



Committee Reports

Of Committee Meetings held at the Board of
Managers Meeting
October 14-15, 2016
Austin, Texas

Committee Reports are drafted after the meeting in which they took place. They are posted to the web site for the time period to which they relate. For example, these minutes were submitted to the staff secretary from October 2016 through January 2017. They pertain to the meetings of committees held at the Austin BOM and as a result will be posted on the website in the October 2016 time slot tab. Minutes should reflect the members attending or absent and guests present.

Americanism, Contests, Medal and Awards (ACMA) Committee

The meeting was called to order by Vice President - CM&A John Hamlin at 9:05 a.m. in the Hill Country A room at the Holiday Inn Midtown, Austin, Texas on Saturday, October 15, 2017.

There were 14 people present for the Committee meeting.

Compatriot Hamlin wanted to show a PowerPoint to the group but did not have overhead facilities. He began by discussing the Medals first. There is now, ready to buy, a Houston 2018 Congress Medal set and a Texas Ranger type Star Pin for members. This is a money making project to raise money for the Congress.

He then went on to discuss the different contests that were available to the different grade levels in the schools that were sponsored by the Texas and NSSAR Societies.

The first one was the Oration Contest which for the first time was offered at the Board of Managers meeting this year. There were only 3 candidates for the whole state which was VERY disturbing. Discussion was had by those present and it was discussed that a 3 year period be used as a marker to either leave it at the BOM or move it back to the Annual meeting.

Discussion was tabled. Compatriot Hamlin stated that we as a organization were a service organization and that we should be actively pushing our contests and awards.

The next thing discussed was the Knight Essay and this is doing better with several people and schools contacting Compatriot Hamlin about their desire to enter this contest.

We then went over the Eagle Scout Awards, Brochure and Poster Contests. Everyone agreed that more emphasis was needed for these contests. It was suggested that it is now harder than ever to get into the schools due to security concerns.

Committee dismissed at 9:50 a.m.

(Addendum: At the closing session of the BOM it was suggested by Former State President that there be a committee formed to look into the idea of a FFA and Youth Agriculture plus Civil Air Patrol Scholarship. Staff Secretary Tom Jackson stated he would donate \$2000 to start such a scholarship. President Mike Radcliff asked that Vice President - CM & A John Hamlin form a committee to look into this matter before the state convention in San Antonio in April. Larry Stevens, Bob Cohen, Carl Falken and John Beard will be asked to form this committee by Vice President Hamlin)

John M. Hamlin, M.Ed.
Vice President - CM & A
Texas SAR

Archives and History Committee Report

During 2016 TX SAR did not SAR pay the \$5000.00 budgeted to UNT Archives in 2016. The 2017 TX SAR president approved the TX SAR Historian plan to pay the 2016 and the 2017 contributions totaling \$10000.00 in two payments.

Harmon Adair, Chairman, Dr. Jim Johnson, Vice Chairman

Audit Committee

Audit Chairman Marvin Morgan
Vice-Chairman Peter McLellan

Finance Chairman Peter McLellan
Vice Chairman Tom Jackson

Audit Committee Members: Robert Cohen, President Michael Radcliff, President-elect John Beard (ex-officio), Russell Dart (non-voting), Nick Gilliam, Allan Henshaw, James T. Jones, Jr., David Temple

Finance Committee Members: John Beard, Robert Cohen, Russell Dart (non-voting), Nick Gilliam, Allen Henshaw, Tom Jackson, James T. Jones, Jr., Peter McLellan, Mike Radcliff, David Temple

MINUTES

Member Attendees: John Beard, Russell Dart, Tom Jackson, James T. Jones, Jr., Peter McLellan, Marvin Morgan, Drake Peddie.

Non-Member Guest: Danny Pena, CPA & Independent Auditor

A discussion and review of TXSSAR Independent Audit Report as of 12/31/2015 was led by Mr. Danny Pena, CPA. It was noted that some minor revision(s) to the audit report were warranted and will be included by the independent auditor in the final report.

It was reported that Peter McLellan, Vice Chairman of Audit Committee, presented the results of the Internal Audit conducted on September 17, 2016 to the EXCOM Committee. Based upon the discussion and recommendations presented, it was suggested that -3 proposed resolutions be presented to the BOM for their consideration. These following resolutions were discussed and approved.

Proposed Resolution # 1 – Resolved that: Texas SAR Treasurer will only disburse chapter dues and application fees via the EFT process effective 01/01/2017. The motion was presented by Peter McLellan and was passed unanimously.

Proposed Resolution # 2 – Resolved that: Texas SAR Treasurer will have digital access to all Texas SAR checking accounts effective immediately. The motion was presented by Peter McLellan and was passed unanimously.

Proposed Resolution # 3 -- Resolved that: Texas SAR Treasurer shall deposit all application fee checks upon receipt and post said application fees to contra dues account pending National SAR membership approval. The motion was presented by Peter McLellan and was passed unanimously.

President Radcliff noted that since the motions came out of committee, a second was not required.

The next Internal Audit Meeting to be held on Saturday, February 18, 2017 at the La Quinta Inn in Brenham, TX.

OLD BUSINESS

Finance Committee Member Review – it was again suggested that current audit and finance committee members should be contacted to confirm their desire to remain on the various committee(s). It was agreed that only “*active*” committee members should be on the audit and finance committee.

Respectfully Submitted,

Peter N. McLellan
Chairman, TXSSAR Finance Committee

Please see ATTACHMENT C at the end of this report for the Internal Audit Report.

By-Laws and Resolutions

No report at time of publication.

Tracy Pounders, Chairman

CAR Essay Contest Committee/ CAR LIAISON

FALL BOM, AUSTIN TEXAS, COMMITTEE REPORT

CHAIRMAN RON CARTER

Meeting attendance

Ron Carter Chairman, James Mitchell, Sam Massey, William Covington, Mike Connelly, Stephen Rohrbaugh, Joseph Sogan

In order to reach a maximum of interested Compatriots , Stephen and I addressed the Presidents Council and the DAR/CAR committee.

The main order of business was Texas SAR’s effort to have National come up with a Contest for CAR members to receive a national award. This effort is being studied by the National Awards Committee as well as

CAR Liaison Committee.

The CAR Scholarship Essay Contest Theme is “who Was Alexander Hamilton”. Essays must be sent to Chairman Ron Carter NLT 15 Jan 2017.

Ron Carter, Chairman

Color Guard Committee

- 2015-16 State Color Guard Commander Ron Walcik called the meeting to order at the Texas SAR BOM in Austin.

- Texas SAR State Color Guard Command Staff
 - State Color Guard Commander: Ron Walcik
 - State Adjutant: Blair Rudy
 - Northern Commander: Bill Watts

- Southern Commander: Stu Hoyt
- A brief discussion ensued on the lineup and organization for the Opening ceremony, Saturday night banquet and the Closing Ceremony.
- The Northern and Southern Command Commanders reported on Color Guard activities within their respective commands.
- Several individuals were recognized for their dedicated Color Guard Service with promotions and Galvez Medal awards. A detailed list is attached. The compatriots present were awarded their medals. The members not present will receive theirs over the course of the next several months from Commander Walcik at their Chapter Meetings.
- Due to the recent addition of Memorial Day, Independence Day and Veterans Day events to the National event list, there was a discussion on revising the criteria for award of the Bronze Galvez Medal. A motion was made, seconded and approved to change the criteria. The new criteria is:
 - Participation as a Color Guard Member in the Larado George Washington Parade, or
 - Participation as a Color Guard Member at the Texas SAR State convention if the President General is in attendance, or
 - Participation as a Color Guard Member in any other three events held in Texas that are on the National Color Guard event list.
- There being no further business, the meeting was adjourned.

Regards,

Ron Walcik

Texas SAR State Color Guard Commander

Communications No report at time of publication. Sam Massey, Chairman

Council of Chapter Presidents

Attendees:

Larry Blackburn (Piney Woods), Floyd Miller (Paul Revere), Ben Pollard (Panhandle Plains), T L Holden (Edmund Terrill), Joe F Potter (Piney Woods), Carl Oehmann (McKinney), John Anderson (Arlington), Bill Watts (East Fork Trinity), Stuart Hoyt (William Hightower), William Marrs (Heart of Texas), Larry L Loop (San Antonio), K.B. Hallmark III (Victoria), Art Mumford (Victoria), Jim

Barkley (Hill Country), Al Gibson (Hill Country), Larry Guzy (San Antonio), Larry Spradlin (Turner Sharp), John Thompson (Freedom), Pete Lenes (Bernardo de Galvez), Walt Thomas (East Fork Trinity), Ron Walcik (Heart of Texas), Steve Rohrbough (San Antonio), Ron Carter (Arlington), Allen Greene (Robert Rankin), James Taylor (San Antonio), Tom Green (Alexander Hodge), Ron Walcik (Heart of Texas), Mike Connley (Van Zandt)

Call Meeting to Order:

- Joe Potter, Vice-Chairman called the Meeting to Order at 8:00AM.

Invocation:

- James Taylor performed the invocation.

CoCP Officers

- Chairman (Lloyd Lietz – McKinney Chapter)
- Vice Chairman (Joe Potter – Piney Woods Chapter)
- Secretary (Allen Greene – Robert Rankin Chapter)

Announcements:

- Joe Potter, Vice Chairman CoCP
 - Reminder that membership is limited to Chapter Presidents and immediate past Presidents, although anyone can attend the meeting
- Mike Radcliff, President Texas SAR
 - Welcome to Meeting
- Jane Cohen, DAR
 - Announced new push for DAR and SAR Cooperation
 - Build membership through DAR family members
 - DAR Finder Form Contest

Approval of Minutes (from April 2016 Texas State Convention)

- Minutes Approved

Old Business

- Tom Green
 - Announced Laredo Parade Feb 18, 2017
 - George Washington Fund reminder

New Business

- Drake Petty, SAR Secretary
 - Discussed new and revised forms on website
 - New set of Chapter Rosters
 - Stressed Death Report filling and a new Chaplain Report
 - Suggested that it might be a good time to update Chapter President Manual
 - Two new reinstatement forms
- Art Munford, Chairman Eagle Scout Contest
 - We need more Eagle Scout Contestants
- Walt Thomas, Chairman Public Service Committee
 - Police are under attack
 - Honor more Law Enforcement Individuals
 - Please, Every Chapter give at least 1 Flag Certificate
- Ron Carter, Chairman DAR Liaison Committee
 - Get CAR members to enter CAR Essay Contest
 - Use DAR Finder Form
 - Build relationship with DAR chapters

- **Adjournment – 9:30 AM**

Regards, Allen Greene, Secretary – Council of Chapter Presidents

Credentials No report at time of publication

DAR Liaison Committee No report at time of publication
Tom Green, Chairman

District VP Committee
John Beard, Chairman

Committee Members

<u>District</u>	<u>Name</u>
1	Larry D. Spradlin
2	Ben Pollard
3	James R. Barkley
4	Ronald J. (Ron) Walcik
5	Ronald Carter
6	Tom M. Whitelock
7	Ronald W. Brown, P. E.
8	Larry Blackburn
9	K. B. Hallmark III
10	Stephen W. Lee
11	Terry L. Holden

Mission Statement:

Provides a forum for discussion and dissemination of various aspects of operational information, community service programs, and Chapter leadership between District Vice Presidents and officers/leadership of the Texas Society.

Members Present: Larry Spradling, Ben Pollard, James Barkley, Ron Walcik, Larry Blackburn, K.B. Hallmark III, And Terry Holden
Guests: Larry Stevens, Mike Radcliff

Call to Order at 930 am by Chairman Beard

Old Business – Discussed the status of forming a Bastrop Chapter and concluded that there was little interest.

New Business – Discussed the cancelling of the Chapter Charters for San Angelo and Wichita Falls Chapters and approved a motion by unanimous vote to do so to the Board of Managers.

Adjourned at 10:00 am

Respectfully submitted: John Beard, Chairman

Eagle Scout Committee

Education Committee

Committee Members:

Bill Watts bill_watts@att.net, Chairman

History Teacher Sub – Committee No report at time of publication

Knight Essay Sub- Committee No report at time of publication

Executive Committee , Report is on file. Please see Attachment A at the end of these reports. Also see Attachment D for referenced Trustee Report.

Expansion & Membership Committee

Did not meet David Temple, Chairman

Fees and Dues Committee

No report at time of publication.

Finance Committee

See Audit Committee report

Former State Presidents Committee

Did not meet. Stephen W Rohrbough, Chairman

Genealogy Committee

No report available at time of publication.

David Temple Co-Chairman, Larry Peik Co-Chairman

Information Technology

No report at the time of publication. Ray Cox, Chairman

Long Range Planning

Long Range Planning Committee, Meeting Minutes

Board of Managers Meeting, Austin, TX, October 15, 2016

John Beard, Chairman

Committee Members: Larry Blackburn, Ron Carter, Bob Cohen, Jim Heath, Tom Holden, Tom Jackson, James T. Jones, Jr., Stephen Lee, Sam Massey, Art Mumford, Stephen Rohrbough, Ron Walcik, Nathan White

Members Present: Larry Blackburn, Ron Carter, Bob Cohen, Tom Holden, Tom Jackson, James T. Jones, Jr., Stephen Lee, Sam Massey, Art Mumford, Stephen Rohrbough, Ron Walcik

Call to Order at 10:00 am by Chairman Beard

An update on the planning and organization for the hosting of the 2018 National Congress was presented by John Beard and Tom Jackson.

Adjourned at 10:30 am

Respectfully submitted: John Beard, Chairman

Newsletter

No report available at time of publication.

Nominating Committee

Nothing to report. Larry Stevens, Chairman

Oration Committee

No report received at time of publication, Tom Whitelock, Chairman.

Operation Reach Disolved

ROTC Sub-Committee

No report at time of publication

Poster Contest Sub-Committee

No report at time of publication

Patriots Fund Trustees Committee: Did not meet

Patriot Fund Fundraising Committee: Did not meet

Patriot Fund Projects

Patriot Fund Projects Committee, Meeting Minutes
Board of Managers Meeting, Austin, TX, October 15, 2016

John Beard, Chairman

Committee Members: Russell Dart, John Greer, Allen Henshaw, Ron Walcik

Members Present: Russell Dart, Ron Walcik.

Guests: Steven Rohrbough, William Marrs, David Temple, Bob Cohen, Jim Jones

Mission Statement:

Generate and implement projects to be underwritten by the “available funds” of the Patriot Fund.

Call to Order at 2:00 pm by Chairman Beard

Old Business: Reviewed the 2016-2017 Budget

New Business: Compatriot Rohrbough discussed using the funds of a \$5,000 bequest as part of the seed money to start a CAR Essay Competition on the National level. No action was taken pending submission of additional information on the project by Compatriot Rohrbough at the State Meeting.

Adjourn at 2:30 pm

Patriot Graves Committee

Patriot Index / Revolutionary War Graves Registry Cmte.

Minutes

Texas SAR Board of Managers Meeting

Holiday Inn Austin Midtown
Austin, Texas at the *Maple Room*
Hosted by Patrick Henry Chapter # 11
Sat. Oct. 15, 2016

Filing date: Monday, Oct 17th 2016
James E Mitchell, Chmn. and John K. Thompson, 1st Vice Chmn.

Fifty nine (59) Revolutionary War Patriots have been catalogued as buried within Texas; source:
<http://www.txssar.org/buried.htm>.

2012: “Mission Statement- Members of our Cmte join together to fund, mark, dedicate and register graves of Revolutionary War Soldiers and Patriots found buried within Texas – James Mitchell Chmn. & Peter Baron 1st Vice Chmn.”

I. Call to Order: *Maple Room at 11:00 AM* / Chmn. Jas. E. Mitchell

II. Welcome: Texas SAR State Pres., Michael J. Radcliff opened the scheduled meeting at the *Maple Room*.

A. **Sign-in-Sheet** / passed around and completed with 8 members present and 2 *involved* members, Tom Jackson and John Beard attending other sessions.

Texas State Pres. Michael J Radcliff presented to James E. Mitchell a Certificate and Medal for the National Von Steuben Medal for Sustained Achievement and Service as a Color Guardsman to the Nat'l. Society SAR signed by Pres. Gen'l. J. Michael Tomme, Sr. and a color guardsmen group photo taken at the 126th Annual Congress upon the steps of the Boston Public Library founded with support from Benj. Franklin at 700 Boylston St., immediately following the Sun., Jul 10th SAR Memorial Service held across the street at the Old South Church est. 1669 by dissenters from Boston's First Church.

B. Treasurer's Report – given for committee (cmte) member [John Beard (at another scheduled session)] that reflected the annual “line item” sum of \$200.00 allocated to the Texas SAR Patriot Ancestor Graves Cmte. Noted, were two (2) checks for purposes of Xeroxing were submitted in amts., \$7.79 on Mar. 30, 2016 and \$11.25 on Oct. 13, 2016 leaving a balance \$180.96 in the cmte. budget of the Texas SAR Asset Account to date.

C. No 1st Vice Chmn's Rpt. was given; however, mention was made regarding *a future action* to memorialize RevWar service (SC) Captain **James Tinsley** as Nat'l. Society SAR Patriot Biography Ancestor # P-305446 born Culpeper, VA 1759; and, died 22 Jul 1844 at Walker Co., TX at his farm tract and Headright # 1542 / 1641 certified and recorded at the General Land Office at Austin. At his private family cemetery both he and his 2nd wife, Susannah Hooker were buried and their graves were eventually lost. Tinsley is immensely well documented within the Texas General Land Office and the U.S. Nat'l. Archives in WDC.

Patriot Ancestor Graves Cmte. members include and/or not limited to those recently present at the Texas SAR 121st Annual Convention held at Richardson, TX Mar 31-Apr 3, 2016: Arthur

“Art” Munford; Peter N. McLellan; John L. Greer; Michael J. Radcliff; Dr. John Hamlin; Dr. James Heath; Larry D. Tidwell; John K. Thompson 1st V. Chmn.; John “Pete” Lenes; Bill Whatley; Tom Whitelock; Rev. James C. Taylor; Geo. T. West; Merlin E. “Gene” Shaner; Marvin Morgan, CPA; H. Allen Greene, Fred Jackson and Thomas “Tom” Jackson, CPA; and James E. “Jim” Mitchell, Chmn.; **attending Sat., Oct 15th were Art Munford, Victoria; Marvin Morgan, Patrick Henry; Peter McLellan, McKinney; Michael J. Radcliff, Panhandle #37; H. Allen Greene, Robert Rankin # 62; John K Thompson, Freedom #38; John P. Lenes, Bdo. de Galvez #1; John Beard, PineyWoods; Tom Jackson, Robert Rankin # 62 and James E. “Jim” Mitchell, Bdo. de Galvez #1.**

III. Old Business: Chmn. Mitchell *was asked* by Robert “Bob” Cohen, a past Texas SAR State Pres., on Fri. Oct. 14th during the “2018 Congress Planning” meeting held at the Mesquite Room –if the Patriot Ancestor Graves cmte. would agree to have a *printed list* of the Revolutionary War Soldiers and Patriots known buried within Texas made available for viewing at the planned 2018 Congress (Jul 11-19) scheduled at Houston (Westin Memorial City). The separate issue of a recently *rejected* Certificate and Medal proposal for creation of a *Compatriot Graves Marking Medal* was discussed by the writer, Jas. E. Mitchell before the **Nat’l. Society SAR Medals & Awards (M & A) cmte.** held at Boston Jul 9 -15.

Although, Jas. E. Mitchell a voting M & A cmte. member spoke from the floor toward approval of the *Compatriot Grave Marking Medal*; voting M & A members saw the submitted *Compatriot Grave Marking Medal Form* by *Tony Vets, Chmn. Patriot Index / RevWar Graves Registry Cmte.*, as mimicking the approved 19 Aug 2012 **Patriot Grave Marking Medal!**? M & A cmte. members pointed out that one hundred and eighty-eight (188) SAR general members have presently earned the stand-alone approved, **Patriot Graves Marking Medal**. It was viewed as an inappropriate short-cut to copy this distinguished recognition Medal for preserving RevWar Soldiers and Patriots. The **Patriot Grave Marking Medal** should be held singularly in reserve for Nat’l. Society members that qualify.

IV. New Business: Chmn. Mitchell reminded the cmte. that funding was annually available through the Texas SAR -Memorial Account approved at the Board of Managers during July, 2011. Any cmte. monies spent for printing of a list recommended from the floor of the Fri. Oct 14th 2018 Congress Planning meeting had to be met with agreement from four (4) Appointed cmte. members – **Marvin Morgan; H. Allen Greene; Arthur Munford;** and, **John P. Lenes** appointed by **James E. Mitchell, Chmn.**

The cmte. heard Chmn. Mitchell expressed wishes that a motion be made to print a list of names of RevWar Soldiers and Patriots whose identities appear inscribed upon a wall mounted, large, bronze plaque set in the west wing of the State Capital (ground level) at downtown, Austin. In this manner, a list might be offered by the Lieut Governor Dan Patrick and printed upon vellum “smooth writing paper imitating calf, goat or sheep skin” parchment for presentation at the 2018 Annual Congress. The state printed document after Jul 2018 Congress might be housed permanently at the public building and cemetery common at the Texas State Cemetery.

A motion was made by H. Allen Greene and seconded by John P. Lenes and approved favorably by all attendees.

In a sincere show of kindness, member Thomas “Tom” Jackson, Texas SAR State Sec. passed along to our cmte. a single page printed, *Proposal To Cause to be Erected a Memorial Cenotaph* (Latin: No Bones) granite marker for Ira Hobart Evans, Dec’d., Texas SAR State No. 0001 at the **Texas State Cemetery**, Navasota St. at East 11th St., Austin, TX, Latitude: 30.266730 and Longitude: -97.726671 in conjunction with the 2018 National Congress.

Chmn. Mitchell called for a motion to approve the *Proposal To Cause to be Erected a Memorial Cenotaph*; Marvin Morgan called for the motion and it was seconded by H. Allen Greene, and voted favorably by all attendees.

The printed Proposal is attached herewith:

V. Adjournment and Closing: 11:40 AM given by Jas. E. Mitchell, Chmn.

UPDATE

128th Annual Congress set for Houston, Texas

James Edward Mitchell, Chmn, Patriot Index / Rev War Graves Registry Cmte., Texas Society of the Sons of the American Revolution (SAR)

Tues., Oct 18, 2016

Reference: Board of Managers meeting held at Holiday Inn Midtown 6000 Fiskville Rd., Austin

A (U.S.) Centennial (1976) “Patriots Plaque” can be discovered searching Google: Books.... I located a printed SAR brochure entitled: *Centennial History of the National Society of the Sons of the American Revolution*. The Google search of the subject ‘Revolutionary War Soldiers plaque at the Texas State Capitol’ led to the finding on pg. 88 that a “Patriots Plaque” with 46 names of the Revolutionary War soldiers buried in Texas was placed in the Rotunda of the Texas State Capitol by the Texas Society.

Update, Mon., Oct 17, 2016 an E-mail was sent by me to the staff secretary of Texas Lt Gov. Dan Patrick regarding assistance to locate the “Patriots Plaque” at the Texas State Capitol, believed to be set or hung upon a wall of the Texas State Capitol since 1995-6 at the west wing, ground floor -adjacent to offices of the Texas House Members and their staff.

Patriot Medal Selection

Robert S. Cohen, Chairman, Larry Stevens, Vice Chairman

Members: Peter Baron, Ed Butler, Ray Cox, Tom Green, George Harcourt

Jim Heath, Jim Jones, Dan Reed, Nathan White, Tom Whitelock

The committee reported the following individuals were selected:

Pete Lenes, Larry Blackburn, Walt Thomas, Art Munford, and Allen Greene.

Patriot Projects Committee

No Report at Time of Publication

Perpetual Fund

1. Members Present:

Stephen Rohrbough, Chairman (2017); Bob Cohen, Vice Chairman (2020); John Beard, Trustee (2020); Larry Stevens, Trustee (2021); Bill Marrs, Trustee (2017); Russell Dart, State Treasurer (non voting)

Members Not Present:

Mike Radcliff, (President); Tom Jackson Trustee (2022)

Guests Present:

Peter McLellan, KcKinney Chapter and Past Chairman; David Temple, Dallas Chapter; Floyd Miller, Paul Revere Chapter

2. The Chairman called the meeting to order at 2:30 pm, October 15, 2016.

3. The Chairman reviewed the status of the Perpetual Fund as follows:

Balance as of January 1, 2016	\$150,222.36
Balance as of September 30 2016	\$152,001.39
Net Change and balance in the Fund	+ \$1,779.53

Note: These balances include both the Brinker Capital and Vanguard Accounts. A complete financial Statement for the end of year 2016 will be available at the Annual State Meeting on March 31 - April 2, 2017.

4. Discussion: There was a question regarding deaths of Perpetual Fund Life Members and updating the list to remove the names of those who are reported deceased. The State Treasurer reported that he works closely with the State Secretary when reports are received reporting the death of a SAR Member. When receiving such a report on the death of a SAR Member, the Treasurer removes the name from the Perpetual Fund List.

If the State Treasurer feels that there is a need to reconcile Perpetual Fund Membership names and finds a discrepancy against the Secretary' data base, an inquiry can be made to correct the discrepancy.

5. Other Comments: Russell Dart, Treasurer reported that there are currently 357 Members in the Perpetual Fund. There are 78 National Life Members leaving an obligation to pay dues for about 279 members.

6. Motion of adjourn: at 2:50 pm, John Beard moved that the meeting be adjourned.
Motion carried.

Respectfully Submitted,

TXS-SAR Public Service Sub-Committee Report

No Report at Time of Publication

Publicity Committee

The Publicity Committee did not meet..

,Committee Members

Registrar - Inland Committee

See Officer Reports

Registrar - Coastal Committee

See Officer Reports

State Meetings Committee

State Meetings Committee

Veterans Committee

Minutes for Veterans Committee

Texas SAR Annual Meeting

Yearbook Committee

No Report at Time of Publication

ATTACHMENT A

Executive Committee

ExCom Meeting Agenda

October 14, 2016 Austin, Texas

Members:

Michael Radcliff, President;

John Beard, President Elect;
Larry Stevens Immediate Past President,
Drake Peddie Secretary,
Sam Massey Communications Secretary,
Tom Jackson, Staff Secretary;
Russell Dart, Treasurer;
Jeff Gammon, Costal Register
David Temple, Inland Registrar,
Tracy Pounders Chancellor,
Chaplain absent,
Marvin Morgan, Audit & St. Meetings;
John Hamlin, VPM&A.

Call the meeting to order.

Introductions

Review & Approval of minutes

Officers Reports:

- Michael Radcliff, President;
- John Beard, President Elect;
- Larry Stevens Immediate Past President,
- Drake Peddie Secretary,
- Sam Massey Communications Secretary,
- Tom Jackson, Staff Secretary;
- Russell Dart, Treasurer;
- Jeff Gammon, Costal Register
- David Temple, Inland Registrar,
- Tracy Pounders Chancellor,
- Chaplain absent,
- Marvin Morgan, Audit & St. Meetings;
- John Hamlin, VPM&A.

Other Business

Adjourn

Executive Committee
ExCom Meeting Minutes
October 14, 2016 Austin, Texas

Members Present:

Michael Radcliff, President; John Beard, President Elect;
Larry Stevens Immediate Past President,
Drake Peddie Secretary, Sam Massey Communications Secretary,
Tom Jackson, Staff Secretary; Russell Dart, Treasurer;
Jeff Gammon, Costal Register; David Temple, Inland Registrar,
Tracy Pounders Chancellor; Chaplain absent;
Marvin Morgan, Audit & St. Meetings; John Hamlin, VPM&A.

Guests Present: Peter McClellan

President Radcliff called the meeting to order at 7:00 am and requested that everyone introduce themselves. He asked that the minutes from the last BOM meeting be approved as filed of record by Staff Secretary Tom Jackson. President Radcliff called for any corrections and there being none moved that the minutes be approved and they were so moved.

President Radcliff then asked for Officers report.

John Beard, President Elect noted that \$540 of lapel pins were sold and more would need to be ordered. He noted that the budget would need a \$1,000 increase. All net proceeds would benefit the support of the National Congress.

Larry Stevens Immediate Past President, reported that he collected national awards. He distributed his written trustee report.

Mike Radcliff applauded Drake Peddie for doing an exceptional job.

Drake Peddie Secretary, noted the dues notices were all out. The roster is being updated every two or three weeks. He completed the printing of 50 certificates and additional lead time would be appreciated. He noted that there were certain conflicts remaining in the data base. He also noted that there was an open listing of payments not processed as of yet. Facebook interest continues to be brisk.

Sam Massey Communications Secretary, applauded Drake Peddie for doing an exceptional job. He noted that requests for membership from the national website had high volume but it was starting to diminish. Numerous da da requests had been processed.

Tom Jackson, Staff Secretary; Report is on file.

Russell Dart, Treasurer; applauded Drake Peddie for doing an exceptional job. He noted that dues notices were all out early. He questioned the advisability of this policy as posting of checks is difficult.

John Beard noted that the bank is now charging service fees and perhaps a change of banks would be warranted. No action was taken.

President Radcliff brought up the use of credit cards. He requested Marvin Morgan to review the matter and report back.

John Beard brought up the idea of increasing dues. No action was taken.

Jeff Gammon, Costal Registrar noted that he processed 43 applications and rejected 2.

David Temple, Inland Registrar, noted his report is on file.

President Radcliff requested David Temple to report on his review of the prior Costal Registrar. David Temple noted that his investigation of the prior Costal Registrar indicated that fourteen applications needed to be investigated, some of which were missing based upon checks received. Other applications were found without documentation. There is some concern over potential identity theft related to the missing documentation. Russell Dart noted that his review of the financial activity indicated that any financial shortfalls were modest. A general discussion ensued. A consensus was reached that the Texas SAR would bear any costs associated with this unfortunate incident. President Radcliff noted that no legal action would be taken regarding this matter upon advice of Chancellor Tracy Pounders.

Tracy Pounders Chancellor, Report is on file.

Chaplain absent,

Marvin Morgan, Audit & St. Meetings; He discussed the possibility of online banking. He distributed the Audit Report and requested Peter McClellan to review the Audit Report. Peter McClellan reviewed the highlights of the Audit Report. He noted that item number four would be a motion. A copy of the Audit Report is attached.

John Hamlin, VPM&A, noted that there were problems with Pay Pal. The recommendation was to change the host. The cost to change the host would be \$500. He noted that the domain name was up for renewal. President Radcliff referred the matter to the Finance Committee. He noted that he supported the payment of \$500.

President Radcliff adjourned the meeting at 7:30am.

Tom Jackson, Staff Secretary

ATTACHMENT B

11-Oct-15

**Contest Name
Amounts**

**Chairman
Expenses**

Scholarship

Patriots Fund Projects Budget 2015-2016 - Approved
(Current Year and Next Year)

**Travel
Travel**

**Other
Rqmt**

Total

Knight Essay

1st Place

\$2,500

\$270

\$0

\$2,770

2nd Place

Colonial

\$250

\$0

\$0

\$250

750 total

Joe(Doc) Allen Rice

	Wars \$500.					
3rd Place	\$300	\$0		\$0		\$300
Net	\$3,050	\$270		\$0		\$3,320
Am Poster				Steve Lee		
1st Place	\$300	\$0		\$0		\$300
2nd Place	\$200	\$0		\$0		\$200
3rd Place	\$150	\$0		\$0		\$150
4th Place	\$100	\$0		\$0		\$100
5th Place	\$100	\$0		\$0		\$100
Net	\$850	\$0		\$0		\$850
Brochure				Steve Lee		
1st Place	\$300	\$0		\$0		\$300
2nd Place	\$200	\$0		\$0		\$200
3rd Place	\$150	\$0		\$0		\$150
4th Place	\$100	\$0		\$0		\$100
5th Place	\$100	\$0		\$0		\$100
Net	\$850	\$0		\$0		\$850
History Teacher				K.B. Hallmark III		
Award or						
Seminar	\$1,500	\$270		\$2,000		\$3,770
Net	\$1,500	\$270		\$2,000		\$3,770
Eagle Scout				Art Munford		
1st Place	\$2,500	\$270		\$0		\$2,770
Net	\$2,500	\$270		\$0		\$2,770
Oration				Tom Whitelock		
1st Place	\$1,000 -Richie Fd	\$2,500		\$270	\$2,000	\$4,770
2nd Place	\$500 - War 1812	\$250	\$270	\$0	\$520	750 total
3rd Place	\$500	\$270		\$0		\$770
4th Place	\$300	\$270		\$0		\$570
5th Place	\$150	\$270		\$0		\$420
6th Place	\$150	\$270		\$0		\$420
Net	\$3,850	\$1,620		\$2,000		\$7,470
ROTC				John Thompson		
Medals	\$4,200	\$0		\$0		\$4,200
Enhanced Cadet	\$2,500	\$270		\$0		\$2,770
Net	\$6,700	\$270		\$0		\$6,970
CAR Essay				Ron Carter		
1st Place	\$2,500	\$270		\$0		\$2,770
2nd Place	\$750	\$0		\$0		\$750
3rd Place	\$500	\$0		\$0		\$500
4th Place	\$300	\$0		\$0		\$300
5th Place	\$150	\$0		\$0		\$150
Net	\$4,200	\$270		\$0		\$4,470
Travel for National Winner		\$2,000			\$2,000	
Total Budget	\$23,500	\$2,970		\$6,000		\$32,470
Total Requirement				\$32,470		

ATTACHMENT C

TXSSAR AUDIT COMMITTEE

SUMMARY AUDIT REPORT

SEPTEMBER 17, 2016

Attendees:

Russell Dart, Treasurer
Tom Jackson, Staff Secretary
Peter McLellan, Vice Chairman, Audit Committee
Jim T. Jones, Jr.
Kevin Picard
Dr. Andrew "Henry" Smith III

The following report summarizes those audit activities that were conducted on Saturday, September 17, 2016, at the La Quinta Inn and Suites located in Brenham, Texas, for the period January 1 – June 30, 2016.

Dues Received & Posted – K. Picard, AH Smith

8 of 14 batches received during the period under review were audited. Only one discrepancy was noted on 04/28/2016 in which \$88.00 was posted to Account 2080 instead of Account 1025 – Patriot Bank Dues.

It was noted that the current accounting process does not account for specific member donations to designated Patriot Fund Sub-Accounts (Eagle Scout, Knight Essay, History Teacher, Oration, Poster, ROTC, George Washington Parade) balances. For example, if a donation is received designated for the Eagle Scout program, the donation is accumulated in the Patriot Fund Projects Account 5030 and not posted to the Eagle Scout account. This should be reviewed by the Treasurer in order to comply with specific member Patriot Fund program donations and accounting principles.

Expenditures/Disbursements – P. McLellan

The following activities and concerns were noted below:

- 1) 01/04/2016 -- Lack of TXSSAR President's approval for payment of Danny Pena III PC accounting expense of \$2,000.00 (Patriot Bank Check # 1017).
It was noted by the Treasurer that a contract with the CPA was approved and therefore did not require a second approval signature.
- 2) 04/22/2016 – Suggest that in the future, specific membership information be attached to chapter due disbursement information to backup amount of disbursement.
The treasurer stated that he does send specific membership information directly to the chapters but did not retain a copy for the file. He said that he will do so in the future.

- 3) Patriot Bank – Operations (Account 1026) – selected for audit all disbursement transactions over \$500.00 (7 items). See item 1 & 2 above for noted concerns.
- 4) Patriot/Green Bank – suggest that Account # 1026 be renamed as Patriot / Green Operations Account to note that information from merged bank will be included in the account file.
- 5) Proposed Convenience Fee – The TXSSAR Internal Audit Committee is proposing that a \$25.00 convenience fee per disbursement be charged to all chapters that require a hand-written check as opposed to a EFT transaction.
- 6) EFT Disbursement Confirmation – emails were forwarded to a sampling of those chapters who received a dues disbursement of \$500.00 or more via EFT to confirm receipt. (15/30 EFT Chapters) (17 Chapters were sent checks.)

- X -- Bernardo De Galvez – 1 -- \$1,920.50
- **Dallas – 2 -- \$3388.50**
- X -- San Antonio – 4-- \$2043.00
- X -- Paul Carrington – 5 -- \$ 2029.50
- X -- Maj, KM Van Zandt – 6 -- \$1390.00
- X -- Patrick Henry – 11 -- \$2135.50
- X -- Capt. Wm Barron – 25 -- \$1675.00
- X -- Heart of Texas – 27 --- 1140.00
- **Hill Country – 31 -- \$1067.00**
- **Plano – 37 -- \$2410.00**
- X -- Independence – 40 -- \$821.00
- X -- East Fork Trinity – 47 – 602.00
- X -- Piney Woods – 51 -- \$777.50
- X -- Robert Rankin – 62 -- \$1135.50
- X -- McKinney – 63 -- \$856.00

- Result: 15 Chapters – 12 Affirmative, 3 Replies Outstanding (BOLD)

Investments – JT Jones, Jr.

Investment Accounts – Brinker Capital and Vanguard:

Review included the following for the period January 1 through August 31, 2016:

- Reviewed the Brinker Capital and Vanguard statements for the eight months ending August 31, 2016 for all five investment accounts.
- Compared the Fee Expense, and Income items (Dividends, Interest, and Realized Capital Gains/Losses) from the monthly Brinker Capital and Vanguard statements to the QuickBooks investment accounts.
- Verified the beginning and ending balances of the Brinker Capital and Vanguard monthly statements to the QuickBooks investment accounts.

- Verified the monthly Unrealized Gains/Losses posted to the QuickBooks investment accounts.

Observations:

- There were errors in posting Brinker Capital Patriot April 30, 2016 realized gains. The correct Brinker Capital Patriot April 30, 2016 realized gains/losses are zero. Corrected Brinker Capital Patriot Unrealized Gains/losses resulting from corrected realized gains for April 30, 2016 are \$3,173.70.
- There were errors in posting Brinker Capital Perpetual March 31, 2016 and May 31, 2016 realized gains. Corrected March 31, 2016 and May 31, 2016 realized gains are \$124.47 and \$634.66, respectively. Corrected Brinker Capital Perpetual Unrealized Gains resulting from corrected realized gains for March 31, 2016 and May 31, 2016 are \$3,289.06 and \$64.76, respectively.
- Vanguard Patriot, Perpetual, and Ritchie April 30, 2016 monthly statements were not included in the file folders.

Recommendations:

- The correct amounts have been provided to the State Treasurer, so he can correct posting to the QuickBooks income and asset accounts.
- Brinker Capital and Vanguard monthly statements should be maintained in the file folders.

Coastal Registrar Review – TJ Jackson

A review of the Coastal Registrar file was conducted. Upon review of the file, it appears that the estimated net difference between the Treasurer and the Coastal Registrar financial records, is approximately \$45.00. David Temple, Inland Registrar, will confirm with the NSSAR Registrar in Louisville, KY at the Fall Meeting, the total number of applications received and processed to date on behalf of the Coastal Registrar to finalize the reconciliation of the Coastal Registrar account.

Recommendation -- Assuming the difference is approximately \$45.00, it is the recommendation of the Audit Committee that TXSSAR EXCOM authorize the write-off the difference.

Audit Committee Recommendations

- 1) Registrar Debit/Credit Cards -- Registrars should not be permitted to obtain Debit/Credit cards in order to protect the integrity of Registrar checking accounts for the first 18 months in their assigned Registrar position.

- 2) Treasurer Digital Access -- Going forward, the Treasurer will have digital (“online”) access to all TXSSAR accounts including Registrar accounts. Testing of digital access to various TXSSAR accounts will be part of future internal audits.
- 3) Registrar Mentor Training -- It is suggested that a “mentor training” program be implemented for newly assigned Registrars. This training program will enable a shorter learning curve of those genealogical requirements necessary for the effective processing of member and supplemental applications.
- 4) Manual Check Convenience Fee – It is proposed that a \$25.00 convenience fee be charged for each check that is manually prepared by the Treasurer on or after 12/31/2016 for a given chapter. This action will encourage all chapters to provide EFT information to the Treasurer to more efficiently process the disbursement of chapter dues and application fees.
- 5) Designated Donations to be Processed on FIFO Basis – It is suggested that the BOM formally adopt a procedure to stipulate that designated donations will be processed on a FIFO basis in compliance with IRS requirements. Adopting this procedure will make the intent and required recordkeeping clear and in IRS compliance.

Summary

As Vice Chairman of the TXSSAR Audit Committee, I want to thank all of those members of the committee who were present at our meeting.

Please let me know if you have any questions or comments.

Respectfully submitted, Peter N. McLellan, Vice Chairman, TXSSAR Audit Committee

ATTACHMENT D

UPDATED TRUSTEE REPORT

- Trustees Report
Spring Leadership/Trustee 2016
October 10, 2016

The Spring 2016 Trustee session began at about 9:15 am on October 1, 2016 in the Brown Hotel, Louisville.

Five recommendations from the EXCOM were presented to the Trustees for their consideration and approval.

1 The ECOM recommended implementing the Electronic Module of the new Data Base System on January 1, 2017. This would mean all application would have to use the Electronic Application on the NSSAR Website. Members made presentation for and against this recommendation. Those for implementing the electronic module argued that the old data system was constantly crashing and it was not known how long it would last. Those arguing against stated the members were not ready to use the NSSAR Electronic Application due lack of training or technical knowhow. This recommendation was NOT Approved by a majority of Officers and Trustees.

2 The ExCom recommended that the money paid for the Contract between Kings College and

NSSAR be paid this year due to the lower exchange rate between the Pound and Dollars which could be a savings of \$6,000. This recommendation was Approved.

3 The EXCOM recommended that the Budget that passed out. The Budget was Approved. Included in the report was that \$107,000 from the Alexander Hamilton fund would be allocated to the general budget. And, \$20,000 would be appropriated to Outreach Education.

4 The EXCOM recommended that \$7,000 be approved to study building out a part of the entry of the new building in the Solid Light building proposal to make it more attractive. The space is being utilized as function area for outside groups to rent for events. PG Nathan White point out this proposal was never presented to his committee for review and that his committee oversees the Building Project. Further, he stated that this proposal was not a part of the building plan approved in the Spring 2015 Trustees Meeting; and this proposal deviates from the plan. After so discussion, the recommendation was NOT Approved.

5 The EXCOM recommended a Co-Existence agreement between the Sons of the Revolution and the Sons of the America Revolution concerning SAR Brands and Logo explain using a handout.

After review the recommendation was Approved.

In other business of interest:

Education Committee Chairman Brooks Lyles of Kansas discussed projects of this committee:

1. Create a Presenters Information Sheet for Presentation is a Digitized Catalog at NSSAR Education Outreach in liaison with the History Committee. The goal is to review programs for historical accuracy and insure material is acceptable for all audiences.

2. The Education Committee recommends “Youth Protection Training” for members who make presentations to youth groups. He said the recommendation is to have presenters certify using an on-line “certification training module” available from the Boys Scouts of America. Those completing training receive a two-year certificate. Members would need to renew their certificate before current certificates expire. Those who complete training would notify the committee and certificate renewal could be tracked on a spread sheet. Brooks stated he would be attending a three-day training on Youth Protection Training or YPT in Virginia.

Congress Planning Committee Chairman Paul Callanan said the committee approved a proposal by Washington State to host the 2021 National Congress and recommends the Trustees Approve this proposal. The Trustees Approved.

The Investment Committee recommended using “Unrealized Gains” in the budgeting process. This was referred to the budget committee for study.

A Merchant Marine Academy Award was recommended of \$10,000 for scholarship. The Pennsylvania Society would provide \$5,000 towards this award. The motion was Approved. Further information on the Spring 2016 Trustees Meeting would be posted as minutes by NSSAR to be made available when posted on Share-file.

Respectfully submitted,

Larry G. Stevens
Texas Society Trustee