

Accessing the Inaccessible

Capturing and Re-Purposing Metadata Prior to
Digitization to Ensure Adequate Description and Access

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UNT[®] | SPECIAL COLLECTIONS
EST. 1890 | University Libraries

NBC 5 / KXAS Television News Collection

- Film
- U-Matic
- Betacam
- DVCPro
- 148 boxes
- 2,000 tapes
- 50,000 digitized clips
- 2 years to describe

K65 : X ✓ fx

U-matic Box List

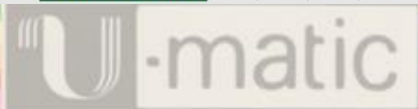
Box	Barcode	Tape Range	Date Range	# of Tapes	Tapes In Carrel box
57	686057	LT630-LT642	18 Sep 1979 - 28 Dec 1979	12	
85	280085	LT41-LT56	14 Dec 1976 - 2 Mar 1977	14	
86	280086	LT57-LT70	16 Feb 1977 - 26 Apr 1977	14	
196	280196	LT71-LT84	4 Apr 1977 - 6 Jun 1977	13	
197	280197	LT85-LT98	17 May 1977 - 25 Jul 1977	11	
198	280198	LT120-LT133	25 Aug 1977 - 24 Nov 1977	14	
199	280199	LT136-LT152	1 Oct 1977 - 12 Dec 1977	13	
200	280200	LT153-LT170	6 Nov 1977 - 7 Feb 1978	11	
201	280201	LT171-LT187	14 Dec 1977 - 16 Mar 1978	8	
202	280202	LT188-LT205	18 Jan 1978 - 9 Mar 1978	12	
203	280203	LT236-LT256	15 Apr 1978 - 12 Jul 1978	13	
204	280204	LT257-LT273	17 May 1978 - 31 Jul 1978	14	

Boxes to go back on carrels:
539
579
580
581
582

206	280206	LT500-LT516	21 May 1979 - 25 Sep 1979	14
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207	280207	LT518-LT532	19 Jun 1979 - 24 Oct 1979	14	
208	280208	LT533-LT546	15 Jun 1979 - 17 Oct 1979	14	
209	280209	LT547-LT560	17 Jul 1979 - 30 Oct 1979	11	
210	280210	LT560-LT573	27 Jul 1979 - 6 Dec 1979	14	
211	280211	LT574-LT604	16 Aug 1979 - 6 Dec 1979	14	
212	280212	LT605-LT617	25 Aug 1979 - 25 Oct 1979	12	
213	280213	LT618-LT629	27 Sep 1979 - 24 Dec 1979	12	
215	280215	LT643-LT656	22 Oct 1979 - 30 Dec 1979	14	
216	280216	LT657-LT670	18 Oct 1979 - 8 Feb 1980	12	
217	280217	LT671-LT682	26 Nov 1979 - 31 Jan 1980	12	
218	280218	LT683-LT694	26 Nov 1979 - 13 Mar 1980	12	
219	280219	LT695-LT706	26 Jan 1980 - 23 Mar 1980	12	
220	280220	LT707-LT727	7 Feb 1980 - 11 Apr 1980	11	1 already digitized
221	280221	LT728-LT744	11 Mar 1980 - 19 May 1980	15	
222	280222	LT745-LT756	11 Apr 1980 - 17 Jun 1980	12	
223	280223	LT757-LT766	17 Apr 1980 - 27 Jun 1980	10	1 already digitized
224	280224	LT400-LT412	12 Jan 1979 - 1 May 1979	6	6 already digitized
225	280225	LT413-LT424	31 Jan 1979 - 16 Mar 1979	11	1 already digitized
226	280226	LT425-LT436	16 Feb 1979 - 17 Apr 1979	13	
227	280227	LT437-LT448	13 Mar 1979 - 8 May 1979	9	3 already digitized

U-matic Box List



Identifier	Card Title	Date	Time Aired
UNTA_AR0776-280206-LT506-01	Watson SOT	1979-06-09	10pm
UNTA_AR0776-280206-LT506-02	Never on Sunday	1979-06-10	10pm
UNTA_AR0776-280206-LT506-03	Osteopathic	1979-06-11	6pm
UNTA_AR0776-280206-LT506-04	Mosquito Tease	1979-06-12	6pm
UNTA_AR0776-280206-LT506-05	CETA-Baptists	1979-06-13	10pm
UNTA_AR0776-280206-LT506-06	Gas (Profit Margins)		
UNTA_AR0776-280206-LT506-07	Flag Bumper	1979-06-14	5pm
UNTA_AR0776-280206-LT506-08	Texaco	1979-06-15	6pm
UNTA_AR0776-280206-LT506-09	Pickets (Job Pressure)	1979-06-15	6pm
UNTA_AR0776-280206-LT506-10	Truckers	1979-06-18	10pm
UNTA_AR0776-280206-LT506-11	Gas-Austin	1979-06-19	5pm
UNTA_AR0776-280206-LT506-12	Plaza Concert	1979-06-15	6pm
UNTA_AR0776-280206-LT506-13	Gas Rationing- Austin	1979-06-19	5pm
UNTA_AR0776-280206-LT506-14	Gas Enforcement	1979-06-20	10pm
UNTA_AR0776-280206-LT506-15	Reagan	1979-06-22	6pm
UNTA_AR0776-280206-LT506-16	Jehovah's Witnesses	1979-06-23	10pm
UNTA_AR0776-280206-LT506-17	Bonds (Dallas County)	1979-06-25	5pm
UNTA_AR0776-280206-LT506-18	Bonds (Dallas County)	1979-06-25	6pm
UNTA_AR0776-280206-LT506-19	Gov Finch	1979-06-26	5pm
UNTA_AR0776-280206-LT506-20	Gov Finch	1978-06-26	5pm
UNTA_AR0776-280206-LT506-21	Gov Finch	1979-06-26	6pm

LT506

1:36-1:42 WATSON SOT 1:50 10PM 6/9/79 SCOTT/NOG
 1:45-3:38 NEVER ON SUNDAY 1:50 10PM 6/10/79 SCOTT/NOG
 3:50-4:52 OSTEOPATHIC 1:57 6PM 6/11/79 PAT/NOG
 5:18-5:54 MOSQUITO TEASE 1:40 6PM 6/12/79 DOUG ASHTON
 6:00-7:42 CETA-BAPTISTS 1:20 10PM 6/13/79 KAREN/ASHTON
 7:50-9:32 GAS (PROFIT MARGINS) SCOTT/TEN
 9:41-10:20 FLAG BUMPER 1:30 5PM 6/14/79 ASHTON
 10:40-11:30 TEXACO :45 6PM 6/15/79 CARY
 11:33-13:40 PICKETS (JOB PRESSURE) 1:50 6PM 6/15/79 ASHTON
 13:50-14:40 TRUCKERS :40 10PM 6/18/79 GAY/BILL
 15:05-17:07 GAS-AUSTIN 1:45 5PM 6/19/79 GAY/ASHTON
 17:25-18:57 PLAZA CONCERT :60 6PM 6/15/79 ASHTON
 19:00-20:05 GAS RATIONING-AUSTIN :57 10PM 6/19/79 GAY/ASHTON
 20:15-21:00 GAS ENFORCEMENT :30 10PM 6/20/79 NOAH/ASHTON
 21:15-23:30 REAGAN 1:50 6PM 6/22/79 NOAH/ASHTON
 23:45-25:30 JEHOUAH WITNESSES 1:35 10PM 6/23/79 KAREN/NOG
 25:44-27:43 BONDS (DALCO) 1:45 5PM 6/25/79 KAREN/BILL

27:55-29:17 BONDS (DALCO) 1:10 6PM 6/25/79 KAREN/BILL
 29:25-31:10 GOV FINCH 1:25 5PM 6/26/79 GAY/BILL
 31:20-32:00 GOV FINCH :30 5PM 6/26/79 GAY/BILL
 32:05-33:50 GOV FINCH 1:10 6PM 6/26/79 GAY/BILL

Our intense set of workbooks allowed us to..

- Inventory each tape and box
- Send only tapes in need of digitization
- Provide our vendor with filenames and a framework for preservation notes
- Search within the titles ...sort of

ARLINGTON COPS

5:30 4-8-79



navigation

- Main Page
- Recent changes
- Random page
- Help

search

Search Digital Projec

tools

- Special pages
- Printable version

special page

Search results

[Help](#)

Results 1 - 20 of 42

[Content pages](#) [Multimedia](#) [Everything](#) [Advanced](#)

Create the page "[Austin Category:UMatic Project](#)" on this wiki! See also the search results found.

UMatic Box 57

==[[[UMatic_Project](#)|UMatic Inventory]]== | UNTA_AR0776-686057-LT631-10||**Austin Govs.**||1979-11-19||6pm
 22 KB (3,694 words) - 16:59,17May 2018

UMatic Box 204

==[[[UMatic_Project](#)|UMatic Inventory]]== | UNTA_AR0776-280204-LT258-03||**Cop shooting (Austin)**||1978-05-18||10pm
 25 KB (4,160 words) - 17:13,17May 2018

UMatic Box 203

==[[[UMatic_Project](#)|UMatic Inventory]]== | UNTA_AR0776-280203-LT248-13||**Unslated Austin Murder**||1978-05-18||6pm
 22 KB (3,657 words) - 17:12,17May 2018

UMatic Box 200

==[[[UMatic_Project](#)|UMatic Inventory]]== | UNTA_AR0776-280200-LT166-

UMatic Box 206
 ==[[[UMatic_Project](#)|UMatic Inventory]]== | UNTA_AR0776-280206-LT506-11||**Gas-Austin**||1979-06-19||5pm
 25 KB (4,134 words) - 17:35,17May 2018

Supporters- Austin||1979-06-19||6pm
 28 KB (4,651 words) - 17:28,17May 2018

UMatic Box 213

==[[[UMatic_Project](#)|UMatic Inventory]]== | UNTA_AR0776-280213-LT629-23||**Governors Conference Austin**||1979-11-19||10pm
 25 KB (4,271 words) - 21:20,17May 2018

UMatic Box 215

==[[[UMatic_Project](#)|UMatic Inventory]]== | UNTA_AR0776-280215-LT654-24||**Austin Protest**||1979-12-14||10pm
 26 KB (4,363 words) - 16:33,17May 2018



During digitization

- Organized index card photos
- Built the Excel workbooks
- Translated all index cards
- Built the Media Wiki

Batch One

Batch Two

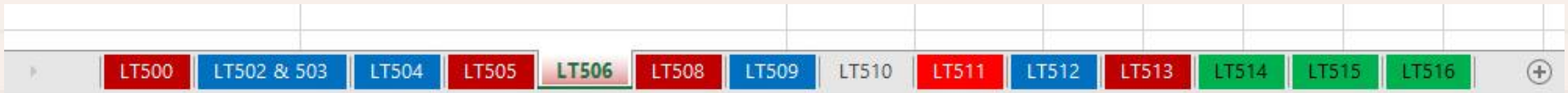
Batch Three

Changes are trans

1	A	B	C	D	E	F	G	H
2	Identifier	Card Title	Date	Time Aired				
3	UNTA_AR0776-280206-LT505-01	Gas Lines Tease	1979-06-05	10pm				
4	UNTA_AR0776-280206-LT505-02	Bike Sales	1979-06-06	6pm				
5	UNTA_AR0776-280206-LT505-03	Health Tease	1979-06-08	6pm				
6	UNTA_AR0776-280206-LT505-04	7-11 Gas	1979-06-08	6pm				
7	UNTA_AR0776-280206-LT505-05	Gas Lines	1979-06-12	6pm				
8	UNTA_AR0776-280206-LT505-06	Gas Lines	1979-06-12	10pm				
9	UNTA_AR0776-280206-LT505-07	Southwest Airlines	1979-06-12	6pm				
10	UNTA_AR0776-280206-LT505-08	DISD Scandal						
11	UNTA_AR0776-280206-LT505-09	Paradise Closed	1979-06-13	6pm				
12	UNTA_AR0776-280206-LT505-10	Truckers	1979-06-14	5pm				
13	UNTA_AR0776-280206-LT505-11	Plaza	1979-06-15	5pm				
14	UNTA_AR0776-280206-LT505-12	Daisy Chains	1979-06-15	10pm				
15	UNTA_AR0776-280206-LT505-13	DOE Hearing	1979-06-18	10pm				
16	UNTA_AR0776-280206-LT505-14	Waitress	1979-06-18	6pm				
17	UNTA_AR0776-280206-LT505-15	County Gas	1979-06-18	10pm				
18	UNTA_AR0776-280206-LT505-16	Robbery	1979-06-27	5pm				
19	UNTA_AR0776-280206-LT505-17	Police Brutality	1979-06-27	10pm				
20	UNTA_AR0776-280206-LT505-18	Police Brutality	1979-06-27	10pm				
21	UNTA_AR0776-280206-LT505-19	Sex Education	1979-06-27	6pm				
22	UNTA_AR0776-280206-LT505-20	Plano (Gas)	1979-06-29	6pm				
23	UNTA_AR0776-280206-LT505-21	Gas Survey	1979-06-28	6pm				
24	UNTA_AR0776-280206-LT505-22	Council	1979-06-28	10pm				
25	UNTA_AR0776-280206-LT505-23	Gas Enforcement	1979-06-29	6pm				
26	UNTA_AR0776-280206-LT505-24	Missing Girl	1979-06-29	10pm				
27								
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39								
40								

What we would've done differently

- No Excel workbook
- Dictated order of files returned



Thank you!

Gregory Pierce

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