Executive and Independent Agency Publications: Where to Get Official Documents

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CONGRESSIONAL OFFICE USE ONLY
Summary

This is a directory of sources that congressional offices may use to obtain publications from the Executive Office of the President, the executive departments, and the independent agencies and commissions of the federal government. Also included is information on the Superintendent of Documents, the U.S. Government Printing Office, and the federal government’s printing policies; suggestions on what to do when a publication is out of print; and information on where copies of government publications may be obtained on the Internet.

The information for each agency includes address, telephone number, fax number, and Internet e-mail address and Web site, where available. Also included are selected notes on special publications, availability of catalogs, etc., as provided by the agency itself. This report is produced for the use of congressional offices only and will be updated every year.
## Contents

**Introduction** ................................................................................................................................. 1

**The Executive or Independent Agency**
- That Issued the Publication ............................................................................................................ 2
- The Superintendent of Documents, Government Printing Office ................................................. 3
- What to Do When a Publication Is Out of Print and Unavailable .................................................. 3

**The Internet, a Source for Executive or Independent Agency Publications** ................................. 4
- Sources for Internet Links to Executive and Independent Agencies ............................................... 4
- Computer Access and Support ......................................................................................................... 5

**Executive Office of the President** .................................................................................................... 5
- Council of Economic Advisers .......................................................................................................... 5
- Council on Environmental Quality .................................................................................................. 6
- National Security Council ................................................................................................................ 6
- Office of Management and Budget .................................................................................................. 6
- Office of National Drug Control Policy ............................................................................................ 6
- Office of Science and Technology Policy ......................................................................................... 6
- Office of U.S. Trade Representative ............................................................................................... 7
- The White House ................................................................................................................................ 7

**Executive Departments** ................................................................................................................ 7
- Department of Agriculture ................................................................................................................. 7
- Department of Commerce ................................................................................................................ 7
- Department of Defense ..................................................................................................................... 8
- Department of Education .................................................................................................................. 9
- Department of Energy ....................................................................................................................... 10
- Department of Health and Human Services ..................................................................................... 10
- Department of Housing and Urban Development ............................................................................. 10
- Department of the Interior ................................................................................................................ 10
- Department of Justice ..................................................................................................................... 11
- Department of Labor ........................................................................................................................ 11
- Department of Transportation .......................................................................................................... 11
- Department of the Treasury .............................................................................................................. 13
- Department of Veterans Affairs ....................................................................................................... 15

**Independent Agencies and Commissions** .................................................................................. 15
- Advisory Council on Historic Preservation ....................................................................................... 15
- African Development Foundation .................................................................................................... 15
- American Battle Monuments Commission ...................................................................................... 16
- Appalachian Regional Commission .................................................................................................. 16
- Architectural and Transportation Barriers Compliance Board ....................................................... 16
- Central Intelligence Agency ............................................................................................................. 16
- Commission of Fine Arts .................................................................................................................. 16
- Commodity Futures Trading Commission ....................................................................................... 17
- Consumer Information Center ......................................................................................................... 17
Consumer Product Safety Commission ........................................ 18
Corporation for National and Community Service ....................... 18
Corporation for Public Broadcasting ......................................... 18
Defense Nuclear Facilities Safety Board .................................... 18
Environmental Protection Agency ............................................. 18
Equal Employment Opportunity Commission ................................ 18
Export-Import Bank of the United States (Ex-Im Bank) .................... 19
Farm Credit Administration .................................................... 19
Federal Communications Commission ....................................... 19
Federal Deposit Insurance Corporation ..................................... 19
Federal Election Commission .................................................. 19
Federal Emergency Management Agency (FEMA) ......................... 20
Federal Home Loan Mortgage Corporation ................................ 20
Federal Housing Finance Board .............................................. 20
Federal Labor Relations Authority .......................................... 20
Federal Maritime Commission .................................................. 21
Federal Mediation and Conciliation Service ................................ 21
Federal Mine Safety and Health Review Commission ...................... 21
Federal Reserve System ....................................................... 21
Federal Retirement Thrift Investment Board ................................ 21
General Services Administration .......................................... 21
Institute of Museum and Library Services .................................. 22
Inter-American Foundation .................................................... 22
Legal Services Corporation ..................................................... 22
Marine Mammal Commission ................................................... 22
Merit Systems Protection Board .............................................. 22
National Academy of Sciences ................................................. 23
National Aeronautics and Space Administration .......................... 23
National Archives and Records Administration ............................ 23
National Capital Planning Commission ..................................... 24
National Commission on Libraries and Information Science ............ 24
National Council on Disability ............................................... 24
National Credit Union Administration ..................................... 24
National Endowment for Democracy (NED) ............................... 24
National Foundation on the Arts and the Humanities ..................... 25
National Labor Relations Board .............................................. 25
National Mediation Board ..................................................... 25
National Railroad Passenger Corporation (AMTRAK) ..................... 25
National Science Foundation ............................................... 25
National Transportation Safety Board ..................................... 26
Nuclear Regulatory Commission ............................................. 26
Occupational Safety and Health Review Commission .................... 26
Office of Government Ethics ................................................. 27
Office of Personnel Management ............................................ 27
Office of Special Counsel ..................................................... 27
Panama Canal Commission ................................................... 27
Pension Benefit Guaranty Corporation ..................................... 28
Postal Rate Commission ....................................................... 28
President’s Council on Physical Fitness and Sports ....................... 28
Railroad Retirement Board ................................................... 28
Securities and Exchange Commission ....................................... 28
Selective Service System ...................................................... 28
Sentencing Commission ........................................29
Small Business Administration ..................................29
Smithsonian Institution ........................................29
Social Security Administration .................................29
State Justice Institute ..........................................29
Tennessee Valley Authority (TVA) ...............................29
Trade and Development Agency ...............................30
United States Commission on Civil Rights .................30
United States Holocaust Memorial Museum ...............30
United States Institute of Peace ..............................31
United States International Development Cooperation Agency ....31
United States International Trade Commission ..............31

Index by Agency ..................................................32
Executive and Independent Agency Publications: Where to Get Official Documents

Introduction

The Congressional Research Service receives numerous congressional inquiries asking, “Where is the best place to get copies of government documents?” “Where do we call to get published material for constituents?” “How can you tell what’s available for giveaway?” This manual will help answer these kinds of questions.¹

Government publications needed by congressional offices may be conveniently divided between those published by Congress itself and those prepared by the various executive and independent agencies. Many of these publications are now available electronically on computer databases and a growing number of Internet Web sites, for both Congress and executive branch agencies. These sources vary in reliability and ease of use, and often change their addresses without warning. Internet and computer database information is included below. Specific Web sites, where available, are included in the listings for the specific agencies.

Printed congressional publications are sometimes supplied to the offices automatically. Numbered congressional reports and documents are usually available from the House Legislative Resource Center (LRC)/House Document Room and the Senate Document Room; committee prints and hearings can be obtained from the issuing committees. These are not generally available from the Congressional Research Service, except on a loan basis. Both the LRC/House Library (ext. 6-5200) and Senate Library (ext. 4-7106) or the Law Library of the Library of Congress (ext. 7-2700 or 7-5080) will also supply copies of hearings and committee prints to Members on loan.

The publications from the executive and independent agencies are more difficult to obtain because of the multiplicity of sources involved. It is with these that this manual is concerned. Federal government agencies change their telephone numbers and other contact information from time to time. Therefore, the information is subject to change. If the number has been changed, there may be a recording referring to the new number. If this is not the case, the caller may have to telephone the appropriate congressional liaison office, government operator, or area code plus 555-1212 to obtain the agency’s correct number. The most appropriate places to call are listed below, and we recommend consulting them in the listed sequence.

¹Kristen Bini provided research assistance for this report.
The Executive or Independent Agency That Issued the Publication

A few agencies in the federal government conduct general publication programs, preparing and distributing pamphlets to the public. These agencies receive appropriations for this purpose, and the resulting publications are stocked and distributed by the information offices within the agencies themselves.

Many of the agencies, however, do not distribute their own publications, but prepare them with the expectation that they will be placed on sale and distributed by the Superintendent of Documents. These agencies do not receive appropriations to stock their publications in any quantity and, as a rule, must refer public requests for them to the U.S. Government Printing Office (GPO). These agencies retain a limited number of their publications for official use within the agency, and it is their usual practice to share this supply with Members of Congress. This source is addressed in the directory that follows.

In this publication, we have compiled information from over a hundred of the larger executive branch bureaus and departments, as well as the independent agencies. In each case, the agency was asked to furnish us with the address, telephone number, fax number, and Internet e-mail and Web addresses, if available, of the proper unit from which to request publications. Information on publications of particular interest to Members of Congress is sometimes included in the notes.

Without exception, every agency indicated its willingness to serve congressional offices to the limit of its ability. In every case, we were assured that any publications they had available could be sent to a Member for personal use, and the majority of the offices indicated their desire to assist the Member with constituent requests. Limitations based on security classifications, scarcity, or unusual expense are occasionally encountered.

All agencies are limited in the number of publications they can distribute by Paragraph 39 of the February 1990 Government Printing and Binding Regulations published by the Joint Committee on Printing, S.Pub. 101-9, 101st Congress, 2nd session, 21 (1990):

Departments shall not make free distribution of any publication to any private individual or private organization in quantities exceeding 50 copies without prior approval of the Joint Committee on Printing. This quantity limitation shall not apply when the production cost of the publications to be distributed is less than $100.

In the ensuing pages, the organizations are listed alphabetically within the following major categories:

- Executive Office of the President;
- Executive departments; and
- Independent agencies and commissions.
The table of contents lists the agencies as they appear within this categorical structure. The index lists all agencies alphabetically, using variant names and key words where useful.

The Superintendent of Documents, Government Printing Office

The Superintendent of Documents maintains a constantly changing stock of approximately 21,000 different titles, which are distributed for sale to the general public. Rather than attempting constant revision of a single catalog of these titles, the Superintendent prepares a variety of lists which identify government publications currently in print by subject. These printed Subject Bibliographies are frequently revised and are available for free distribution to a Member’s office on request, by telephone (202) 512-1808 or by writing to the Superintendent of Documents, U.S. Government Printing Office, Document Sales Service, Washington, D.C. 20401. (Note: Members may also wish to refer their constituents to one of the 24 GPO bookstores located in major cities in the United States. A list of these with addresses may be found in the United States Government Manual.) Offices that are unable to secure titles requested by a constituent may wish to send instead the appropriate Subject Bibliography. This will either identify the title required or list similar material which the constituent can secure by sending the order blank included in the Subject Bibliography and a remittance directly to the Superintendent of Documents.

If an office has been unable to secure a publication it needs from the issuing agency and wishes to purchase it, a copy can be bought from the Superintendent of Documents in the same manner as the general public. In some cases, a book exchange arrangement carried on by the Documents Control Branch of the Superintendent of Documents may be helpful. Under this agreement it is sometimes possible for a Member to exchange publications he has received by allotment for other publications of equal value which may be needed. An office wishing further details on this program should call the Government Printing Office at (202) 512-1808.

The Government Printing Office also provides access on the Internet to a wide variety of government publications, from both the legislative and executive branches of government, at its Web site [http://www.access.gpo.gov].

What to Do When a Publication Is Out of Print and Unavailable

Occasionally a needed publication is no longer available at either the executive or independent agency or the Government Printing Office. Here are a few suggestions for such cases:

- If the title is required for office use by the Member or his/her staff, it can be borrowed from the Library of Congress, if it is available, for a limited period of time. A staff member with loan privileges may request the publication by telephoning ext. 7-5445.
If the publication is needed for a constituent, he or she can be referred to the nearest federal depository library. This will be one of more than 1,300 libraries throughout the country in which certain government publications are preserved and made available for public use. A listing of these depository libraries appears in Federal Depository Libraries Directory (1999) and may be obtained by calling Library Programs Services (GPO) at (202) 512-1119. Those with Internet access can also locate depository libraries by state or telephone area code by searching the Federal Depository Library Program Web page at [http://www.gpo.gov/su_docs/locators/findlibs/index.html].

While many depository libraries will have copies of the Congressional Record and the serial documents of the Congress, there will be occasions when the title requested is not a depository item. To determine whether a needed publication is likely to be available, the office may wish to call (202) 512-1119 and ask about its depository status. In addition, Members of Congress can obtain information concerning the designation of libraries as federal depositories by calling (202) 512-1119. Designation Handbook for Federal Depository Libraries is available upon request.

If the requesting constituent appears to be a scholar engaged in serious research, the office may wish to recommend pursuing the publication through an interlibrary loan. To secure such service the constituent should ask a local librarian to borrow the publication either from the nearest depository library (if there is none available in the community), from the state library, or through the extension service of the state college or university. If the title is of such a specialized nature that it cannot be secured from one of these, the local librarian can request “location information” from the nearest regional union catalog center. This will identify the most convenient copy to borrow.

The Internet, a Source for Executive or Independent Agency Publications

The publications of executive branch departments and other government agencies are becoming increasingly available on the Internet as these agencies have created their own home pages on the Web. Many government agencies now make the full text of their documents available on the Internet before the printed text is obtainable from the agency or through GPO. This report includes Internet addresses, provided by the agencies or obtained from other sources, available at the time of writing.

Sources for Internet Links to Executive and Independent Agencies

The following Web sites provide additional access to a large number of federal government Web pages. These are excellent sources for the most current listing of Web sites added since the publication of this report.
First Gov
This federal government Web site is designed to provide the public with easy, one-stop access to online U.S. federal government sources.
[http://www.firstgov.gov/index.html]

U.S. Federal Government Agencies Directory
This directory is a service of the Louisiana State University Libraries. Based on the agency listings of the United States Government Manual, this service provides links to numerous federal government agency Web sites.
[http://www.lib.lsu.edu/gov/fedgov.html]

Library of Congress
“Official U.S. Executive Branch Web Sites” is the title of a “Resource Internet Page” on the Library of Congress Home Page; it provides numerous links to executive branch and independent agency Web sites, with direct access to many of the subsidiary agency publications.
[http://lcweb.loc.gov/global/executive/fed.html]

Computer Access and Support

Computer terminals that provide immediate access to the Internet are available for staff use in the CRS research centers in the Rayburn and Longworth House Office Buildings and the Russell Senate Office Building. The La Follette Congressional Reading Room in the Madison Building also has computers for use by congressional staff.

Both the House and Senate provide computer support to congressional offices. For Members, committees, and staff of the House, House Information Resources (HIR) provides a comprehensive group of information and research sources especially designed for Members, committees, and staff. For Senators, committees, and staff, the Senate Computer Center provides a comprehensive group of information and research sources. Training classes and a user assistance hotline for Senate staff are available.

Executive Office of the President

Council of Economic Advisers
Chief of Staff
Eisenhower Executive Office Building
Room 314
Washington, D.C. 20502
Tel: (202) 395-5084
Fax: (202) 395-6958
Internet: [http://www.whitehouse.gov/cea/index.html]

Note: Copies of the Economic Report of the President produced by the Council are automatically furnished to Members. The publication is also available through the House Document Room, and is for sale to the general public through GPO.
**Council on Environmental Quality**
722 Jackson Place, N.W.  Tel: (202) 395-5750
Washington, D.C. 20503  Fax: (202) 456-6546
Internet: [http://www.whitehouse.gov/CEQ](http://www.whitehouse.gov/CEQ)

*Note:* Copies of the President’s *Annual Report on Environmental Quality* are furnished automatically to Members. Copies for the general public are available through GPO. The National Environmental Policy Act regulations booklet for implementing the procedural provisions is also available through the Council, as are special reports on environmental trends.

**National Security Council**
Director of Legislative Affairs  Tel: (202) 456-9171
Eisenhower Executive Office Building  Fax: (202) 456-9170
Washington, D.C. 20504
Internet: [http://www.whitehouse.gov/nsc/index.html](http://www.whitehouse.gov/nsc/index.html)

*Note:* An annual report, *The National Security Strategy Report*, is available upon request and on the Internet address above.

**Office of Management and Budget**
Office of Legislative Affairs  Tel: (202) 395-4790
Eisenhower Executive Office Building  Fax: (202) 395-3729
Washington, D.C. 20503
Internet: [http://www.whitehouse.gov/OMB](http://www.whitehouse.gov/OMB)

*Note:* The *Economic Report of the President* is produced by the Council of Economic Advisers and may be obtained through them (see above). Additional copies of the *Budget of the United States Government* are often available through the House Legislative Resource Center, the Senate Document Room, and GPO.

**Office of National Drug Control Policy**
Office of Legislative Affairs  Tel: (202) 395-6602/395-6670
Executive Office of the President  Fax: (202) 395-6640
750 17th Street, N.W.  Internet: [http://www.whitehousedrugpolicy.gov](http://www.whitehousedrugpolicy.gov)
Washington, D.C. 20503

**Office of Science and Technology Policy**
Budget Administration Office  Tel: (202) 395-7347
Eisenhower Executive Office Building, Room 431  Fax: (202) 456-6022
1650 Pennsylvania Avenue, N.W.  E-mail: information@ostp.eop.gov
Office of U.S. Trade Representative
Office of Congressional Affairs
600 17th Street, N.W., Room 111
Washington, D.C. 20508
Tel: (202) 395-6951
Fax: (202) 395-4656
Internet: [http://www.ustr.gov]
Fax retrieval: (202) 395-4809

Note: Press releases, summaries, and statements available at the above telephone and Fax retrieval numbers and on the Internet.

The White House
For House offices:
Deputy Assistant to the President for Legislative Affairs
First Floor, East Wing, Room 112
White House
1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20500
Tel: (202) 456-6620
Fax: (202) 456-3501

For Senate offices:
Deputy Assistant to the President for Legislative Affairs
First Floor, East Wing, Room 107
White House
1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20500
Tel: (202) 456-6493
Fax: (202) 456-6468
Internet: [http://www.whitehouse.gov]

Executive Departments

Department of Agriculture
Publications Information and Management Branch
Attn: Congressional Section
Office of Communications
Room 506A
Washington, D.C. 20250
Tel: (202) 720-3365
Internet: [http://www.usda.gov]

Note: The Department has prepared a list of its popular publications for the use of Members of Congress: List of Publications Available for Distribution by Members of Congress (List No. 1), last updated in 1994. Copies can be secured by calling the above telephone number. Publications are also available at the Internet address above.

Department of Commerce
Office of Public Affairs
HCHB 5411
Washington, D.C. 20230
Tel: (202) 219-3605
Fax: (202) 482-5168
Internet: [http://www.doc.gov]
For specific agencies:

Bureau of the Census: (301) 457-2171
[http://www.census.gov/]

Bureau of Economic Analysis: (202) 606-9690
[http://www.bea.doc.gov/]

Bureau of Export Administration: (202) 482-0097
[http://www.bxa.doc.gov/]

Economic Development Administration: (202) 482-2309
[http://www.doc.gov/eda/]

International Trade Administration: (202) 482-3015
[http://www.ita.doc.gov/]

Minority Business Development Agency: (202) 482-5061
[http://www.mbdagov/]

National Institute of Standards and Technology: (301) 975-3080
[http://www.nist.gov/]

National Marine Fisheries Service: (301) 713-2263
[http://www.nmfs.noaa.gov/]

National Ocean Service (charts only): (202) 482-4981
[http://www.nos.noaa.gov/]

National Oceanic and Atmospheric Administration: (202) 482-4981
[http://www.noaa.gov/]

National Technical Information Service: Research: (703) 605-6040
[http://www.ntis.gov/] Sales& Inquiry: 1-800-553-NTIS

National Telecommunication and Information Administration: (202)482-1880
[http://www.ntia.doc.gov/]

Patent and Trademark Office: (703) 305-9300
[http://www.uspto.gov/]

Department of Defense

Secretary of Defense
OASD for Legislative Affairs
Office of the Secretary of Defense
1300 Defense Pentagon Tel. (OASD only): (703) 695-2503
Washington, D.C. 20301-1300 Fax: (703) 697-8299
Internet: [http://www.defenselink.mil/]

Department of the Air Force
Office of Legislative Liaison, SAF/LLI
1160 Air Force Pentagon Tel: (703) 695-7364
Washington, D.C. 20330-1160 Fax: (703) 614-3608
Internet: [http://www.af.mil/]

Department of the Army
U.S. Army Publishing Agency
Distribution Operations Facility
1655 Woodson Rd. Tel: (314)263-7300
St. Louis, MO 63114-6128 Fax: (314) 263-7009
Internet: [http://www.usapa.army.mil]
Note: A wide range of technical documents relating to such topics as water resources development and construction engineering.

Department of the Navy
For House offices:
Office of Legislative Affairs
B324 Rayburn House Office Building
Washington, D.C. 20515
   Tel: (202) 225-3075
   Fax: (202) 685-6077

For Senate offices:
Office of Legislative Affairs
182 Russell Senate Office Building
Washington, D.C. 20510
   Tel: (202) 224-4682
   Fax: (202) 685-6005
   Internet: [http://www.ncts.navy.mil]

Note: To check on the status of correspondence, call (703) 695-6357.

United States Marine Corps
For House offices:
Office of Legislative Affairs
B324 Rayburn House Office Building
Washington, D.C. 20515
   Tel: (202) 225-7719
   Fax: (202) 685-6077

For Senate offices:
Office of Legislative Affairs
182 Russell Senate Building
Washington, D.C. 20510
   Tel: (202) 224-4681
   Fax: (202) 685-6005
   Internet: [http://www.hqmc.usmc.mil]

Note: “All requests from Members of Congress for material published by the Department of Defense for their personal use and for use by their offices are honored.” Published material requested by Members of Congress for their constituents is furnished subject to the following restrictions:
1. Classified material cannot be furnished;
2. Official-use-only and internal departmental documents cannot be furnished;
3. Regulations of the Joint Committee on Printing, Paragraph 39, will be used.

Department of Education
Assistant Secretary for Legislation and Congressional Affairs
400 Maryland Avenue, room 7E255
Washington, D.C. 20202
   Tel: (202) 401-1028
   Fax: (202) 401-1438
   Internet: [http://www.ed.gov/offices/OLCA]
Department of Energy
Office of Congressional and Intergovernmental Affairs
100 Independence Avenue, S.W., room 7B138 Tel: (202) 586-5450
Washington, D.C. 20585 Fax: (202) 586-4891
Internet: [http://www.ci.doe.gov]

Department of Health and Human Services
Congressional Liaison Office
406-G Humphrey Building Tel: (202) 690-6786
200 Independence Avenue, S.W. Publications: (202) 690-7094
Washington, D.C. 20201 Fax: (202) 690-6351
Internet: [http://www.dhhs.gov]

For specific agencies:
Administration on Aging: (202) 619-0556
[http://www.aoa.gov]
Administration for Children and Families: (202) 401-9200
[http://www.acf.dhhs.gov/]
Administration for Native Americans: (202) 690-7776
Family and Youth Services Bureau: (301) 608-8098
Head Start Bureau: (202) 205-8560
Administration on Development Disabilities: (202) 690-6590
Center of Medicare and Medicaid Services: (202) 690-8220
(formerly Health Care Financing Administration)
[http://www.hcfa.gov/]
Public Health Service: Food and Drug Administration; Alcohol, Drug Abuse and Mental Health Administration; Centers for Disease Control and Prevention; Health Resources and Services Administration; National Institutes of Health (includes National Library of Medicine). There are a number of publication offices in the Public Health Service. Check first with the main liaison office at (202) 690-6786.

Department of Housing and Urban Development
Office of Congressional and Intergovernmental Relations
451 Seventh Street, S.W., Room 10120 Tel: (202) 708-0380
Washington, D.C. 20410-1000 Fax: (202) 708-1350
Internet: [http://www.hud.gov/]

Department of the Interior
Office of Congressional and Legislative Affairs
1849 C Street, N.W. Tel: (202) 208-7693
Washington, D.C. 20240-0001 Fax: (202) 208-5533
Internet: [http://www.doi.gov/]

For specific agencies:
Bureau of Indian Affairs: (202) 208-5706
Bureau of Land Management: (202) 452-5010
United States Fish and Wildlife Service: (202) 208-5403
United States Geological Survey: (703) 648-4455
National Park Service: (202) 208-5656
Office of Surface Mining: (202) 208-4006
Office of Insular Affairs: (202) 208-4754
Minerals Management Services: (202) 208-3985
Bureau of Reclamation: (202) 513-0565

Department of Justice
Office of Legislative Affairs
Main Justice Building, Suite 1145
950 Pennsylvania Avenue, N.W.
Washington, D.C. 20530
Tel: (202) 514-2141
Fax: (202) 514-4482
Internet: [http://www.usdoj.gov]

Department of Labor
Office of Congressional and Intergovernmental Affairs
Francis Perkins Building
Room S-1325
200 Constitution Avenue, N.W.
Washington, D.C. 20210
Tel: (202) 693-4600
Fax: (202) 693-4642
Internet: [http://www.dol.gov]

Note: The Department maintains a list of its publications arranged by subject.

Department of State
Harry S. Truman Building
2201 C Street, N.W.
Washington, D.C. 20521
Tel: Multi-Media Services, Customer Service Center, (202) 736-7470
Fax: (202) 736-7472
Internet: [http://www.state.gov]

Note: The State Department has largely gone to electronic distribution of its publications. At the Internet Web site, under Press and Public Affairs (left side), click on Major Publications. All publications should be requested from the particular office that prepared them, except for these four: State telephone directories, Diplomatic List, Key Officers of Foreign Service Posts, and Foreign Consular Offices in the United States. For them, call the number above.

Department of Transportation
Office of Information, Research and Education
Department of Transportation
400 Seventh Street, S.W., Room 8417
Washington, D.C. 20590
Tel: (202) 366-4208
Fax: (202) 366-3272/366-3671
Library: loan only (202) 366-0745
Internet: [http://www.dot.gov]
Federal Aviation Administration
Congressional Affairs Office
Department of Transportation
Room 10408 (I-10)                           Tel: (202) 366-9714
Washington, D.C. 20590                       Fax: (202) 366-3675
Internet: [http://www.faa.gov]

Federal Highway Administration
Office of Public Affairs (HPA-1)
400 Seventh Street, S.W.                      Tel: (202) 366-0660
Washington, D.C. 20590                       Fax: (202) 366-7239
Internet: [http://www.fhwa.dot.gov/publicaffairs]

Federal Railroad Administration
Public Affairs Officer (ROA-30)
1120 Vermont Ave., N.W.                      Tel: (202) 493-6024
Washington, D.C. 20590                      Fax: (202) 493-6013
Internet: [http://www.fra.gov]

Federal Transit Administration
Research Management Office, TRI-30
400 Seventh Street, S.W.                      Tel: (202) 366-0201
Washington, D.C. 20590                      Fax: (202) 366-3765
Internet: [http://www.fta.dot.gov]

Maritime Administration
Public Affairs Officer (MAR-240)
400 Seventh Street, S.W., Room 7219          Tel: (202) 366-5807
Washington, D.C. 20590                      Fax: (202) 366-5063
Internet: [http://www.marad.dot.gov]

National Highway Traffic Safety Administration
Office of Intergovernmental Affairs        Tel: Intergovernmental
400 Seventh Street, S.W., Suite 5220         (202) 366-4941
Washington, D.C. 20590                      Publications: (202) 366-1566
Internet: [http://www.nhtsa.dot.gov/]

Research and Special Programs Administration
Office of Policy and Program Support (DPP)
400 Seventh Street, S.W.                      Tel: (202) 366-4831
Washington, D.C. 20590                      Fax: (202) 366-7431

Office of Hazardous Materials Initiatives and Training (DHM-50)
400 Seventh Street, S.W.                      Tel: (202) 366-4900
Washington, D.C. 20590                      E-mail: training@rspa.dot.gov
Internet: [http://hazmat.dot.gov/]            Fax: (202) 366-7342
United States Customs Service
Office of Congressional Affairs
1300 Pennsylvania Avenue, N.W., Room 6.4A
Washington, D.C. 20229
Tel: (202) 927-1750
Fax: (202) 927-2152
Internet: [http://www.customs.treas.gov]

Bureau of Alcohol, Tobacco and Firearms
Director
650 Massachusetts Avenue, N.W.
Washington, D.C. 20226
Tel: (202) 927-8490
Fax: (202) 927-8863
Internet: [http://www.atf.treas.gov/]

Bureau of Engraving and Printing
Office of External Relations
14th and C Streets, S.W., Room 533M
Washington, D.C. 20228
Tel: (202) 874-3019
Fax: (202) 874-3177

Bureau of the Mint
Associate Director of the Mint for Marketing
633 Third Street, N.W.
Judiciary Square Building
Washington, D.C. 20220
Tel: (202) 874-6430
Fax: (202) 874-6343
Internet: [http://www.usmint.gov/]

Bureau of the Public Debt
Office of the Commissioner
999 E Street, N.W., Suite 500
Washington, D.C. 20239-0001
Tel: (202) 691-3500
Fax: (202) 219-4163
Internet: [http://www.publicdebt.treas.gov/]

Note: The Bureau of the Public Debt handles all inquiries concerning U.S. Treasury bills, notes, and bonds as well as the Savings Bond Program. The public can order or download forms and publications from the Internet address above.

Internal Revenue Service
Director, Legislative Affairs Division, CL:LA
1111 Constitution Avenue, N.W., Room 3241
Washington, D.C. 20224
Tel: (202) 622-9590
Fax: (202) 622-4733
Internet: [http://www.irs.treas.gov]

Office of the Comptroller of the Currency
Congressional Liaison Division
250 E Street, S.W.
Room 9048
Washington, D.C. 20219
Tel: (202) 874-4840
Fax: (202) 874-5305
Internet: [http://www.occ.treas.gov]
Office of Thrift Supervision  
Office of Congressional Affairs  
1700 G Street, N.W.  
Washington, D.C. 20552  
Tel: (202) 906-6288  
Fax: (202) 906-7477  
Internet: [http://www.ots.treas.gov/]

Treasurer of the United States  
Main Treasury Building, Room 2134  
1500 Pennsylvania Avenue, N.W.  
Washington, D.C. 20220  
Tel: (202) 622-0100  
Fax: (202) 622-2258

United States Secret Service  
Office of Government Liaison and Public Affairs  
950 H Street, N.W., Suite 8350  
Washington, D.C. 20223  
Tel: (202) 406-5708  
Fax: (202) 435-9069  
Internet: [http://www.treas.gov/USSS]

Department of Veterans Affairs  
House Congressional Liaison Staff (60H)  
B-328 Rayburn House Office Building  
Washington, D.C. 20515  
Tel: Capitol ext. 5-2280  
Fax: (202) 453-5225  
Internet: [http://www.va.gov]

Senate Congressional Liaison Staff (60S)  
321 Hart Senate Office Building  
Washington, D.C. 20510  
Tel: Capitol ext. 4-5351  
Fax: (202) 453-5218  
Internet: [http://www.va.gov]

Independent Agencies and Commissions

Advisory Council on Historic Preservation  
Old Post Office Building  
1100 Pennsylvania Avenue, N.W., Suite 809  
Washington, D.C. 20004  
Tel: (202) 606-8503  
Fax: (202) 606-8672  
Internet: [http://www.achp.gov/]  
E-mail: achp@achp.gov

Note: A detailed list of Council publications is available. Detailed information about the Council, its staff, and publications may also be found at the Internet address above.

African Development Foundation  
1400 Eye Street, N.W., Suite 1000  
Washington, D.C. 20005  
Tel: (202) 673-3916  
Fax: (202) 673-3810  
Internet: [http://adf.gov]  
E-mail: info@adf.gov
American Battle Monuments Commission
Courthouse Plaza II, Suite 500
2300 Clarendon Boulevard  Tel: (703) 696-6900
Arlington, VA 22201-3267 Fax: (703) 696-6666
Internet: [http://www.abmc.gov/]

Appalachian Regional Commission
Office of the Federal Co-Chairman
1666 Connecticut Avenue, N.W.  Tel: (202) 884-7660
Room 600  Fax: (202) 884-7693
Washington, D.C. 20235  E-mail: jwhite@arc.gov
Internet: [http://www.arc.gov]

Architectural and Transportation Barriers Compliance Board
Office of Public Affairs  Tel: (202) 272-5434, ext. 27
1331 F Street, N.W., Suite 1000  TTY: (202) 272-5449/(800) 993-2822
Washington, D.C. 20004-1111  Tech. assistance: (800) 872-2253
Internet: [http://www.access-board.gov]  Fax: (202) 272-5447
E-mail: news@access-board.gov

Note: Publications include Americans with Disabilities Act Accessibility Guidelines (ADAAG); Uniform Federal Accessibility Standards (UFAS), an accessibility checklist for buildings; a brochure entitled Filing a Complaint ... It's Your Right; and technical assistance bulletins on the provisions of ADAAG (for design professionals).

Central Intelligence Agency
Director of Congressional Affairs
Room 7C38 CIA  Tel: (703) 482-6121
Washington, D.C. 20505  Fax: (703) 482-5841
Internet: [http://www.cia.gov/]

Commission of Fine Arts
National Building Museum
441 F Street, N.W., Suite 312  Tel: (202) 504-2200
Washington, D.C. 20001-2728  Fax: (202) 504-2195

Note: A free publication, The Commission of Fine Arts, A Brief History, contains a list of CFA publications; most are out of print, but several may be obtained from the Commission’s offices.
Commodity Futures Trading Commission
Office of Public Affairs, Three Lafayette Centre
1155 21st Street, N.W. Tel: (202) 418-5075
Washington, D.C. 20581 Fax: (202) 418-5525
Internet: [http://www.cftc.gov/] E-mail: opa@cftc.gov

Note: A list of the current publications distributed by the Commission is available and may be obtained for use in congressional offices by calling or writing the office listed above.

Consumer Information Center
Consumer Information Center (XC)
General Services Administration Tel: (202) 501-1794
18th and F Streets, N.W., Room G-142 Fax: (202) 501-4281
Washington, D.C. 20405 E-mail: walt.dornfried@gsa.gov
Internet: [http://www.pueblo.gsa.gov]

Note: The Consumer Information Center (CIC) publishes and distributes the free, quarterly Consumer Information Catalog, available by writing to: Consumer Information Catalog, Pueblo, Colorado 81009, or by telephoning 1-888-8PUEBLO (1-888-878-3256). The catalog lists more than 200 selected booklets of consumer interest published by more than 40 federal government agencies. Topics covered include children, cars, employment, education, food and nutrition, federal programs, health, money, small business, and more. Nearly half of the publications listed are available free; the remainder are moderately priced.

One can also browse the latest Catalog, read and/or download text versions of the publications, order a copy of the Catalog, and view the latest consumer news by visiting CIC’s Web site: [http://www.pueblo.gsa.gov].

Members of the House and Senate are able to personalize copies of one of the four quarterly editions of the Consumer Information Catalog. This “personalized” version enables the Representative or Senator to print a personal message to his or her constituents using the CIC’s printer. Contact the Consumer Information Center at (202) 501-1794 for more information.

Groups who are able to distribute 20 or more copies of the Consumer Information Catalog quarterly can be placed on a mailing list for free bulk copies. Write to the Pueblo address above or visit the Web site to be placed on this list.

In addition, Members of Congress may also obtain copies of the Lista de Publicaciones Federales en Espanol para el Consumidor, a list of publications available in Spanish. The Consumer Information Center is administered by the General Services Administration (see entry below).
Consumer Product Safety Commission
Office of Public Affairs
4330 East-West Highway, Room 720 Tel: (301) 504-0515
Bethesda, MD 20814 Fax: (301) 504-0016
Internet: [http://www.cpsc.gov/]

Corporation for National and Community Service
Congressional and Intergovernmental Affairs
1201 New York Avenue, N.W., Eighth Floor
Washington, D.C. 20525 Tel: (202) 606-5000, ext. 473
Internet: [http://www.cns.gov] Fax: (202) 565-2784

Corporation for Public Broadcasting
Office of Government Relations
401 Ninth Street, N.W. Tel: (202) 879-9712
Washington, D.C. 20004-2129 Fax: (202) 637-0888
Internet: [http://www.cpb.org]

Note: Publications on a wide variety of topics including station activities, programming, and industry income are available. Many publications are available on our Web site.

Defense Nuclear Facilities Safety Board
Office of Public Information
625 Indiana Avenue, N.W., Suite 700 Tel: (202) 694-7000
Washington, D.C. 20004 Fax: (202) 208-6518
Internet: [http://www.dnfsb.gov]

Note: Annual reports and recommendations on issues of importance are available upon request.

Environmental Protection Agency
Congressional and Intergovernmental Relations
1200 Pennsylvania Avenue, N.W.
Room 3442- N Tel: (202) 564-5200
Washington, D.C. 20460 Fax: (202) 501-1519
Internet: [http://www.epa.gov]

Note: Many EPA publications are available online at the Internet address above.

Equal Employment Opportunity Commission
Office of Communications and Legislative Affairs Tel: (202) 663-4900
1801 L Street, N.W., Room 9024 Fax: (202) 663-4912
Washington, D.C. 20507 Publications: (800) 669-3362 (Voice)
Internet: [http://www.eeoc.gov/] or (800) 800-3302 (TDD)

Note: An annotated list of current publications is available upon request.
Export-Import Bank of the United States (Ex-Im Bank)
Congressional and External Affairs
811 Vermont Avenue, N.W., Room 1261A
Washington, D.C. 20571
Tel: (202) 565-3230
Fax: (202) 565-3236
Internet: [http://www.exim.gov]

**Note:** Arrangements may be made through the above office for Members of Congress, congressional staff, and constituents to meet with Eximbank officers for general briefings or to discuss specific export transactions.

Fannie Mae
Government and Industry Relations
3900 Wisconsin Avenue, N.W.
Washington, D.C. 20016
Tel: (202) 752-7120
Fax: (202) 752-6099
Internet: [http://www.fanniemae.com/]

Farm Credit Administration
Office of Congressional and Public Affairs
1501 Farm Credit Drive
Room 4120
McLean, VA 22102-5090
Tel: (703) 883-4400
Fax: (703) 790-3260
Internet: [http://www.fca.gov]

Federal Communications Commission
Public Service Division, Office of Media Relations
445 12th Street, S.W., Suite CY-B501
Washington, D.C. 20554
Tel: (202) 418-0500
Fax: (717) 338-2684
Internet: [http://www.fcc.gov]

**Note:** Special reports are released periodically by the Commission and are announced in news releases. Congressional offices will be provided copies of these reports, subject to supply on hand.

Federal Deposit Insurance Corporation
Public Information Center
801 17th Street, N.W.
Washington, D.C. 20429
Tel: (202) 416-6940
Fax: (202) 416-2076
Internet: [http://www.fdic.gov] E-mail: publicinfo@fdic.gov

**Note:** A list of the FDIC’s reports and various statistical publications are available from the above office.

Federal Election Commission
Information Services
999 E Street, N.W.
Washington, D.C. 20463
Tel: (202) 694-1100
Toll Free: (800) 424-9530
Fax: (202) 219-8504
Note: The Federal Election Commission’s Office of Public Records maintains copies of all reports and statements filed by candidates and political committees for review and/or copying. Computer indexes on campaign spending and contributions are also available. Copies may be ordered by calling (202) 694-1120.

The Information Services Division assists federal candidates and political committees by explaining the federal election law, conducting research on advisory opinions, and publishing a monthly newsletter on commission decisions as well as campaign guides and other brochures. All publications are free. Requests for information and publications can be made by calling (202) 694-1100 or (800) 424-9530.

The Clearinghouse on Election Administration compiles and disseminates election administration information related to federal elections, and conducts independent contract studies. Congressional offices may obtain a complimentary copy by calling (202) 694-1095.

In all cases, requests may be sent in writing to the office or calls may be made to the toll-free number.

Federal Emergency Management Agency (FEMA)
Office of Congressional and Legislative Affairs
500 C Street, S.W., Room 820
Washington, D.C. 20472
Tel: (202) 646-4500
Fax: (202) 646-3600
Internet: [http://www.fema.gov]

Federal Home Loan Mortgage Corporation
Office of Government Relations
1101 Pennsylvania Avenue, N.W., Suite 950
Washington, D.C. 20004
Tel: (202) 434-8600
Fax: (202) 434-8627
Internet: [http://www.freddiemac.com]

Federal Housing Finance Board
Office of Congressional Affairs
1777 F Street, N.W.
Washington, D.C. 20006
Tel: (202) 408-2515
Fax: (202) 408-2969
Internet: [http://www.fhfb.gov/]

Federal Labor Relations Authority
Information Resource Management Division
607 14th Street, N.W., Room 328
Washington, D.C. 20424-0001
Tel: (202) 482-6620
Fax: (202) 482-6635
Internet: [http://www.flra.gov/]

Federal Maritime Commission
Office of the Secretary
800 North Capitol Street, N.W. Tel: (202) 523-5707
Washington, D.C. 20573 Fax: (202) 523-0014
Internet: [http://www.fmc.gov] E-mail: secretary@fmc.gov

Federal Mediation and Conciliation Service
Office of the General Counsel/Legislative Liaison
2100 K Street, N.W. Tel: (202) 606-5444
Washington, D.C. 20427 Fax: (202) 606-5345
Internet: [http://www.fmcs.gov/]

Federal Mine Safety and Health Review Commission
Office of the Executive Director
1730 K Street, N.W., Suite 600 Tel: (202) 653-5625
Washington, D.C. 20006 Fax: (202) 653-5030
Internet: [http://www.fmshrc.gov/] E-mail: info@fmshrc.gov

Note: Federal Mine Safety and Health Review Commission Decisions is published monthly and is available through subscription from GPO.

Federal Reserve System
Board of Governors of the Federal Reserve System
20th and C Streets, N.W.
Room B-2125 Tel: (202) 452-3456
Washington, D.C. 20551 Fax: (202) 452-2611
Internet: [http://www.federalreserve.gov/]

Federal Retirement Thrift Investment Board
Office of External Affairs
1250 H Street, N.W., Second Floor Tel: (202) 942-1642
Washington, D.C. 20005 Fax: (202) 942-1676
Internet: [http://www.tsp.gov/]

Federal Trade Commission
Office of Congressional Relations
600 Pennsylvania Avenue, N.W., Room 404 Tel: (202) 326-2195
Washington, D.C. 20580 Fax: (202) 326-3585
Internet: [http://www.ftc.gov]

General Services Administration
Office of Congressional and Intergovernmental Affairs
1800 F Street, N.W.
Room 6105 Tel: (202) 501-0563
Washington, D.C. 20405 Fax: (202) 219-5742
Internet: [http://www.gsa.gov]

Note: Congressional offices frequently request these publications:
Annual Report of the General Services Administration
GSA Services Available to Members of Congress
What is GSA?
U.S. Real Property Sales List
Federal Surplus Personal Property Donation Program
Sale of Federal Surplus Personal Property
Federal Information Centers
Catalog of Federal Domestic Assistance
Consumer’s Resource Handbook
Consumer Information Catalog
Federal Travel Directory
Contracting Opportunities with GSA

Institute of Museum and Library Services
Program Office
1100 Pennsylvania Avenue, N.W. Washington, D.C. 20506
Tel: (202) 606-8339 Fax: (202) 606-8591
Internet: [http://www.imls.gov] E-mail: imlsinfo@imls.gov


Inter-American Foundation
Publications Office
901 N. Stuart Street, 10th Floor Arlington, VA 22203
Tel: (703) 306-4338 (publications) (703) 306-4301 (general)
Fax: (703) 306-4365
Internet: [http://www.iaf.gov/]

Legal Services Corporation
750 First Street, N.E., 11th Floor Washington, D.C. 20002-4250
Tel: (202) 336-8862 Fax: (202) 336-8952
Internet: [http://www.lsc.gov/]

Marine Mammal Commission
4340 East-West Highway, Room 905 Bethesda, MD 20814
Tel: (301) 504-0087 Fax: (301) 504-0099
E-mail: jtwiss@mmc.gov

Note: A publications list is available upon request.

Merit Systems Protection Board
Communications Officer
Office of the Clerk of the Board
1615 M Street, N.W. Washington, D.C. 20419
Tel: (202) 653-7200 Fax: (202) 653-7130
E-mail: mspb@mspb.gov
Internet: [http://www.mspb.gov/]

Note: A publications list is available upon request.
National Academy of Sciences
Office of Congressional and Government Affairs (OCGA)
National Academies
2101 Constitution Avenue, N.W. Tel: (202) 334-1601
Washington, D.C. 20418 Fax: (202) 334-2419
Internet: [http://www.nas.edu]

Note: National Academy of Engineering and the Institute of Medicine are sister agencies of the National Academy of Sciences. Each functions along its own line of specialty. The operating arm of these organizations is the National Research Council. A publications list is available upon request. In addition, OCGA issues the monthly Academy Bulletin listing public meetings of the four institutions and recent releases. Inclusion on the mailing list is available free upon request.

National Aeronautics and Space Administration
Office of Legislative Affairs
2 Independence Square
Room 9L33
300 E Street, S.W. Tel: (202) 358-1948
Washington, D.C. 20546-0001 Fax: (202) 358-4340
Internet: [http://www.nasa.gov]

National Archives and Records Administration
NWCP, Marketing and Product Development Division
8601 Adelphi Road Tel: (800) 234-8861
College Park, MD 20740-6001 Fax: (202) 219-0164
Internet: [http://www.nara.gov] E-mail: inquire@nara.gov

Note: Some popular publications include the following, which are available by going to the National Archives and Records Administration, Seventh Street and Pennsylvania Avenue, N.W., Room G-7.

Select List of Publications of the National Archives and Records Administration, a catalog of technical publications and finding aids. Free.

Prologue: The Journal of the National Archives. Quarterly; $4 per issue; subscription $16 per year.

Information leaflets include The National Archives, Genealogical Records in the National Archives, and Military Service Records in the National Archives.

Microfilm publications available for use and purchase are noted in the Catalog of National Archives Microfilm Publications ($5); Federal Population Census, 1790-1890s ($3.50); Federal Population Census, 1900 ($3.50); Federal Population Census, 1910 ($3.50), and Federal Population Census, 1920 ($3.50). For all orders under $50, add $3 for shipping and handling.
The Office of the Federal Register (202-523-5240/5227) and the Office of Presidential Libraries (301-713-6050) are administered by the National Archives and Records Administration.

**National Capital Planning Commission**

Public Affairs Officer  
801 Pennsylvania Avenue, N.W., Suite 301  
Washington, D.C. 20576  
Tel: (202) 482-7200  
Fax: (202) 482-7272

Note: Visit NCPC’s World Wide Web site to see *Extending the Legacy: Planning America’s Capital for the 21st Century*, a bold vision of Washington, D.C., as it could be 50 to 100 years in the future. The *Legacy* document and information about NCPC’s other publications are available upon request.

**National Commission on Libraries and Information Science**

1110 Vermont Avenue, N.W., Suite 820  
Washington, D.C. 20005-3552  
Tel: (202) 606-9200  
Fax: (202) 606-9203

Note: The Commission has a list of publications available. Information on these publications and related papers is available at the above Internet address.

**National Council on Disability**

Office of Public Affairs  
1331 F Street, N.W., Suite 1050  
Washington, D.C. 20004-1107  
Tel: (202) 272-2004 (Voice)  
(202) 272-2074 (TTY)  
Fax: (202) 272-2022  
E-mail: mquigley@ncd.gov

Note: A publications list is available upon request. Recent reports are available at the above Internet address.

**National Credit Union Administration**

Director of Public and Congressional Affairs  
1775 Duke Street  
Alexandria, VA 22314-3401  
Tel: (703) 518-6330  
Fax: (703) 518-6409

Note: A list of current publications is available and may be obtained at the agency’s Internet address above. Publications include an annual report, *NCUA Directory*, *Federal Credit Union Act*, and *Federal Credit Union Handbook*.

**National Endowment for Democracy (NED)**

1101 15th Street, N.W., Suite 700  
Washington, D.C. 20005  
Tel: (202) 293-9072  
Fax: (202) 223-6042  
E-mail: allen@ned.org

Note: The NED’s International Forum for Democratic Studies’ Democracy Resource Center offers access to more than 10,000 titles and an electronic
mailing list (Democracy-News). The Forum also publishes the *Journal of Democracy*.

**National Foundation on the Arts and the Humanities**

*National Endowment for the Arts*
Office of Congressional and White House Liaison
Nancy Hanks Center, Room 524
1100 Pennsylvania Avenue, N.W.
Washington, D.C. 20506
Tel: (202) 682-5434
Fax: (202) 682-5638
Internet: [http://arts.endow.gov/]

*National Endowment for the Humanities*
Office of Governmental Affairs
Old Post Office Building
1100 Pennsylvania Avenue, N.W.
Room 524
Washington, D.C. 20506
Tel: (202) 606-8328
Fax: (202) 606-8588
Internet: [http://www.neh.gov/]

**National Labor Relations Board**
Division of Information
1099 14th Street, N.W., Room 9400
Washington, D.C. 20570-0001
Tel: (202) 273-1991
Fax: (202) 273-1789
Internet: [http://www.nlrb.gov/]

**National Mediation Board**
Office of the Chief of Staff
1301 K Street, N.W., Suite 250 East
Washington, D.C. 20572
Tel: (202) 692-5000
Fax: (202) 692-5083
Internet: [http://www.nmb.gov/]

**National Railroad Passenger Corporation (AMTRAK)**
Office of Government Affairs
60 Massachusetts Avenue, N.E.
Washington, D.C. 20002
Tel: (202) 906-3916
Fax: (202) 906-3865
Internet: [http://www.amtrak.com/]

**National Science Foundation**
Office of Legislative and Public Affairs
4201 Wilson Boulevard
Room 1245
Arlington, VA 22203
Tel: (703) 292-8070
Fax: (703) 292-9088/9089
Internet: [http://www.nsf.gov] E-mail: pubs@nsf.gov

*Note:* A list of publications may be obtained from the Division of Information.
National Transportation Safety Board
Office of Government, Public and Family Affairs
490 L’Enfant Plaza, S.W., 6th Floor
Washington, D.C. 20594
Tel: (202) 314-6120
Fax: (202) 314-6110
Internet: [http://www.ntsb.gov]
E-mail: scottb@ntsb.gov

Nuclear Regulatory Commission
Office of Congressional Affairs
Washington, D.C. 20555
Tel: (301) 415-1776
Fax: (301) 415-8571
Internet: [http://www.nrc.gov/]

Note: The NRC periodically publishes a list of new NRC publications. It also issues a weekly digest of NRC press releases. Members of Congress may receive either or both of these publications on a regular basis upon request. Most documents originated by NRC, or submitted to it for consideration, are placed in the Commission’s Public Document Room on the lower level at 2120 L Street, N.W., Washington, D.C., for public inspection. In addition, documents related to a specific licensing proceeding or operation are made available in the local public document room established in the vicinity of each proposed or existing nuclear facility. More than 100 such rooms are now open to the public. Congressional offices may contact the NRC at the above number to determine the location of the most convenient document room for any interested person.

Occupational Safety and Health Review Commission
Office of Information
1120 20th Street, N.W., Ninth Floor
Washington, D.C. 20036-3419
Tel: (202) 606-5398
Fax: (202) 606-5050
Internet: [http://www.oshrc.gov]

Note: The Review Commission is the independent federal agency that resolves legal disputes between private employers and another agency, the U.S. Department of Labor’s Occupational Safety and Health Administration (OSHA), over allegations that workplace safety or health violations exist. The Review Commission frequently receives requests from congressional staffers with constituent complaints about working conditions. These types of requests usually require information from the agency that inspects work places and promulgates the regulations covering job safety and health conditions. That agency is OSHA. As an adjudicatory agency, the Review Commission’s involvement in workplace issues begins after an inspection has been contested by an employer or employees’ group.

Office of Government Ethics
Attn: Congressional Liaison
1201 New York Avenue, N.W.
Suite 500
Washington, D.C. 20005
Tel: (202) 208-8000, ext. 1200
Fax: (202) 208-8037
Internet: [http://www.usoge.gov/]

Note: OGE’s Web site provides a convenient method of obtaining ethics information such as ethics laws, regulations, opinions, forms, publications, pamphlets, and news. Also available for purchase is a CD-ROM which provides a quicker and easier way to research ethics issues with all essential references including executive branch ethics laws, executive orders, advisory opinions, select policy memoranda, ethics-related Federal Register issuances, OGE forms, and public and confidential financial disclosure review guides.

Office of Personnel Management
Congressional Liaison Office
B332 Rayburn House Office Building
Washington, D.C. 20515
Tel: Capitol ext. 5-4955
(202) 225-4955 or (202) 632-6296
Fax: (202) 632-0832
Internet: [http://www.opm.gov]

Note: This office serves both House and Senate.

Office of Special Counsel
Congressional and Public Affairs
1730 M Street, N.W., Suite 300
Washington, D.C. 20036-4505
Tel: Congressional - (202) 653-5163
Public Affairs - (202) 653-7984
Fax: (202) 653-5161
Internet: [http://www.osc.gov/]

Note: Internet information provided includes coverage of prohibited personnel practices, the Hatch Act, and the Office of Special Counsel’s Annual Reports to Congress.

Panama Canal Commission
General Counsel
1850 K Street, N.W.
Suite 1030
Washington, D.C. 20006
Tel: (202) 634-7545
Fax: (202) 634-6439
E-mail: washingtonoffice@pancanal.com
Internet: [http://www.pancanal.com/]

Peace Corps
Office of Congressional Relations
1111 20th Street, N.W.
Washington, D.C. 20526
Tel: (202) 692-2100
Fax: (202) 692-2101
Internet: [http://www.peacecorps.gov]
Pension Benefit Guaranty Corporation  
Communications and Public Affairs Department - 24000  
1200 K Street, N.W., Suite 240  
Washington, D.C. 20005-4026  
Internet: [http://www.pbgc.gov]  
Tel: (202) 326-4040  
Fax: (202) 326-4042  

Note: Several publications are available upon request: A Predictable, Secure Pension for Life: Defined Benefit Pensions, Your Guaranteed Pension Booklet, Annual Report to Congress, and Small Business Guide. Fact sheets and pamphlets on the PBCG and related subjects are also available.

Postal Rate Commission  
Administrative Office  
1333 H Street, N.W., Suite 300  
Washington, D.C. 20268  
Internet: [http://www.prc.gov]  
Tel: (202) 789-6840  
Fax: (202) 789-6886  
E-Mail: prc-admin@prc.gov

President’s Council on Physical Fitness and Sports  
Public Affairs Specialist  
200 Independence Avenue, S.W.  
Humphrey Building, Room 738-H  
Washington, D.C. 20201-0004  

Note: Publications for children and adults are available (free of charge for single copies), as is the quarterly PCPFS Research Digest.

Railroad Retirement Board  
Office of Legislative Affairs  
1310 G Street, N.W., Suite 500  
Washington, D.C. 20005-3004  
Internet: [http://www.rrb.gov/]  
Tel: (202) 272-7742  
Fax: (202) 272-7728  
E-mail: mpgibson@rrb.gov

Securities and Exchange Commission  
Director of Legislative Affairs  
450 Fifth Street, N.W.  
Room 6102  
Washington, D.C. 20549-0100  
Internet: [http://www.sec.gov]  
Tel: (202) 942-0010  
Fax: (202) 942-9650  

Note: The Commission prepares a frequently revised Publications List, which is available free of charge upon request.

Selective Service System  
Public and Congressional Affairs  
1515 Wilson Boulevard, Fourth Floor  
Arlington, VA 22209-2425  
Internet: [http://www.sss.gov/]  
Tel: (703) 605-4100  
Fax: (703) 605-4106
Sentencing Commission
Office of Publications and Public Affairs
1 Columbus Circle, N.E., Suite 2-500 South
Washington, D.C. 20002-8002
Tel: (202) 502-4590
Fax: (202) 502-4699
Internet: [http://www.ussc.gov]


Small Business Administration
Office of Congressional and Legislative Affairs
409 Third Street, S.W.
Washington, D.C. 20416
Tel: (202) 205-6700
Fax: (202) 205-7374
Internet: [http://www.sbaonline.sba.gov]

Note: The Directory of Business Development Publications and other general information pamphlets are available upon request.

Smithsonian Institution
Office of Government Relations
1000 Jefferson Drive, S.W., Room 360
Washington, D.C. 20560
Tel: (202) 357-2962
Fax: (202) 786-2274
Internet: [http://www.si.edu]

Note: A catalog of books published by the Smithsonian Institution Press is available. Other publications should be requested from the address above.

Social Security Administration
Congressional Relations Staff
3202 West High Rise
6401 Security Boulevard
Baltimore, MD 21235
Tel: (410) 965-3929
Fax: (410) 966-5388
Internet: [http://www.ssa.gov]

State Justice Institute
Executive Director
1650 King Street, Suite 600
Alexandria, VA 22314
Tel: (703) 684-6100, ext. 214
Fax: (703) 684-7618
E-mail: dt Evelin@statejustice.org
Internet: [http://www.statejustice.org/]

Note: The SJI Final Grant Guideline and other publications pertaining to the functions of the State Justice Institute are available upon request and at the Internet address above.

Tennessee Valley Authority (TVA)
1 Massachusetts Avenue, N.W., Suite 300
Washington, D.C. 20444-0001
Tel: (202) 898-2999
Fax: (202) 898-2998
Pubs./Tech. Library: (423) 632-3464
Internet: [http://www.tva.gov]
Note: Information about a large number of publications on various topics may be obtained by calling the above office locally.

**Trade and Development Agency**

Congressional Relations  
1621 North Kent Street, Suite 200  
Arlington, VA 22209  
Tel: (703) 875-4357  
Fax: (703) 875-4009  
Internet: [http://www.tda.gov]

Note: Information on the TDA newsletters and hotline may be obtained by calling or writing the above office, or by accessing the Trade and Development Agency’s Internet site above.

**United States Commission on Civil Rights**

Publications Unit  
624 Ninth Street, N.W.  
Washington, D.C. 20425  
Tel: (202) 376-8110  
Fax: (202) 376-7597  
Internet: [http://www.usccr.gov]

Note: A complete listing of Commission publications is available upon request from the Commission at no cost. Single copies of major Commission publications are automatically distributed to each Member of Congress when issued.

**United States Holocaust Memorial Museum**

Communications Office  
100 Raoul Wallenberg Place, S.W.  
Washington, D.C. 20024  
Tel: (202) 488-0446  
Fax: (202) 488-2695  
Internet: [http://www.ushmm.org/]  
E-mail: dcolston@ushmm.org

Note: Several publications are available upon request from USHMM: *Holocaust and Genocide Studies*, a multidisciplinary scholarly journal published three times a year and considered the preeminent forum for the study and analysis of the Holocaust; *Update*, a bimonthly newsletter; and a variety of educational materials.

**United States Information Agency**

Bureau of Legislative Affairs  
301 Fourth Street, S.W., Room 852  
Washington, D.C. 20547  
Tel: (202) 619-6828  
Fax: (202) 619-6876  
Internet: [http://www.usia.gov]

Note: The USIA is prohibited from distributing its program materials, except those exempted by congressional action, within the United States. On request, such materials are made available, for information purposes only, to Members of Congress and their staffs, and, at the Agency, to scholars, research students, and representatives of U.S. press associations, newspapers, magazines, and radio systems and stations.
Lists of USIA research reports are available at approximately 43 designated depository libraries in universities and other institutions throughout the country.

The USIA publication *English Teaching Forum* is sold by the Government Printing Office.

**United States Institute of Peace**

1200 17th St., N.W., Suite 200  
Washington, D.C. 20036  
Tel: (202) 457-1700  
Fax: (202) 429-6063  
Internet: [http://www.usip.org/](http://www.usip.org/)  
E-mail: usip_requests@usip.org

*Note:* Available upon request is a *Biennial Report*, a *Guide to Specialists*, and reports on issues involving international peace and conflict.

**United States International Development Cooperation Agency**

Agency for International Development  
Bureau for Legislative and Public Affairs  
1300 Pennsylvania Avenue, N.W., Room 6.10A  
Washington, D.C. 20523  
Tel: (202) 712-4300  
Fax: (202) 216-3237  

Overseas Private Investment Corporation  
1100 New York Avenue, N.W.  
Washington, D.C. 20527  
Tel: (202) 336-8400  
Fax: (202) 408-9859  

**United States International Trade Commission**

Office of External Relations  
500 E Street, S.W.  
Washington, D.C. 20436  
Tel: For questions: (202) 205-3141  
Around-the-clock recorder to receive orders: (202) 205-1809  
Internet: [http://www.usitc.gov](http://www.usitc.gov)  
Fax: (202) 205-2139

**United States Postal Service**

Government Relations  
United States Postal Service-Headquarters  
475 L’Enfant Plaza, S.W.  
Room 10804  
Washington, D.C. 20260-3500  
Tel: (202) 268-2506  
Fax: (202) 268-2503  
Internet: [http://www.usps.gov](http://www.usps.gov)

*Note:* The Government Printing Office publishes a circular each year covering the USPS publications on sale. This circular gives a brief description of the publication and the cost of each and can be used as an order blank. Copies of the circular are furnished to Members whenever they request publications for their constituents.

One copy each of the following publications is distributed automatically to each Member via the House and Senate Postmasters: *Directory of Post Offices, Publication 65, National ZIP Code Directory, and Annual Report of the*
Postmaster General. An additional copy of each, as well as a USPS headquarters directory, can be obtained for the Member’s use. No copies can be furnished for constituents; all of these are sold by the Superintendent of Documents.

Index by Agency

ACTION
   See Corporation for National and Community Service .................. 18
Administration for Children and Families ............................... 10
Administration for Native Americans ..................................... 10
Administration on Aging .................................................... 10
Administration on Development Disabilities ............................ 10
Advisory Council on Historic Preservation ................................ 15
Aeronautics and Space Administration, National ....................... 23
African Development Foundation .......................................... 15
Agency for International Development
   See United States International Development Cooperation Agency ... 31
Aging, Administration on .................................................... 10
Agriculture, Department of ................................................. 7
AID (Agency for International Development)
   See United States International Development Cooperation Agency ... 31
Air Force, Department of the .............................................. 8
Alcohol, Drug Abuse and Mental Health Administration ............... 10
Alcohol, Tobacco and Firearms, Bureau of .............................. 14
American Battle Monuments Commission .................................. 16
AMTRAK ............................................................................. 25
Appalachian Regional Commission .......................................... 16
Architectural and Transportation Barriers Compliance Board ........... 16
Archives and Records Administration, National ....................... 23
Army Corps of Engineers ...................................................... 9
Army, Department of the ..................................................... 8
Arts and the Humanities, National Foundation on the .................. 25
Arts, National Endowment for the ........................................ 25
Aviation Administration, Federal ......................................... 12
Barriers Compliance Board, Architectural and Transportation ......... 16
Census, Bureau of the ...................................................... 8
Center of Medicare and Medicaid .......................................... 10
Centers for Disease Control .................................................. 10
Central Intelligence Agency ................................................... 16
Children and Families, Administration for ................................ 10
Civil Rights, United States Commission on ................................ 30
Coast Guard, United States .................................................. 13
Commerce, Department of ................................................... 7
Commission of Fine Arts ...................................................... 16
Commission on Civil Rights, United States ................................ 30
Commodity Futures Trading Commission .................................. 17
Communications Commission, Federal ..................................... 19
Comptroller of the Currency, Office of the ........................................... 14
Consumer Information Center .......................................................... 17
Consumer Product Safety Commission ........................................ 18
Corporation for National and Community Service ...................... 18
Corporation for Public Broadcasting ............................................. 18
Council of Economic Advisers ...................................................... 5
Council on Disability, National ...................................................... 24
Council on Environmental Quality ............................................... 6
Credit Administration, Farm ......................................................... 19
Credit Union Administration, National ....................................... 24
Customs Service, United States .................................................... 14
Debt, Bureau of the Public ............................................................. 14
Defense Nuclear Facilities Safety Board ....................................... 18
Defense, Department of ................................................................. 8
Democracy, National Endowment for ...................................... 24
Deposit Insurance Corporation, Federal ..................................... 19
Development Agency, Trade and .................................................. 30
Development Disabilities, Administration on ............................ 10
Disability, National Council on .................................................. 24
Disease Control, Centers for ......................................................... 10
Drug Abuse and Mental Health Administration, Alcohol .......... 10
Drug Control Policy, Office of National ....................................... 6
Economic Advisers, Council of ...................................................... 5
Economic Analysis, Bureau of (Commerce) .............................. 8
Economic Development Administration ..................................... 8
Education, Department of ............................................................... 9
Election Commission, Federal ....................................................... 19
Employment Opportunity Commission, Equal ......................... 18
Endowment for Democracy, National ....................................... 24
Energy, Department of ................................................................. 10
Engineering, National Academy of
   See National Academy of Sciences ......................................... 23
Engineers, Army Corps of ............................................................. 9
Engraving and Printing, Bureau of .............................................. 14
Environmental Protection Agency ............................................... 18
Environmental Quality, Council on ............................................. 6
Equal Employment Opportunity Commission .......................... 18
EXIMBANK ................................................................................. 19
Export-Import Bank of the United States (EXIMBANK) .............. 19
Farm Credit Administration .......................................................... 19
Federal Aviation Administration .................................................. 12
Federal Communications Commission ..................................... 19
Federal Deposit Insurance Corporation ................................. 19
Federal Election Commission ....................................................... 19
Federal Emergency Management Agency ................................. 20
Federal Highway Administration ............................................... 12
Federal Home Loan Mortgage Corporation ............................ 20
Federal Housing Finance Board .................................................... 20
Federal Labor Relations Authority .............................................. 20
Federal Maritime Commission ..................................................... 21
<table>
<thead>
<tr>
<th>Agency</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Mediation and Conciliation Service</td>
<td>21</td>
</tr>
<tr>
<td>Federal Mine Safety and Health Review Commission</td>
<td>21</td>
</tr>
<tr>
<td>Federal Railroad Administration</td>
<td>12</td>
</tr>
<tr>
<td>Federal Reserve System</td>
<td>21</td>
</tr>
<tr>
<td>Federal Retirement Thrift Investment Board</td>
<td>21</td>
</tr>
<tr>
<td>Federal Transit Administration</td>
<td>12</td>
</tr>
<tr>
<td>FEMA</td>
<td>20</td>
</tr>
<tr>
<td>Financial Management Service (Treasury)</td>
<td>13</td>
</tr>
<tr>
<td>Fine Arts, Commission of</td>
<td>16</td>
</tr>
<tr>
<td>Firearms, Bureau of Alcohol, Tobacco and</td>
<td>14</td>
</tr>
<tr>
<td>Fish and Wildlife Service, United States</td>
<td>10</td>
</tr>
<tr>
<td>Food and Drug Administration</td>
<td>10</td>
</tr>
<tr>
<td>Foundation on the Arts and the Humanities, National</td>
<td>25</td>
</tr>
<tr>
<td>General Services Administration</td>
<td>21</td>
</tr>
<tr>
<td>Geological Survey, United States</td>
<td>11</td>
</tr>
<tr>
<td>Government Ethics, Office of</td>
<td>27</td>
</tr>
<tr>
<td>Government Printing Office, United States</td>
<td>3</td>
</tr>
<tr>
<td>Hazardous Materials Initiatives and Training, Office of</td>
<td>12</td>
</tr>
<tr>
<td>HCFA</td>
<td></td>
</tr>
<tr>
<td>see Center of Medicare and Medicaid</td>
<td>10</td>
</tr>
<tr>
<td>Health and Human Services, Department of</td>
<td>10</td>
</tr>
<tr>
<td>Health Care Financing Administration</td>
<td></td>
</tr>
<tr>
<td>see Center of Medicare and Medicaid</td>
<td>10</td>
</tr>
<tr>
<td>Health Resources and Services Administration</td>
<td>10</td>
</tr>
<tr>
<td>Health Review Commission, Occupational Safety and</td>
<td>26</td>
</tr>
<tr>
<td>Health, National Institutes of</td>
<td>10</td>
</tr>
<tr>
<td>Highway Administration, Federal</td>
<td>12</td>
</tr>
<tr>
<td>Highway Traffic Safety Administration, National</td>
<td>12</td>
</tr>
<tr>
<td>Historic Preservation, Advisory Council on</td>
<td>15</td>
</tr>
<tr>
<td>Holocaust Memorial Museum, United States</td>
<td>30</td>
</tr>
<tr>
<td>Home Loan Mortgage Corporation, Federal</td>
<td>20</td>
</tr>
<tr>
<td>Housing and Urban Development, Department of</td>
<td>10</td>
</tr>
<tr>
<td>Housing Finance Board, Federal</td>
<td>20</td>
</tr>
<tr>
<td>Humanities, National Endowment for the</td>
<td>25</td>
</tr>
<tr>
<td>Indian Affairs, Bureau of</td>
<td>10</td>
</tr>
<tr>
<td>Information Center, Consumer</td>
<td>17</td>
</tr>
<tr>
<td>Institute of Medicine</td>
<td></td>
</tr>
<tr>
<td>See National Academy of Sciences</td>
<td>23</td>
</tr>
<tr>
<td>Institute of Museum and Library Services</td>
<td>22</td>
</tr>
<tr>
<td>Intelligence Agency, Central</td>
<td>16</td>
</tr>
<tr>
<td>Inter-American Foundation</td>
<td>22</td>
</tr>
<tr>
<td>Interior, Department of the</td>
<td>10</td>
</tr>
<tr>
<td>Internal Revenue Service</td>
<td>14</td>
</tr>
<tr>
<td>International Development Cooperation Agency, United States</td>
<td>31</td>
</tr>
<tr>
<td>International Trade Administration (Commerce)</td>
<td>8</td>
</tr>
<tr>
<td>International Trade Commission, United States</td>
<td>31</td>
</tr>
<tr>
<td>Justice Institute, State</td>
<td>29</td>
</tr>
<tr>
<td>Justice, Department of</td>
<td>11</td>
</tr>
<tr>
<td>Labor Relations Authority, Federal</td>
<td>20</td>
</tr>
<tr>
<td>Labor Relations Board, National</td>
<td>25</td>
</tr>
<tr>
<td>Agency</td>
<td>Page</td>
</tr>
<tr>
<td>-----------------------------------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Labor, Department of</td>
<td>11</td>
</tr>
<tr>
<td>Land Management, Bureau of</td>
<td>10</td>
</tr>
<tr>
<td>Legal Services Corporation</td>
<td>22</td>
</tr>
<tr>
<td>Libraries and Information Science, National Commission on</td>
<td>24</td>
</tr>
<tr>
<td>Library of Medicine, National</td>
<td>10</td>
</tr>
<tr>
<td>Library Services, Institute of Museum and Management and Budget, Office</td>
<td>6</td>
</tr>
<tr>
<td>Marine Corps, United States</td>
<td>9</td>
</tr>
<tr>
<td>Marine Fisheries Service, National</td>
<td>8</td>
</tr>
<tr>
<td>Marine Mammal Commission</td>
<td>22</td>
</tr>
<tr>
<td>Maritime Administration (DOT)</td>
<td>12</td>
</tr>
<tr>
<td>Maritime Commission, Federal</td>
<td>21</td>
</tr>
<tr>
<td>Mediation and Conciliation Service, Federal</td>
<td>21</td>
</tr>
<tr>
<td>Mediation Board, National</td>
<td>25</td>
</tr>
<tr>
<td>Medicaid, Center of Medicare and</td>
<td>10</td>
</tr>
<tr>
<td>Medicare and Medicaid, Center of</td>
<td>10</td>
</tr>
<tr>
<td>Medicine, Institute of</td>
<td>22</td>
</tr>
<tr>
<td>See National Academy of Sciences</td>
<td>23</td>
</tr>
<tr>
<td>Mental Health Administration, Alcohol, Drug Abuse and</td>
<td>10</td>
</tr>
<tr>
<td>Merit Systems Protection Board</td>
<td>22</td>
</tr>
<tr>
<td>Mine Safety and Health Review Commission, Federal</td>
<td>21</td>
</tr>
<tr>
<td>Minerals Management Services</td>
<td>11</td>
</tr>
<tr>
<td>Minority Business Development Agency</td>
<td>8</td>
</tr>
<tr>
<td>Mint, Bureau of the</td>
<td>14</td>
</tr>
<tr>
<td>Museum and Library Services, Institute of</td>
<td>22</td>
</tr>
<tr>
<td>National Academy of Engineering</td>
<td>23</td>
</tr>
<tr>
<td>See National Academy of Sciences</td>
<td>23</td>
</tr>
<tr>
<td>National Academy of Sciences</td>
<td>23</td>
</tr>
<tr>
<td>National Aeronautics and Space Administration</td>
<td>23</td>
</tr>
<tr>
<td>National and Community Service, Corporation for</td>
<td>18</td>
</tr>
<tr>
<td>National Archives and Records Administration</td>
<td>23</td>
</tr>
<tr>
<td>National Capital Planning Commission</td>
<td>24</td>
</tr>
<tr>
<td>National Commission on Libraries and Information Science</td>
<td>24</td>
</tr>
<tr>
<td>National Council on Disability</td>
<td>24</td>
</tr>
<tr>
<td>National Credit Union Administration</td>
<td>24</td>
</tr>
<tr>
<td>National Drug Control Policy, Office</td>
<td>6</td>
</tr>
<tr>
<td>National Endowment for Democracy</td>
<td>24</td>
</tr>
<tr>
<td>National Endowment for the Arts</td>
<td>25</td>
</tr>
<tr>
<td>National Endowment for the Humanities</td>
<td>25</td>
</tr>
<tr>
<td>National Foundation on the Arts and the Humanities</td>
<td>25</td>
</tr>
<tr>
<td>National Highway Traffic Safety Administration</td>
<td>12</td>
</tr>
<tr>
<td>National Institute of Standards and Technology</td>
<td>8</td>
</tr>
<tr>
<td>National Institutes of Health</td>
<td>10</td>
</tr>
<tr>
<td>National Labor Relations Board</td>
<td>25</td>
</tr>
<tr>
<td>National Library of Medicine</td>
<td>10</td>
</tr>
<tr>
<td>National Marine Fisheries Service</td>
<td>8</td>
</tr>
<tr>
<td>National Mediation Board</td>
<td>25</td>
</tr>
<tr>
<td>National Ocean Survey</td>
<td>8</td>
</tr>
<tr>
<td>National Oceanic and Atmospheric Administration</td>
<td>8</td>
</tr>
<tr>
<td>National Park Service</td>
<td>11</td>
</tr>
</tbody>
</table>
National Railroad Passenger Corporation (AMTRAK) .................... 25
National Research Council
   See National Academy of Sciences ........................................... 23
National Science Foundation ........................................... 25
National Security Council ........................................... 6
National Technical Information Service ................................ 8
National Telecommunication and Information Administration .......... 8
National Transportation Safety Board ........................................ 26
Native Americans, Administration for ........................................ 10
Navy, Department of the ............................................. 9
Nuclear Facilities Safety Board, Defense .................................... 18
Nuclear Regulatory Commission ........................................... 26
Occupational Safety and Health Review Commission ............ 26
Oceanic and Atmospheric Administration, National .................. 8
Office of Government Ethics ............................................ 27
Office of Hazardous Materials Transportation ......................... 12
Office of Management and Budget ............................................. 6
Office of National Drug Control Policy ..................................... 6
Office of Personnel Management .......................................... 27
Office of Science and Technology Policy ..................................... 6
Office of Special Counsel .................................................... 27
Office of Surface Mining (Interior) ........................................ 11
Office of Territorial Affairs (Interior) ....................................... 11
Office of the Comptroller of the Currency .................................. 14
Office of Thrift Supervision ................................................ 15
Office of U.S. Trade Representative ......................................... 7
OMB
   See Office of Management and Budget ........................................... 6
OPIC
   See United States International Development Cooperation Agency ..... 31
Overseas Private Investment Corporation
   See United States International Development Cooperation Agency ..... 31
Panama Canal Commission ....................................................... 27
Park Service, National ......................................................... 11
Patent and Trademark Office ................................................... 8
Peace Institute, United States ................................................... 31
Pension Benefit Guaranty Corporation ......................................... 28
Personnel Management, Office of ................................................ 27
Physical Fitness and Sports, President's Council on .................. 28
Planning Commission, National Capital ........................................ 24
Postal Rate Commission ........................................................ 28
President's Council on Physical Fitness and Sports ......................... 28
Printing, Bureau of Engraving and .............................................. 14
Product Safety Commission, Consumer ....................................... 18
Public Broadcasting, Corporation for ............................................ 18
Public Debt, Bureau of the ...................................................... 14
Public Health Service ............................................................ 10
Railroad Administration, Federal .............................................. 12
Railroad Passenger Corporation (AMTRAK), National ................... 25
Railroad Retirement Board ..................................................... 28
Reclamation, Bureau of .......................................................... 11
Research and Special Programs Administration (DOT) .................. 12
Savings Bonds Division, United States
   See Bureau of the Public Debt .............................................. 14
Science and Technology Policy, Office of ................................ 6
Science Foundation, National .................................................. 25
Sciences, National Academy of ................................................ 23
Secret Service, United States ................................................... 15
Securities and Exchange Commission ........................................ 28
Selective Service System .......................................................... 28
Sentencing Commission ............................................................ 29
Small Business Administration .................................................. 29
Smithsonian Institution ............................................................ 29
Social Security Administration .................................................... 29
Space Administration, National Aeronautics and
   Special Counsel, Office of .................................................... 27
St. Lawrence Seaway Development Corporation ............................. 13
Standards and Technology, National Institute of ........................... 8
State Justice Institute .............................................................. 29
Superintendent of Documents ................................................... 3
Surface Mining, Office of .......................................................... 11
Surface Transportation Board ...................................................... 13
Technical Information Service, National ................................ .... 8
Telecommunication and Information Administration, National ........ 8
Tennessee Valley Authority .......................................................... 29
Territorial Affairs, Office of ...................................................... 11
Thrift Investment Board, Federal Retirement ................................ 21
Thrift Supervision, Office of ....................................................... 15
Tobacco and Firearms, Bureau of Alcohol, ................................ 14
Trade Administration, International (Commerce) .......................... 8
Trade and Development Agency .................................................. 30
Trade Representative, Office of the U.S. .................................... 7
Trademark Office, Patent and .................................................... 8
Transit Administration, Federal .................................................. 12
Transportation Barriers Compliance Board, Architectural and ......... 16
Transportation Safety Board, National ......................................... 26
Transportation Safety Institute ................................................... 13
Transportation Systems Center, Volpe National ............................ 13
Transportation, Department of ................................................... 11
Treasurer of the United States .................................................... 15
Treasury, Department of the ..................................................... 13
TVA ................................................................................. 29
United States Coast Guard ......................................................... 13
United States Commission on Civil Rights ................................... 30
United States Customs Service ................................................... 14
United States Fish and Wildlife Service ...................................... 10
United States Geological Survey .................................................. 11
United States Government Printing Office ................................... 3
United States Holocaust Memorial Museum ................................... 30
United States Institute of Peace .................................................. 31
United States International Development Cooperation Agency .............31
United States International Trade Commission .........................31
United States Marine Corps ...........................................9
United States Savings Bonds Division
   See Bureau of the Public Debt ..................................14
United States Secret Service ...........................................15
Veterans Affairs, Department of .....................................15
Volpe National Transportation Systems Center .........................13
White House ....................................................................7