Secretary of the Navy for Manpower Analysis and Assessment (DASN(MA&A)), serving as alternate for Dr. Russ Beland, Deputy Assistant Secretary of the Navy for Manpower Analysis and Assessment (DASN(MA&A)), Member; Mr. Ronnie J. Booth, Navy Audit Service (NAVAUDSVC), Representative; Mr. Thomas N. Ledvina, Navy Office of General Counsel (OGC) Representative; Mr. David W. LaCroix, Senior Counsel, Infrastructure Strategy and Analysis; CDR Robert E. Vincent II, JAGC, USN, Recorder; and, Capt James A. Noel, USMC, Recorder.

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2. All attendees were provided enclosures (1) and (2). Ms. Davis presented the minutes from the 20 January 2004 IEG meeting for review. After minor modifications, the minutes were approved.

3. Ms. Davis provided updates on the following matters:

(a) Selection Criteria. The final selection criteria must be published in the Federal Register no later than 16 February 2004. Since this is a national holiday, the actual publication date is expected to be on or about 13 February 2004. The publication notice will contain the final selection criteria, which remain unchanged from the draft selection criteria published by DoD in the Federal Register on 23 December 2003, and an analysis of the approximate 230 public comments, which were provided by the general public, members of Congress, and other elected officials.

(b) 30 January 2004 ISG Meeting. Enclosure (2) contains the tentative schedule for the JCSG Military Value Briefings. Each JCSG will provide a one-hour military value approach briefing addressing military value functions, attributes to assess the functions, and weight assignments. Ms. Davis provided an update concerning selection criteria 6-8, the "impact" criteria. She noted OSD has the lead in developing the methodology for selection criteria 6, economic impact. The Air Force has the lead in developing the methodology for selection criteria 7, community infrastructure impact. DoN has the lead in developing the methodology for selection criteria 8, environmental impact. The Force Structure Plan must be included in DoD's FY 05 Budget Report. SECDEF must sign this report with a certification that base closure is necessary. The anticipated date of submission is March 2005. Finally, Ms. Davis noted the ISG Chairman denied the Navy's request for designation of two alternates for each ISG principal.


(c) DoN Process. Concerning the capacity data call, the IAT has temporarily removed the capability to submit data because 69 activities have not properly identified two administrators and one certifier. The IAT is diligently working with these activities to resolve this procedural issue. There have been approximately 2000 technical related DoN-BITS queries, e.g., questions concerning access, printing, and saving data, and approximately 700 DoD substantive queries, e.g., questions concerning definitions and clarification of information being sought. The Services are responsible for service-specific

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Queries and the JCSG is handling the remainder. Because DoN forwarded the capacity data call to 760+ activities, the most common Navy query is "who answers what", i.e., the installation commander, the tenant activities, or both. These questions generally must be answered on a case-by-case basis. The general guidance is to direct activities to answer all the questions that it can and the certification process will identify duplicate data. The IAT anticipates receiving the certified capacity data by 29 March 2004 and submitting it to the JCSGs by 5 April 2004. OSD has indicated that there will be at least one more data call, which will principally address military value. The IAT is presently developing an Operational Military Value approach with an initial focus on the best method to evaluate operational activities and functions. The IAT will provide a military value development presentation at the next IEG meeting. Ms. Davis noted that SECNAVNOTE 11000 is awaiting SECNAV signature. She also noted that VCNO and ACMC issued taskers to develop policy imperatives. Upon promulgation of SECNAVNOTE 11000, SECNAV will formally request CNO and CMC to provide policy imperatives.

(d) Administrative Items. Ms. Davis indicated that DoN has not yet officially designated principals for the Intelligence JCSG. The Intelligence capacity data call will not be processed through DoN-BITS since it is not designed to handle classified information. Rather, the data call will be sent to designated activities and processed through the Intelligence community chain of command. The tentative deadline for submission to the Intelligence JCSG is 5 April 2004. Ms. Davis noted all IEG principals have designated two alternatives. Finally, she reminded the IEG that all meetings between DoN and community representatives and elected officials needed to be included in the BRAC 2005 official records and that the IAT will support that process by providing a Recorder to attend meetings.

4. The next meeting of the IEG is scheduled for Thursday, 26 February 2004. The meeting adjourned at 1131.


H. T. JOHNSON
Chairman, IEG



Infrastructure Evaluation Group

5 Feb 2004
1000-1200
4D447

Meeting called by: Chairman

Recorder: Capt Noel

----- Agenda Topics -----

Review and approve minutes of IEG Meeting of 20 Ms. Davis
Jan 04

Status Updates: Ms Davis

- ISG/JCSGs
 - Military Value Briefings
 - Final Selection Criteria
 - Approach to Criteria 6-8
 - Force Structure Plan

- DON Process Ms Davis
 - Capacity Data Call
 - Military Value Approach
 - SECNAV Notice
 - Policy Imperatives

Administrative Ms Davis

- Intel JCSG Principals
- Designation of Alternates
- Recording Meetings with Communities
- Next meeting Thursday, 26 Feb 04, 1000-1200

Other Information

Draft minutes of 20 Jan 04 IEG meeting provided.

SCHEDULE FOR JCSCG MILITARY VALUE BRIEFINGS TO ISG

ISG Meeting (3D1019)	Pre-Brief to ISG Principals (4E523)
*Feb 12 @ 11:00-12:00 Industrial (Tentative)	*Feb 12 @ 0900-1000 Industrial
*Feb 17 @ 14:00-15:00 Technical	*Feb 17 @ 1300-1400 Technical
*Feb 18 @ 15:00-16:00 Industrial/Open	*Feb 18 @ 0900-1000 Industrial
*Feb 19 @ 10:00-11:00 Medical	*Feb 19 @ 0830-0930 Medical
*Feb 20 @ 14:30-15:30 Supply & Storage	*Feb 20 @ 1300-1400 Supply & Storage
*Feb 23 @ 13:00-14:00 H&SA	*Feb 23 @ 0830-0930 H&SA
*Feb 24 @ 11:00-12:00 Ed & Training	*Feb 24 @ 0900-1000 Ed & Training
* Mar TBD	Intelligence