3650
4-11-80

DR-1041

MASTER

DOE/IR-0051
Notice of Program
Announcement No.
DE-PA01-79IR10223

Guide For The Preparation Of Proposals For Faculty Development Projects In Energy Education — 1980

U.S. DEPARTMENT OF ENERGY
Assistant Secretary for
Intergovernmental and
Institutional Relations
Office of Education, Business and
Labor Affairs
Education Programs Division
Washington, D.C. 20585

- I. Summer Workshops—4-Year College, Community College, and 2-Year Postsecondary Technical Education Teachers
- II. Summer Workshops—High School Teachers
- III. In-Service Workshops—Elementary Teachers

DISCLAIMER

This report was prepared as an account of work sponsored by an agency of the United States Government. Neither the United States Government nor any agency Thereof, nor any of their employees, makes any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, or represents that its use would not infringe privately owned rights. Reference herein to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise does not necessarily constitute or imply its endorsement, recommendation, or favoring by the United States Government or any agency thereof. The views and opinions of authors expressed herein do not necessarily state or reflect those of the United States Government or any agency thereof.

DISCLAIMER

Portions of this document may be illegible in electronic image products. Images are produced from the best available original document.

Institutions planning to submit proposals in the FY 1980 competition are requested to return an intent-to-submit card (see last page of this announcement) as soon as possible. This will assist DOE in preparing for an adequate review. Failure to send the card will not exclude an institution's proposal from competition.

Education Programs Division

The Department of Energy's Education Programs Division is part of the Office of Education, Business and Labor Affairs, under the Assistant Secretary for Intergovernmental and Institutional Relations.

The mission of the Education Programs Division is to assure and support the appropriate involvement of educational processes and institutions in implementing the National Energy Act and the National Energy Plan.

A list of the programs of the Division follows:

1. Faculty Development Program
2. DOE Laboratory-Research Participation
3. Curriculum Materials Development Program
4. Pre-Freshman and Cooperative Education for Minorities and Women in Engineering Program
5. Community College and Two-Year Postsecondary Programs
6. Used Energy-Related Laboratory Equipment Program

Guidelines for these programs are available from:

Office of Education, Business
and Labor Affairs
Education Programs Division
Department of Energy
Mail Stop 8G-031
Washington, D.C. 20585
(202) 252-6480

Department of Energy
Washington, D.C. 20585

DISCLAIMER

This book was prepared as an account of work sponsored by an agency of the United States Government. Neither the United States Government nor any agency thereof, nor any of their employees, makes any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, or represents that its use would not infringe privately owned rights. Reference herein to any specific commercial product, process, or service by trade name, trademark, manufacturer, or otherwise, does not necessarily constitute or imply its endorsement, recommendation, or favoring by the United States Government or any agency thereof. The views and opinions of authors expressed herein do not necessarily state or reflect those of the United States Government or any agency thereof.

Prospective Offerors:

PROGRAM ANNOUNCEMENT NUMBER DE-PA01-79IR10223
FACULTY DEVELOPMENT PROJECTS IN ENERGY EDUCATION 1980,
EDUCATION PROGRAMS DIVISION
INTERGOVERNMENTAL AND INSTITUTIONAL RELATIONS OFFICE

The U.S. Department of Energy, Education Programs Division, desires to receive and consider for support proposals for faculty development projects in energy education under the direction of college or university faculty in the following three (3) areas:

1. Summer Workshops - Four year College, Community College, and two year Postsecondary Technical Education Teachers
2. Summer Workshops - High School Teachers
3. In-Service Workshops - Elementary and/or Junior High School Teachers

Offerors may propose on any one, any combination, or all of the programs mentioned above. A separate, detachable proposal must be submitted for each area proposed.

This Program Announcement is issued pursuant to Public Law (P.L.) 95-91 Department of Energy Organization Act of 1977; P.L. 93-438, Energy Reorganization Act of 1974; P.L. 93-577, Federal Nonnuclear Energy Research and Development Act of 1974; P.L. 85-934, the Grant Act; and P.L. 83-703, the Atomic Energy Act of 1954, as amended.

Funds are not presently available for this procurement. The Government's obligation hereunder is contingent upon the availability of appropriated funds from which payment for grant purposes can be made. No legal liability on the part of the Government for payment of any money shall arise unless funds are made available to the Contracting Officer for this procurement and notice of such availability, to be confirmed in writing by the Contracting Officer, is given to the Contractor.

Proposals are due, as further specified in Section III of the Program Announcement, on or before 4:30 p.m. local prevailing time at the place designated for receipt of proposals on the closing date of **NOV 1 1979**. Inquiries regarding this solicitation should be addressed to the Grant Specialist, Mr. Bruce M. Bakaysa at (202) 376-9819. Receipt of your proposal will be acknowledged if you include the self mailer enclosed herein with your submittal.

Sincerely,

Edwin R. Itnyre
Contracting Officer
Office of Procurement Operations

CONTENTS

Section I.	General Information	Page
A.	Introduction	1
B.	Program Description.	1
C.	Program Objectives	1
D.	Eligible Organizations	2
Section II. Program Interests		
A.	Scope.	3
B.	Workshops.	3
	1. Summer workshops--4-year college, community college, and 2-year postsecondary education teachers.	3
	2. Summer workshops--high school teachers.	4
	3. In-Service workshops--elementary teachers	4
C.	Financial Provisions	5
D.	Academic Credit.	5
E.	Tuition and Fees	5
F.	DOE Educational Materials.	5
Section III. Preparation and Submission of Proposals		
A.	Proposal Format.	6
B.	Conditions and Requirements.	9
C.	Inquiries and Proposal Submittal	11
D.	Late Proposal Provisions	13
E.	Publicity	13
Section IV. Proposal Qualification Evaluation and Selection		
A.	Methods of Evaluation.	14
B.	Criteria	14

	<u>Page</u>
C. Program Policy Factors	15
D. Selection.	15
E. Notification of Award.	15
F. Project Monitoring and Evaluation.	15
Section V. Final Report	16
APPENDIX A - Sample Grant Award and Provisions	
APPENDIX B - Proposal Cover Sheet, Budget Page, Civil Rights Act Compliance Form	
APPENDIX C - Late Proposal Provisions	

SECTION II. PROGRAM INTERESTS

A. SCOPE

Faculty Development Projects should involve fields and subject areas of interest and concern to DOE. Faculty Development Projects must involve subject matter that will improve teachers' understanding of and facility with energy issues and topics. Issues or topics included in proposed programs can be many or few, but in all cases, the proposal must show that the selection of subject matter is appropriate to regional or local needs. Subject matter may deal directly with energy topics such as resources, technology or conservation, or may address pertinent issues affected by energy activities such as social, cultural, environmental or economic issues. Although the subject area of the project may be national in scope, it is intended that participants will be local or regional. Regional participant selection is intended to promote economy of operation, mutual understanding of perspectives, and to promote continuing communication among participating teachers and between teachers and local institutions of higher learning which serve as a resource for energy education.

Within the Faculty Development Program the DOE will accept proposals for three categories of workshops. A separate proposal must be submitted for each workshop category. The unique features of each category are described under part B.

B. WORKSHOPS

1. SUMMER WORKSHOPS--4-YEAR COLLEGE, COMMUNITY COLLEGE, AND 2-YEAR POSTSECONDARY TECHNICAL EDUCATION TEACHERS

It is anticipated that the primary vehicle for these projects will be summer workshops of 1 to 3 weeks in duration for a minimum of 20 participants. Alternative mechanisms may also be considered.

In addition to projects focusing on topics of general interest to DOE, proposals for postsecondary teachers are specifically solicited in the following subject areas which have been identified in the recently passed National Energy Act:

- o Energy Conservation and renewable resources*
- o Environmental and safety aspects of energy production
- o Coal and other alternate fuels as an energy source
- o Projects addressing the projected shortages in oil and natural gas and means for reducing the national demand for nonrenewable energy resources
- o Projects addressing the economic impacts of energy
- o Projects for teachers who are involved in training personnel for energy vocations

*A program of training in solar applications for community college teachers is planned by the Office of Conservation & Solar Applications. For information on that program, contact the Market Development & Training Branch, Conservation & Solar Applications, Mail Stop 2221C, Washington, D.C. 20585 (202/376-1983).

2. SUMMER WORKSHOPS--HIGH SCHOOL TEACHERS

It is anticipated that the primary vehicle for these projects will be summer workshops of 1 to 3 weeks in duration for a minimum of 30 participants. Previous years' workshops have increasingly incorporated academic year followup along with the summer workshop as a part of a total program. Alternative mechanisms may also be considered.

Proposals for high school and/or junior high teachers are specifically solicited in the following subject areas:

- o General Energy Education - Projects that will provide secondary level teachers with insights into the nature and complexity of the national and world energy problem. Projects should include considerable technical detail, as well as considerations of environmental and socioeconomic impacts. Such projects are normally expected to include a wide spectrum of staff expertise.
 - Projects that, in addition to providing necessary current scientific and economic detail, will address the historical and cultural dimensions of human values affecting and affected by current energy issues. Such projects are expected to include staff expertise from the humanities (such as history, philosophy, literature, jurisprudence, and ethics). These projects will be reviewed by both DOE and the National Endowment for the Humanities (NEH), and, if approved, will be jointly funded.
- o Energy Conservation - These projects are expected to be directed at improving the capabilities of high school faculty to teach about energy conservation and renewable energy resources. A wide variety of projects are possible under this general heading.
- o Other subject areas of interest and concern to DOE and appropriate for high school teachers.

3. IN-SERVICE WORKSHOPS--ELEMENTARY TEACHERS

In-service workshops for elementary and/or junior high teachers are expected to provide this segment of the educational community with insights into the nature and complexity of the national and world energy situation and with pedagogical techniques appropriate to their classroom. Considerable variety in content and structure is possible; they should, however, be appropriate to the teaching assignments of the participants and their background experience.

Individual proposals are expected to request funding for at least four short in-service workshops addressed to different groups of teachers. Proposals must demonstrate school systems' involvement in the planning of the proposal and commitment to provide in-service days.

Proposals for elementary and/or junior high school teachers are specifically solicited in the following areas:

- o Energy Conservation
- o General Energy Education
- o Projects for junior high school vocational arts and home economics teachers

C. FINANCIAL PROVISIONS

Approximately \$1,400,000 will be available for awards under this program in the fiscal year 1980. The distribution of funds for awards will be as follows:

1. Four-year colleges and universities	\$700,000
2. Community colleges and postsecondary technical institutions	\$700,000

Of the above amounts, \$1.2 million will go to summer workshops and \$200,000 will go for in-service workshops. Summer workshop grants will provide financial support from DOE at a rate not to exceed \$30,000 for a maximum of 1 year including indirect costs. In-service workshop grants will provide financial support from DOE at a rate not to exceed \$10,000 for a maximum of 1 year including indirect costs.

D. ACADEMIC CREDIT

DOE encourages the awarding of academic credit for participation in these Faculty Development Projects. Decisions as to the awarding of credit are left to the institution submitting a proposal.

E. TUITION AND FEES

Tuition charges or fees associated with the granting of credit for workshop attendance may not be made of teacher participants. Tuition charges or fees if credit is to be awarded participants should be included within the budget request from DOE.

F. DOE EDUCATIONAL MATERIALS

DOE has developed a number of energy education curriculum materials, some of which may be useful for the workshops. Annotated lists of materials currently available, as well as the materials, are available upon request from:

U.S. Department of Energy
Technical Information Center
P.O. Box 62
Oak Ridge, Tennessee 37830

SECTION III. PREPARATION AND SUBMISSION OF PROPOSALS

Proposals should be prepared by the individual who will be primarily responsible for the activity for which support is requested. The proposal must be certified by the President of the institution or the chief fiscal officer, and is to be submitted by the institution.

In order to facilitate orderly and expedient review, proposals should include the following information presented in the order and format shown below. Proposals should be prepared on 8-1/2 by 11 inch paper, double spaced, printed on one side, with a maximum of eight pages, exclusive of the cover sheet, abstract and appendix (faculty data), budget and budget explanation.

A. Proposal Format

1. Cover Sheet: The format for the cover sheet is provided in Appendix B.
2. Abstract: This should be a concise description of the project, 200 words or less.
3. Budget and Budget Explanation: The costs for the project are to be summarized as shown on the sample Budget Page provided in Appendix B.

Three categories of support may be included:

- a. Participant Support. (In-service workshops are not eligible for participant support.) Participant support for summer workshops includes:

- (1) Living Allowances for participants. This is limited to the equivalent of cost of food and lodging but may not exceed \$150/week (\$75 for participants living at home).
- (2) Travel Allowances will be based upon the rate of 15 cents per mile, with a maximum of \$75 to any one participant.

Participant support provided by DOE is intended to assist participating teachers in meeting the costs of attendance at summer workshops.

Participant support is not normally provided for attendance at activities of less than 5 days' duration. The allowances listed above are available to faculty participants in these projects. Participation by others such as industry representatives, foreign nationals, or representatives from other Government agencies may be acceptable on a non-support basis provided their inclusion will not decrease the effectiveness of the project. Such participation must be cleared by the Contracting Officer.

b. Staff Costs. The following categories of support are illustrative of the types of support that may be requested:

- (1) Costs for staff and direction of the project. These costs should be consistent with the normal salary of the individual pro-rated for the percentage of time spent on the project.
- (2) Indirect costs at the institution's negotiated rate. The proposer shall provide reference to or a copy of the institution's latest negotiated indirect cost rate with the cognizant Federal audit agency.

c. Operating Costs.

- (1) Guest lecturers may be compensated for travel costs, living expenses and an honorarium commensurate with the institution's normal rate for such service.
- (2) Allowances for expendable materials necessary for the project.
- (3) Funds for travel to a 2-day Project Directors' Meeting in Washington. To estimate these expenses, allow for the cost of a round trip jet tourist ticket between the institution's location and Washington, D.C., plus \$125 for living expenses and \$45 for registration fees.

A brief section should follow the Budget page justifying the level of support requested, category by category. Cost sharing by the proposing institution and/or others such as industry is encouraged and shall be indicated on the Budget page.

The DOE reserves the right to negotiate changes in the proposed budget, as well as to disapprove or approve post-award adjustments between categories in accordance with OMB Circular No. A-110, Attachment J.

4. Narrative: This section of the proposal should give enough information so that reviewers can make an informed judgement on the merit of the project. Information in this section should include, but is not limited to:
- a. A statement of the objectives and scope of the proposed project.
 - b. A statement of the need for conducting the project addressing the significance and timeliness of the project.
 - c. A listing of topics to be covered, materials which will be used or developed, field trips and/or experiments planned and an approximate time schedule for each.
 - d. A statement addressing the expected project impacts, including any long-term benefits to the educational community. Evidence that the project will result in increased teacher knowledge, skills and motivation regarding energy subject matter and affect classroom teaching and ultimately impact on students.
 - e. A statement concerning the ability of the staff to carry out the project. Is the expertise and breadth of the personnel adequate and appropriate for the proposed project? Vitae should be included in the appendix.
 - f. A statement addressing the issue of objectivity with regards to the energy issues that will be covered in the project.
 - g. The identification of plans for evaluating the effectiveness of the project, including an assessment of how the workshop actually affected the participants' teaching.
 - h. The facilities required to carry out the project and the ability of the host institution to meet such requirements should be described.
 - i. A description of the procedure and the criteria for the selection of participants. In-service projects must have commitment(s) by school districts to provide in-service days.
 - j. If the proposal requests renewal of an award made in previous years, the proposal should address the question of need for additional projects in the institution's geographical area. Such proposals should also present evidence that previous projects have had beneficial effects on energy education.

5. Appendix: The Appendix should be used to present data on the faculty and/or lecturers to be involved in the project. Vitae should be included for those involved in the project. These should be arranged by the degree of participation in the project. List first the person who will be primarily responsible for the operation of the project followed by others who are likely to be significantly involved. All pertinent data should be given including, but not limited to, institutional affiliation, departmental affiliation, academic rank, degrees, field of specialization, and responsibility in the project. THESE VITAE MUST BE LIMITED TO ONE (1) PAGE FOR EACH PERSON.
6. Civil Rights Assurance: Assurance of Compliance with the Department of Energy under Title VI of the Civil Rights Act shall be made on behalf of the proposing organization and included in each proposal on the form provided in Appendix B.
7. Acknowledgement of Receipt of Proposal Packages: To facilitate prompt acknowledgement of the arrival of the package at DOE, the proposer should cut out two postcards from the last page of this guide, fill them in to identify the proposal, address one card to the Project Director and the other to the official authorized to sign the Cover Sheet, and attach them to the Cover Sheet of the Signature Copy. When the package arrives, the date of receipt and an assigned Proposal Number will be stamped on the card before it is returned, so that thereafter the proposer and DOE may refer to this Proposal Number in correspondence about the proposal. If receipt is not acknowledged within 2 weeks of submission, the program staff should be contacted promptly.

B. Conditions and Requirements

1. Treatment of Proposal Information

A proposal may include technical data and other data, including trade secrets and/or privileged or confidential commercial or financial information, which the proposer does not want disclosed to the public or used by the Government for any purpose other than proposal evaluation. To protect such data the proposer should identify each page specifically including each line or paragraph thereof containing the data to be protected and mark the cover sheet of the proposal with the following notice.

NOTICE

The data contained in pages ____ of this proposal have been submitted in confidence and contain trade secrets and/or privileged or confidential commercial or financial information, and such data shall be used or disclosed only for evaluation purposes, provided that if a grant is awarded to this proposer as a result of or in connection with the submission of this proposal, the Government shall have the right to use or disclose the data herein to the extent provided in the grant. This restriction does not limit the Government's right to use or disclose data obtained with restriction from any source, including the proposer.

Mark each sheet of the data you wish to restrict with the following legend:

"Use or disclosure of the proposal data in lines specifically identified by asterisk (*) are subject to the restriction on the

Data, or abstracts of data, marked with this notice will be retained in confidence and used by DOE or its designated representative(s), including Government contractors and consultants, as set forth in 9-3.150-4, solely for the purpose of evaluating the proposal. The data so marked will not otherwise be disclosed or used without the proposer's prior written permission except to the extent provided in any resulting contract, or to the extent required by law. Proposers should be aware of the provisions of 9-3.150-4 if they desire to modify the above notice or otherwise seek to limit the evaluation to the Government only. The restriction contained in the notice does not limit the Government's right to use or disclose any data contained in the proposal if it is obtainable from any source including the proposer, without restriction. Although it is policy to treat all proposals as confidential, the Government assumes no liability for disclosure or use of unmarked data and may use or disclose such data for any purpose. See FPR 1-3.103(b) regarding disclosure to other offerors.

You are cautioned that notwithstanding the provisions stated herein, certain proposal material submitted may become subject to disclosure to the public pursuant to the provisions of the Freedom of Information Act, as amended. In addition to identifying any data in your proposal which you consider proprietary, you may desire to identify as "privileged or confidential," any other commercial or financial data you consider to be submitted on a privileged or confidential basis.

2. Draft Grant Award Instrument

The terms, clauses and conditions required by DOE grant provisions shall apply to all grants that result from the Program Announcement (see Appendix A).

3. Acceptance Period and Official Signature

Proposals may be withdrawn prior to award and shall be signed by an official of the proposing organization authorized to obligate the institution.

4. DOE's Right Not To Make Award

DOE reserves the right to support or not support all, none, or any number or part of the proposals submitted. This Program Announcement does not obligate the Government to pay any costs incurred in the preparation and submission of proposals, nor to make a grant to the proposer. All proposers will be notified in writing of the acceptance or rejection of their proposals. After comprehensive evaluation has been completed, unsuccessful proposals shall be destroyed.

5. DOE Policies for Patents, Data, and Copyrights

Offerors are advised that policies and procedures applicable to the patents, data, and copyrights provisions of this Announcement, including procedures for advance waiver of patent rights, are set forth in Federal Register, Vol. 42, No. 134 - Wednesday, July 13, 1977. Offerors and prospective recipients in accordance with applicable statutes and ERDA Regulations (41 CFR 9-9.109.6) have the right to request in advance of or within 30 days after the effective date of award a waiver of all or any part of the rights of the United States in subject inventions.

6. False Statements

Proposals must set forth full accurate, and complete information as required by the solicitation. The penalty for making false statements in proposals is prescribed in 18 U.S.C. 100.

C. Inquiries and Proposal Submittal

All communications or questions regarding this Program Announcement should be directed to Bruce M. Bakaysa either in writing (Department of Energy, Office of Procurement Operations, 400 First St., NW, Washington, DC, 20585) or by telephone (202) 376-9819.

Proposals must be received in 10 copies numbered 1 through 10 at the following address on or before 4:30 P.M. local prevailing time on the closing date which is **NOV 1 1979** :

Oak Ridge Associated Universities
University Programs
DOE Faculty Development Program
Box 117
Oak Ridge, Tennessee 37830

Copy No. 1 of the proposal shall contain the signed original of all documents requiring signature by the offeror. Use of reproductions of signed originals is authorized in all other copies of the proposal.

1. Proposal packages shall be marked as set forth below IF MAILED:

(NOTICE TO DOE MAIL ROOM: This is a proposal under Program Announcement No. _____ due 4:30 P.M., **NOV 1 1979** . Date and time of receipt to be logged, and also marked on this package.)

FROM: _____

TO: Oak Ridge Associated Universities
University Programs
DOE Faculty Development Program
Box 117
Oak Ridge, Tennessee 37830

2. Proposal packages shall be marked as set forth below IF HANDCARRIED:

(NOTICE TO DOE MAIL ROOM: This is a proposal under Program Announcement No. _____ due 4:30 P.M., NOV 1 1979. Date and time of receipt to be logged, and also marked on this package.)

FROM: _____

TO: Oak Ridge Associated Universities
University Programs
DOE Faculty Development Program
246 Laboratory Road
Oak Ridge, Tennessee 37830

D. Late Proposal Provisions

Late proposals shall be considered in accordance with the provisions stated in Appendix C.

E. Publicity

In publicizing an awarded program, the grantee should submit two copies of the announcement brochure and application forms to the Education Programs Division as soon as available. The brochure should clearly outline the project to be offered and the criteria for admission. Any special features or objectives of the project should be described. The publication MUST carry the following statements:

"In selecting individuals for participation and otherwise in the administration of this project (insert name of institution or organization) will not discriminate on the grounds of the race, creed, sex, color, or national origin of any applicant."

"This project is supported by the Department of Energy, Office of Education, Business and Labor Affairs, through its Education Programs Division."

SECTION IV

PROPOSAL QUALIFICATION EVALUATION AND SELECTION

Proposals submitted in response to this Program Announcement shall be evaluated and selected for support as follows:

A. Method of Evaluation

1. Preliminary Review. Each proposal will be reviewed initially for completeness in terms of (a) eligibility according to Section I.D, (b) meeting stated Program Announcement objectives as outlined in Section I.C, (c) sufficient technical, budgetary costs and other information to enable comprehensive evaluation, and (d) signature by a person authorized to obligate the proposing organization. (In-service proposals must show commitment by target school districts to provide in-service days.) If the proposal does not meet these requirements, a comprehensive evaluation shall not be made.
2. Comprehensive Evaluation. During this phase, each proposal will be fully evaluated against the criteria in B. below, and ranked in terms of the greatest likelihood of achieving the program objectives (see Section I, Paragraph C). Proposals will be reviewed by qualified professional personnel from the educational community as well as staff from the Department of Energy and other Government agencies. These reviewers act in an advisory capacity to the Department of Energy program staff.

B. Criteria

Proposals will be evaluated in accordance with the following criteria:

1. The significance and timeliness of the project as it relates to issues which are part of the national energy scenario.
2. The adequacy and completeness of the offeror's proposal in terms of its stated objectives and scope of the proposed effort.
3. Demonstration in the proposal that the proposed workshops are likely to result in significant long-term benefits to the educational community.
4. Demonstration in the proposal of the need for the project and the expected project impacts.
5. The adequacy of the proposed project personnel in terms of their expertise and breadth of experience as it relates to the proposed effort.
6. The degree to which objectivity in the presentation of energy issues is ensured.

7. The soundness of the proposal's evaluation plan.
8. The degree to which the institution possesses resources conducive to a successful project.
9. The adequacy of the proposal's participant selection procedure and criteria.

Items 1 to 7 are approximately equal and primary in importance. Items 8 and 9 are equal and individually weighted approximately one-half of criterion 1.

DOE reserves the right to request incidental or supplementary information deemed necessary to complete the comprehensive evaluation of proposals.

C. Program Policy Factors

Subsequent to proposal evaluation, the following considerations will be used by the Government to assist in determining the mix of the ranked proposals which shall receive award:

1. It may be desirable to select for award or support a group of proposals which represent the best diverse or balanced programmatic mix.
2. It may be desirable to select for award a proposal based on geographical factors.
3. Economy of operation and extent of cost sharing will be considered.

D. Selection

Final recommendations for award will be made by the Education Programs Division, Office of Education, Business and Labor Affairs, Intergovernmental and Institutional Relations Office. The final selection will be based upon the findings of the reviewers in accordance with the evaluation criteria specified in paragraph B and the program policy factors stated in paragraph C.

E. Notification of Award

Notification of award will be made on or about February 1, 1980. It is anticipated that the majority of projects will begin in summer or fall of 1980. Projects should not be scheduled to begin prior to April 15, 1980.

F. Project Monitoring and Evaluation

DOE uses three primary means for monitoring and evaluating the success of projects. These are site visits by DOE staff or consultants, DOE Teacher Development Workshop Evaluation forms filled out by participants, and analysis of the final report.

SECTION V

FINAL REPORT

A final report must be prepared with two (2) copies being forwarded to the Education Programs Division and one copy forwarded to the DOE Contracts and Grants Officer. The final report must include the following:

- I. DOE Attendance Summary Sheet.
- II. Abstract: a concise summary of the project, not more than one double spaced typewritten page in length.
- III. List of attendees and their affiliation.
- IV. DOE Participant Evaluation Forms.
- V. Director's summary of participant evaluation forms.
- VI. Description of the work performed.
- VII. Workshop director's evaluation of the effectiveness of the project in meeting its objectives.
- VIII. Relevant materials developed as a part of the workshop.

A financial statement of expenditures must also be submitted before final payment can be made under the award.

APPENDIX A

NOTICE OF GRANT AWARD

PURSUANT TO AUTHORITY OF PL 83-703, PL 93-438,
PL 85-934, AND 93-577

1.a. GRANT NUMBER

1.b. MODIFICATION NO.

2. GRANT PERIOD

From:

To:

3. TYPE OF ACTION

- ☐ New Award ☐ Supplement
☐ Continuation ☐ Revocation
☐ Time Extension ☐ Other (specify)

5. GRANTEE TYPE

- ☐ Educational ☐ Nonprofit
☐ Other (specify)

7. PROJECT WILL BE CONDUCTED PER

- ☐ Grantee's Proposal(s)
Dated
☐ Appendix A-Project Description

8. TECHNICAL REPORTS ARE REQUIRED

- ☐ Progress and Final
☐ Final Only ☐ Other (See Block 16)

4. GRANTEE NAME AND ADDRESS

6. PROJECT TITLE

9. PRINCIPAL INVESTIGATOR(S) OR PROGRAM
DIRECTOR(S) NAME AND ADDRESS

10. DOE PROGRAM OFFICER (Name and Address)

Telephone No.:

11. ACCOUNTING AND APPROPRIATION DATA

12. METHOD OF PAYMENT

13. SUBMIT VOUCHERS, IF ANY, TO GRANTS OFFICER
UNLESS OTHERWISE SPECIFIED IN THIS BLOCK

- ☐ % At Award, % When Requested, 5% Upon Receipt of
Final Report
☐ Letter of Credit ☐ Reimbursement
☐ Other (specify)

14. FUNDING SOURCES AND ALLOCATION TO PROJECT TIME UNITS

SOURCE	PERIOD AND AMOUNT		PERIOD AND AMOUNT		PERIOD AND AMOUNT	
DOE	From:	To:	From:	To:	From:	To:
THIS GRANT	\$		\$		\$	
PREVIOUSLY OBLIGATED	\$		\$		\$	
GRANTEE SHARE:						
THIS GRANT	\$		\$		\$	
PRIOR GRANT	\$		\$		\$	
TOTAL FUNDING	\$		\$		\$	

15. AMOUNT OBLIGATED BY THIS GRANT ACTION: \$

16. REMARKS:

17. DOE ISSUING OFFICE (Name and Address)

18. DOE GRANTS OFFICER

(Signature)

(Date)

NAME (typed)

TITLE

TELEPHONE NO

APPENDIX A

DOE PROJECT GRANT PROVISIONS FOR INSTITUTIONS OF HIGHER EDUCATION, HOSPITALS, AND OTHER NONPROFIT ORGANIZATIONS

This grant subject to the following provisions:

1. General.

- a. This grant is composed of a grant face page which may incorporate the grantee's proposal by reference and the DOE Project Grant Provisions for institutions of higher education, hospitals, and other nonprofit organizations.
- b. This award constitutes acceptance by the Department of Energy (DOE) of the grantee's proposal and budget unless otherwise indicated on the face page.
- c. The grantee is obligated to conduct such project oversight as may be appropriate, to manage the funds with prudence, and to comply with the provisions outlined herein. Within this framework, the Principal Investigator (PI) or Program Director (PD) named on the grant face page is responsible for the scientific or technical direction of the project and for preparation of the project performance reports.
- d. This grant is funded on a cost reimbursement basis not to exceed the amount awarded as indicated on the face page and is subject to a refund of unexpended funds to DOE.
- e. This grant award is subject to the policies prescribed in OMB Circular A-110 dated July 30, 1976, and the ERDA Federal Assistance Manual (FAM).

2. Reporting Program Technical Performance.

- a. Frequency. Performance reports will be submitted in the frequency indicated on the face page (quarterly and final, or final only).

- b. Copies.

One copy of the reports shall be submitted to the Grants Officer and three copies to the DOE Program Officer at the addresses indicated on the face page.

c. Content.

The report content will be that prescribed in OMB Circular A-110, Attachment H.

d. Publications of results.

- (1) Acknowledgement statement. Grantees may publish the results of their work. However, publications and reports prepared under this grant shall contain the following acknowledgement statement, "This (material) was prepared with the support of the Department of Energy (DOE) Grant No. _____. However, any opinions findings, conclusions, or recommendations expressed herein are those of the author(s) and do not necessarily reflect the views of DOE."

3. Additional funding support.

The requirements and procedures for requesting additional funding support are set forth in ERDA Federal Assistance Manual, Chapter 9.

4. Suspension and termination.

This grant may be suspended or terminated in accordance with the policy prescribed by OMB Circular A-110, Attachment L and the procedures set forth in the FAM, Section 816.

5. Travel.

Domestic travel is an appropriate charge to this grant, and prior authorization for specific trips is not required. Foreign travel must be clearly essential to the grant effort and must, to be charged against this grant, have prior explicit approval of the Grants Officer regardless of its inclusion in the approved grant budget. The grantee agrees to use U.S. Flag air carriers to the maximum extent practicable when international air transportation becomes necessary under this grant. Except as otherwise provided in the applicable cost principles referenced in Provision 6., the difference in cost between first-class air accommodations and economy class accommodations is unallowable.

6. Allowable costs.

Allowability of costs shall be determined in accordance with Federal Management Circular 73-8 for Educational Institutions, or the Federal Procurement Regulations Subpart 1-15.2 as supplemented by ERDA Temporary Procurement Regulations No. 25 for nonprofit organizations. The extent of cost sharing, if any, is indicated on face page. The cost principles applicable to hospitals will be FMC 73-8, 41 CFR 1-15.2; or 41 CFR 1-15.7 depending on whether the hospital is classified as an educational institution, nonprofit or commercial organization, or an agency of a State or local government respectively.

7. Retention and custodial requirements for records.

Grantees shall retain and permit examination of records as required by OMB Circular A-110, Attachment C.

8. Payment and financial reporting requirements

Payments by DOE will be made by the method indicated on the face page. Grantee requests for payment, DOE payments, and grantee financial reporting requirements shall be made in accordance with OMB Circular A-110, Attachments I and G as implemented by the FAM, Sections 805 and 807.

9. Property management standards.

Property shall be accounted for and managed in accordance with OMB Circular A-110, Attachment N as implemented in the FAM, Section 814.

10. Patent rights (short form).

This clause is applicable unless a patent waiver is granted:

(a) Definitions. (1) "Subject Invention" means any invention or discovery of the Grantee conceived or first actually reduced to practice in the course of or under this Grant, and includes any art, method, process, machine manufacture, design, or composition of matter, or any new and useful improvement thereof, or any variety of plants, whether patented or unpatented, under the Patent Laws of the United States of America or any foreign country.

(2) "Patent Counsel" means the DOE Patent Counsel assisting the procuring activity.

(b) Invention disclosures and reports. (1) The Grantee shall furnish the Patent Counsel (with notification by Patent Counsel to the Grants Officer):

(i) A written report containing full and complete technical information concerning each Subject Invention within 6 months after conception or first actual reduction to practice whichever occurs first in the course of under this grant, but in any event prior to any on sale, public use, or public disclosure of such invention known to the Grantee. The report shall identify the grant and inventor and shall be sufficiently complete in technical detail and appropriately illustrated by sketch or diagram to convey to one skilled in the art to which the invention pertains a clear understanding of the nature, purpose, operation, and to the extent known, the physical, chemical, biological, or electrical characteristics of the invention:

(ii) Upon request, but not more than annually, interim reports on a DOE-approved form listing Subject Inventions for that period and certifying that all Subject Inventions have been disclosed or that there were no such inventions; and

(iii) A final report on a DOE approved form within 3 months after completion of the grant work listing all Subject Inventions and certifying that all Subject Inventions have been disclosed or that there were no such inventions.

(2) The Grantee agrees that the Government may duplicate and disclose Subject Invention disclosures and all other reports and papers furnished or required to be furnished pursuant to the contract.

(c) Allocation of principal rights. (1) Assignment to the Government.

The Grantee agrees to assign to the Government the entire right, title, and interest throughout the world in and to each Subject Invention, except to the extent that rights are retained by the Grantee under paragraphs (c)(2) and (d) of this clause.

(2) Greater rights determinations. The Grantee or the employee-inventor with authorization of the Grantee, may request greater rights than the nonexclusive license and the foreign patent rights provided in paragraph (d) of this clause on identified inventions in accordance with the procedure and criteria of 41 CFR 9.9.109-6. A request for a determination of whether the Grantee or the employee-inventor is entitled to retain such greater rights must be submitted to the Patent Counsel (with notification by Patent Counsel to the Grants Officer) at the time of the first

disclosure of the invention pursuant to paragraph (b)(1) of this clause or not later than 9 months after conception or first actual reduction to practice, whichever occurs first, or such longer period as may be authorized by the Patent Counsel (with notification by Patent Counsel to the Grants Officer) for good cause shown in writing by the Grantee. The information to be submitted for a greater rights determination is specified in 41 CFR 9-9.109-6(e).

(d) Minimum rights to the Grantee. The Grantee reserves a revocable, nonexclusive, paid-up license in each patent application filed in any country on a Subject Invention and any resulting patent in which the Government acquire title. Revocation shall be in accordance with the procedures of paragraphs (c)(2) and (3) of the clause in 41 CFR 9-9.107-5(a).

(e) Employee and subcontractor agreements. Unless otherwise authorized in writing by the Grants Officer, the Grantee shall:

(1) Obtain patent agreements to effectuate the provisions of the Patent Rights clause from all persons who perform any part of the work under this grant except non-technical personnel, such as clerical employees and manual laborers.

(2) Unless otherwise authorized or directed by the Grants Officer, the Grantee shall include the Patent Rights clause of 41 CFR 9-9.107-5(a) or 41 CFR 9-9.107-6, as appropriate, modified to identify the parties in any subcontract hereunder having as a purpose the conduct of research, development or demonstration work; and

(3) Promptly notify the Grants Officer in writing upon the award of any subcontract containing a Patent Rights clause by identifying the subcontractor, the work to be performed under the subcontract, and the dates of award and estimated completion. Upon the request of the Grants Officer, the Grantee shall furnish a copy of the subcontract to such requester.

(f) Atomic energy. (1) No claim for pecuniary award of or compensation under the provisions of the Atomic Energy Act of 1954, as amended, shall be asserted by the Grantee or its employees with respect to any invention or discovery made or conceived in the course of or under this grant.

(2) Except as otherwise authorized in writing by the Grants Officer, the Grantee will obtain patent agreements to effectuate the provisions of paragraph (f)(1) of this clause from all persons who perform any part of the work under this contract, except nontechnical personnel such as clerical employees and manual laborers.

(g) . Publication.

In order that information concerning scientific or technical developments conceived or first actually reduced to practice in the course of or under the contract is not prematurely published so as to adversely affect patent interest of DOE, the Contractor agrees to submit to the Patent Counsel for patent review a copy of each paper 60 days prior to its intended publication date. The Contractor may publish such information after expiration of a 60-day period following such submission or prior thereto if specifically approved by the Patent Counsel, unless the Contractor is informed in writing within the 60-day period, that in order to protect patentable subject matter, publication must further be delayed. In this event, publication shall be delayed up to 100 days beyond the 60-day period or such longer period as mutually agreed to.

11. Rights in Technical Data - Short Form.

a. Definitions.

The definitions of terms set forth in 41 CFR 9-9.201 apply to the extent these terms are used herein.

b. Allocation of rights.

(1) The Government shall have:

- (i) unlimited rights in technical data first produced or specifically used in the performance of this grant;
- (ii) the right of the grants officer or his representatives to inspect at all reasonable times up to three years after final payment under this grant all technical data first produced or specifically used in the grant (for which inspection the grantee or its subcontractor shall afford proper facilities to DOE); and
- (iii) the right to have any technical data first produced or specifically used in the performance of this grant delivered to the Government as the grants officer may from time to time direct during the progress of the work or in any event as the grants officer shall direct upon completion or termination of this grant.

(2) The Grantee shall have:

The right to use for its private purposes, subject to patent, security or other provisions of this grant, technical data it first produces in the performance of this grant provided the data requirements of this grant have been met as of the date of the private use of such data. The Grantee agrees that to the extent it receives or is given access to proprietary data or other technical, business or financial data in the form of recorded information from DOE or a DOE contractor or subcontractor, the grantee shall treat such data in accordance with any restrictive legend contained thereon, unless use is specifically authorized by prior written approval of the grants officer.

c. Copyrighted material.

(1) The Grantee agrees to, and does hereby grant to the Government, and to its officers, agents, servants and employees acting within the scope of their duties:

- (i) a royalty-free, nonexclusive, irrevocable license to reproduce, translate, publish, use, and dispose of and to authorize others so to do, all copyrightable material first produced or composed in the performance of this grant by the grantee, its employees or any individual or concern specifically employed or assigned to originate and prepare such material; and
- (ii) a license as aforesaid under any and all copyrighted or copyrightable works not first produced or composed by the grantee in the performance of this grant but which are incorporated in the material furnished under the grant, provided that such license shall be only to the extent the grantee now has, or prior to completion or final settlement of the grant may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant.

- (2) The Grantee agrees that it will not knowingly include any material copyrighted by others in any written or copyrightable material furnished or delivered under this grant without a license as provided for in subparagraph (1)(ii) hereof, or without the consent of the copyright owner, unless it obtains specific written approval of the grants officer for the inclusion of such copyrighted material.

12. Authorization and consent.

The Government hereby gives its authorization and consent for all use and manufacture of any invention described in and covered by a patent of the United States in the performance of this contract or any part hereof or any amendment hereto or any subcontract hereunder (including all lower-tier subcontracts).

13. Notice and Assistance Regarding Patent and Copyright Infringement.

The provisions of this clause shall be applicable only if the amount of this grant exceeds \$10,000.

- a. The Grantee shall report to the grants officer, promptly and in reasonable written detail, each notice or claim of patent or copyright infringement based on the performance of this grant of which the grantee has knowledge.
- b. In the event of any claim or suit against the Government on account of any alleged patent or copyright infringement arising out of the performance of this grant or out of the use of any supplies furnished or work or services performed hereunder, the grantee shall furnish to the Government when requested by the grants officer, all evidence and information in possession of the grantee pertaining to such suit or claim. Such evidence and information shall be furnished at the expense of the Government except where the grantee has agreed to indemnify the Government.
- c. This clause shall be included in all subcontracts.

14. Classified inventions.

Use of the clause of 41 CFR 9-9.106 in accordance with Section 215 g. of the FAM.

15. Reporting of royalties.

If this grant is in an amount which exceeds \$10,000 and if any royalty payments are directly involved in the grant or are reflected in the grant price to the Government, the grantee agrees to report in writing to the patent counsel (with notification by Patent Counsel to the grants officer) during the performance of this grant and prior to its completion or final settlement the amount of any royalties or other payments paid or to be paid by it directly to others in connection with the performance of this grant together with the names and addressees of licensors to who such payments are made and either the patent numbers involved or such other information as will permit the identification of the patents or other basis on which the royalties are to be paid. The approval of DOE of any individual payments or royalties shall not stop the Government at any time from contesting the enforceability, validity or scope of, or title to, any patent under which a royalty or payments are made.

16. Procurement standards.

Grantee procurements are subject to the requirements of OMB Circular A-110, Attachment O.

17. Revision of financial plans.

Grant activity under this grant is subject to the requirements of OMB Circular A-110, Attachment J.

18. Program income.

Program income is subject to the policy prescribed by OMB Circular A-110, Attachment D.

19. Statutory requirements.

- a. Civil rights. This grant is subject to the Civil Rights Act of 1964; Title IV, Sex Discrimination, of the Energy Reorganization Act of 1974; and the implementing ERDA regulations in 10 CFR, Chapter III, Part 704.

The grantee agrees that no person in the United States shall, on the ground of race, sex, color or national origin, be excluded from participation in, be deprived the benefits of, or be otherwise subjected to discrimination under any program or activity for which the grantee receives financial support from ERDA.

b. Nondiscrimination under Federal grants.

This grant is subject to the provisions of the Rehabilitation Act of 1973, Public Law 93-112. The grantee therefore agrees that "No otherwise qualified handicapped individual in the United States (as defined in section 7(6) of the Act), shall solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

c. Clean air - Clean Water

If this grant is over \$100,000, it is subject to the provision of the Clean Air Act, as amended (42 USC 1857 et. seq.,) the Federal Water Pollution Control Act, as amended

(33 USC 1251 et seq.). Executive Order 11738, September 10, 1973, and the related regulations of the Environmental Protection Agency in 40 CFR Part 15, as implemented in the ERDA Federal Assistance Manual, Section 216.

20. Liabilities and losses.

DOE assumes no liability with respect to any damages or loss arising out of any activities undertaken with the financial support of this grant.

APPENDIX B

U.S. DEPARTMENT OF ENERGY

FACULTY DEVELOPMENT PROJECTS IN ENERGY

COVER SHEET

1. Project Title _____
2. Institution _____

4-Year
2-Year
3. Address: City _____ State _____ Zip _____
4. Director's Name _____ Department _____
Telephone: A.C. _____ Office _____ Home _____
5. Project Classification:
 - A. Format: Check only one. If more than one is checked, the proposal will be returned.

☐ Summer workshops--4-year college, community college & 2-year postsecondary technical education teachers.
☐ Summer workshops--high school teachers
☐ In-service workshops--elementary teachers
 - B. Subject area: Check only one:

☐ General Energy Education	☐ Fossil
☐ Environment	☐ Nuclear
☐ Geothermal	☐ Energy Economics
☐ Solar	☐ Other (specify) _____
☐ Conservation	
6. No. of instructional days: _____; From _____ To _____
(The grant will run from February 1, 1980, to January 31, 1981.)
7. No. of hours of instruction: _____
8. A. Cost of Project: \$ _____
B. Total DOE Support Requested: \$ _____
C. Matching Support Provided: \$ _____
9. Number of teacher participants proposed: _____

College _____	High School _____
Junior or Community College _____	Junior High _____
Technical Institute _____	Elementary School _____
10. Signature of Director _____
11. Name and Title of Certifying Officer _____
Signature _____ Date _____
12. Target Region (Geographic) _____
(In-Service workshops: Participating School Systems _____)

U.S. DEPARTMENT OF ENERGY

FACULTY DEVELOPMENT PROJECTS IN ENERGY

BUDGET PAGE

Institution _____ Project Director _____

Project Title _____

A. PARTICIPANT SUPPORT (NOT APPLICABLE FOR IN-SERVICE PROJECTS)	REQUEST FROM DOE	MATCHING FUNDS
1. Living Allowances (Maximum of \$150/participant-week)	\$ _____	\$ _____
2. Travel (Maximum of \$75/participant)	\$ _____	\$ _____
3. TOTAL PARTICIPANT SUPPORT (add lines 1&2)	\$ _____	\$ _____
 B. STAFF COSTS		
1. Director	\$ _____	\$ _____
2. Staff	\$ _____	\$ _____
3. Assistants	\$ _____	\$ _____
4. Secretarial and Clerical	\$ _____	\$ _____
5. Total Salaries & Wages (Add lines B1-B4)	\$ _____	\$ _____
6. Staff Benefits	\$ _____	\$ _____
7. Total Salaries, Wages, & Staff Benefits (Add B5 and B6)	\$ _____	\$ _____
8. Indirect Costs (See instructions)	\$ _____	\$ _____
9. TOTAL STAFF COSTS (Add lines B7 & B8)	\$ _____	\$ _____
 C. OPERATING COSTS		
1. Laboratory and Instructional Materials	\$ _____	\$ _____
2. Office Supplies, Communications and Publicity	\$ _____	\$ _____
3. Field Trips	\$ _____	\$ _____
4. Guest Lecturers	\$ _____	\$ _____
5. Project Directors' Meeting	\$ _____	\$ _____
6. Other (specify)	\$ _____	\$ _____
7. TOTAL OPERATING COSTS (Add C1-C6)	\$ _____	\$ _____
 TOTAL COSTS (add lines A3, B9, and C7)	\$ _____	\$ _____

ASSURANCE OF COMPLIANCE WITH THE U.S. DEPARTMENT
OF ENERGY REGULATION U IR
TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

(hereinafter called the "Applicant")

(Name of Applicant)

HEREBY AGREES THAT it will comply with title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Energy (10 CFR Part 4) issues pursuant to that title, to the end that, in accordance with title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department of Energy; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department of Energy, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department of Energy.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts, or other Federal financial assistance extended after the date hereof to the Applicant by the Department of Energy including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Applicant.

Date _____

(Applicant)

By _____

(President, Chairman of Board, or
comparable authorized official)

APPENDIX C

APPENDIX C
LATE PROPOSAL PROVISIONS

- (a) Any proposal received at the office designated in the solicitation after the exact time specified for receipt will not be considered unless it is received before acceptance for award or support, and;
 - (1) It was sent by registered or certified mail not later than the fifth calendar day prior to the date specified for receipt of proposals (e.g., a proposal submitted in response to a solicitation requiring receipt of proposals by the 20th day of the month must have been mailed by the 15th or earlier).
 - (2) It was sent by mail (or telegraph if authorized) and it is determined by the Government that the late receipt was due solely to mishandling by the Government after receipt at the Government installation;
 - (3) It is the only proposal received; or
 - (4) It offers significant cost, technical or programmatic advantages to the Government, and it is received before commencement of comprehensive evaluation.
- (b) Any modification of a proposal is subject to the same conditions as in (a) of this provision.
- (c) The only acceptable evidence to establish:
 - (1) The date of mailing of a late proposal or modification sent either by registered mail or certified mail is the U.S. Postal Service postmark on the wrapper or on the original receipt from the U.S. Postal Service. If neither postmark shows a legible date, the proposal or modification of proposal shall be deemed to have been mailed late. (The term "postmark" means a printed, stamped, or otherwise placed impression that is readily identifiable without further action as having been supplied and affixed on the date of mailing by employees of the U.S. Postal Service).
 - (2) The time of receipt at the Government installation is the time-date stamp of such installation on the proposal wrapper or other documentary evidence of receipt maintained by the installation.

- (d) Notwithstanding (a) and (b) of this provision, a late modification of an otherwise successful proposal which makes its terms more favorable to the Government will be considered at any time it is received and may be accepted.
- (e) Proposals may be withdrawn by written or telegraphic notice received at any time prior to acceptance for award or support. Proposals may be withdrawn in person by an offeror or his authorized representative provided his identity is made known and he signs a receipt for the proposal prior to acceptance for award or support.